

School-Based Mental Health Services (SBMH) Grant Program

ALN 84.184H

2024 Technical Assistance
Webinar for
Prospective Applicants



Logistics for this Webinar

Please pose your questions as they arise during the webinar using the chat feature.

If your question is not addressed or you need additional information, please email the program inbox at:

OESE.School.Mental.Health@ed.gov

Application Package & Webinar Slides

The application package for the SBMH Program can be found at: www.Grants.gov and on the program webpage under Applicant Information:

<https://oese.ed.gov/offices/office-of-formula-grants/safe-supportive-schools/school-based-mental-health-services-grant-program/timeline/>

****Please be sure to read through the application package before attempting to apply****

These webinar slides will also be available soon on the program webpage under Applicant Information.

SBMH Program Page

- <https://oese.ed.gov/offices/office-of-formula-grants/safe-supportive-schools/school-based-mental-health-services-grant-program/>



The screenshot shows the official website for the Office of Elementary & Secondary Education (OESE). The page features the OESE logo, a search bar, and a navigation menu with links for About, Programs, Grantees and Applicants, Families, Educators, Guidance, and Resources. The main content area is titled "School-Based Mental Health Services Grant Program" and includes a table with program details and a contact information box.

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School-Based Mental Health Services Grant Program

PROGRAM NAME	School-Based Mental Health Services Grant Program
CFDA NUMBER	84.184H
PROGRAM TYPE	Discretionary/Competitive Grants

Contact Information

Amy Banks
U.S. Department of Education
Office of Safe and Supportive Schools
400 Maryland Avenue, SW, room 3E257
Washington, DC 20202-6450

Program Overview

Application Deadline Date: **April 30, 2024**

Application Submission: Applications must be submitted electronically via www.Grants.gov.

Project Period: Up to 60 months

Estimated Available Funds: \$19,000,000

Estimated Range of Awards: \$500,000- \$3,000,000

Estimated Average Size of Awards: \$1,750,000 (for each year of funding requested)

Estimated Number of Awards: 15-25

Program Overview

Purpose

The purpose of the SBMH grant program is to provide competitive grants to State educational agencies (SEAs), local educational agencies (LEAs), and consortia of LEAs to increase the number of credentialed mental health services providers providing school-based mental health services to students in LEAs with demonstrated need.

Program Overview

Eligible Applicants

State educational agencies (SEAs), local educational agencies (LEAs), and consortia of LEAs.

Program Overview – Application Requirements

Applicants must also address the following **application requirements** as appropriate for SEAs and/or LEAs:

- a) (SEAs only) Describe the LEAs with demonstrated need designated by the SEA to be served by the proposed project.
- b) (LEAs only) Describe how the LEA, or each LEA in the proposed consortium (if applicable), meets the definition of an LEA with demonstrated need.

Program Overview – Application Requirements

- c) Describe the importance and magnitude of the problem.
- d) Include a logic model.
- e) Include a detailed project budget, including matching funds.
- f) Include the number of providers.
- g) Describe a plan for collaboration and coordination with related Federal, State, and local organizations, and school-based efforts.

Program Overview – Application Requirements

- h) Describe how the use of grant funds will be used to supplement, and not supplant, existing school-based mental health services funds and to expand, not duplicate, efforts to increase the number of providers.
- i) Describe a plan for prompt delivery of services to students.

Program Priorities

Competitive Preference Priority 1 (For SEAs)

Competitive Preference Priority 1—SEAs Proposing Respecialization, Professional Retraining, or Other Preparation Plan for Existing Mental Health Services Providers to Qualify Them for Work in LEAs with Demonstrated Need.

(Up to 5 points)

Program Priorities

Competitive Preference Priority 2 (For LEAs)

Increasing the Number of Credentialed School-Based Mental Health Services Providers in LEAs with Demonstrated Need Who Are from Diverse Backgrounds or from Communities Served by the LEAs with Demonstrated Need.

(Up to 10 Points)

Absolute Priorities

The Department will consider only applications that meet:

- Absolute Priority 1 and one of Absolute Priority 3 or Absolute Priority 4; or
- Absolute Priority 2 and one of Absolute Priority 3 or Absolute Priority 4.
- Absolute Priority 1 is only applicable to **SEAs**.
- Absolute Priority 2 is only applicable to **LEAs or consortia of LEAs**.
- Absolute Priorities 3 and 4 are applicable to **both** SEAs and LEAs or consortia of LEAs.

Absolute Priorities

Absolute Priorities

For SEAs

Priority 1—SEAs Propose to Increase the Number of Credentialed School-Based Mental Health Services Providers in LEAs with Demonstrated Need.

For LEAs

Priority 2—LEAs or Consortia of LEAs with Demonstrated Need Propose to Increase the Number of Credentialed School-Based Mental Health Services Providers.

Absolute Priorities

Absolute Priorities

For both SEAs and LEAs or consortia of LEAs

Priority 3—Applications From New Potential Grantees.

Priority 4—Applications From Grantees that Are Not New Potential Grantees.

Overview of Review Process

Applications received by the deadline are screened by Federal staff for eligibility and to ensure requirements are met.

Eligible applications are read and scored by a panel of 3 external peer reviewers.

All applicants (successful and unsuccessful) will be notified via letter in writing or email.

**We anticipate making awards by
September 30, 2024.**

Selection Criteria

(A) Need for Project (10 points)

(B) Quality of Project Personnel (30 points)

(C) Quality of the Project Design and Project Services
(35 points)

(D) Management Plan and Adequacy of Resources (25
points)

PERFORMANCE MEASURES

The following Government performance measures have been established to evaluate the overall effectiveness of the School-Based Mental Health Services Grant Program.

The Government performance measures for this program are:

1. The unduplicated, cumulative number of new school-based mental health services providers hired for each LEA with demonstrated need as a result of the grant.
2. The unduplicated, cumulative number of school-based mental health services providers retained in LEAs with demonstrated need as a result of the grant.

PERFORMANCE MEASURES

The Government performance measures for this program are:

3. The ratio of students to school-based mental health services providers for each LEA with demonstrated need served by the grant, and the numbers of school-based mental health services providers and students used to calculate the ratio.
4. The attrition rate of school-based mental health services providers for each LEA with a demonstrated need that is participating in the grant.

PERFORMANCE MEASURES

The Government performance measures for this program are:

5. The total number of students who received school-based mental health services as a result of the grant.
6. For grantees that addressed competitive preference priority 2, the number of such grantees that met their goal of increasing the diversity of school-based mental health services providers.

Applying For a Grant (cont.)

To successfully submit your grant application in Grants.gov, you must provide the Unique Entity Identifier (UEI) number on your application that was used when you, or someone in your entity, registered as an Authorized Organization Representative (AOR) on Grants.gov.

This UEI number is typically the same number used when your organization registered with the System for Award Management (SAM) (www.sam.gov).

If you do not enter the same UEI number on your application as the UEI you registered in SAM with, Grants.gov will reject your application.

Applying For a Grant

You will need to ensure that your organization is registered with the System for Award Management (SAM), which is located at www.sam.gov. In order to complete your SAM registration, you must have your organization's Taxpayer ID Number (TIN) and taxpayer name.

If you have a SAM registration and have not updated your account since last year, **please make sure it is active**. You may need to reactivate your account as accounts must be updated annually.

Applying For a Grant (cont.)

The SAM registration can take a couple of weeks. **It is recommended that you register immediately at the SAM website** in order that this process is completed early and in time for submitting your application on Grants.gov.

NOTE: An active SAM account is needed in order to submit your application on Grants.gov.

Also, once your SAM registration is active, it will take 24-48 hours for the information from SAM to upload to Grants.gov and be available so you can submit your application through Grants.gov.

Applying For a Grant (cont.)

For assistance registering on SAM, you may refer to the Quick Start Guide for Grant Registration on the SAM website. You may also contact the Federal Service Desk located under the Help Section.

You must complete an Authorized Organization Representative (AOR) profile and enter a username and password on Grants.gov in order to submit an application. Instructions for completing this are on the Grants.gov website under the Registration link.

The E-Business (e-Biz) Point of Contact at your organization must confirm you as an AOR through the Grants.gov system. The time for this validation depends upon the responsiveness of your e-Biz point of contact. At any time, you can track your AOR status on the Grants.gov website.

Applying For a Grant (cont.)

When submitting an application, please allow enough time for the file to upload by the deadline.

We strongly recommend that you do not wait until the last day to upload your application because if there are problems with your submission, you will need time to fix your application and resubmit.

Information regarding submitting your application and its status can be found in the application package.

Applying For a Grant (cont.)

An application must be fully uploaded and received by the deadline of 11:59:59 pm Washington DC time on April 30, 2024.

This does not mean that as long as you hit the submit button by this timeframe it is accepted. Since the rate of transmission, size of your application, internet connection, and firewalls within your organization may play a part in how fast your application transmits, it is recommended that you not wait until the application deadline date to begin transmitting your application.

Applying For a Grant (cont.)

After you submit your application to Grants.gov, you will receive from Grants.gov an automatic notification of receipt that contains a Grants.gov tracking number. This notification indicates receipt by Grants.gov only and is not a receipt by the Department.

The Department will retrieve your application from Grants.gov and send a second notification to you by email to let you know if your application was submitted successfully and will assign your application a PR/Award number identifying your application at the Department.

Please make sure you have received this second notification before considering your application uploaded.

Applying For a Grant (cont.)

When attaching files to your application, they must be in a .PDF read-only, non-modifiable format. PDF files are the only Department of Education approved file type accepted, as written in the Federal Register notice. We will not accept any other attachments so make sure your Word and Excel documents are converted to PDF.

Also, the Department will not accept any attachments that contain files within a file, such as PDF Portfolio files, or a fillable .PDF file. Any attachments that contain password protected files cannot be accessed by our system and will not be read. Please make sure you do not password protect any documents uploaded to Grants.gov.

Applying For a Grant (cont.)

There are naming restrictions for files uploaded on Grants.gov as mentioned in the application package. An application cannot be processed if there are two or more files with the same name or if your application name is 50 characters in length or contains special characters. Applications will be rejected if they do not meet the Grants.gov guidelines.

Applying For a Grant (cont.)

Verify Your Submission

You will want to verify that Grants.gov received your application submission on time and that it was validated successfully. To see the date/time your application was received, login to Grants.gov and click on the Track My Application link.

For a successful submission, the date/time received should be earlier than 11:59:59 p.m. Eastern Time, on the deadline date, AND the application status should be: Validated, Received by Agency, or Agency Tracking Number Assigned.

Once the Department receives your application from Grants.gov, an Agency Tracking Number (PR/award number) will be assigned to your application and will be available for viewing on Grants.gov's Track My Application link.

Key Considerations

Absolute Priorities: These **are** required in order to be considered for review. Applicants that fail to meet the absolute priority will be considered ineligible for funding.

Competitive Preference Priorities: These **are not** required to be eligible. You can choose to address the competitive preference priority that applies to you as an SEA or an LEA/consortia of LEAs applicant.

Key Considerations

Funding: Awards will be made ranging from approximately \$500,000 to \$3,000,000 per year. We have approximately \$19,000,000 available for grants under SBMH and plan to make approximately 15-25 awards. The estimated average size of a grant will be \$1,750,000 per year.

Lobbying Form: Even if you don't participate in any lobbying activities, you must still complete boxes 1-4 and enter N/A for the remaining boxes to submit your Disclosure of Lobbying Activities Form (SF-LLL).

Questions?

Please use the chat feature



If your question is not addressed or you need additional information, please email the program inbox at:

OESE.School.Mental.Health@ed.gov



**SBMH
Competition
Manager**

Contact: Amy Banks

OESE.School.Mental.Health@ed.gov

Program Brochure:

https://oese.ed.gov/files/2024/03/SBMH-Brochure_FY24.pdf