

Liquidation Extension Requests for ARP ESSER and ARP EANS

WEBINAR



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Presentation Topics

Liquidation Extension of ARP ESSER and ARP EANS funds

1. Liquidation and Obligation Requirements
2. Liquidation Extension Request Process Overview
3. Completing and Submitting a Request
4. Q&A

A recording of the presentation and accompanying slides will be made available on the Department's State and Grantee Relations announcements [webpage](#).



Liquidation and Obligation Requirements

| Program | Obligation Deadline | Liquidation Deadline (Statutory 120 days) | Liquidation Extension Deadline (Up to 14-months) |
|--------------------------------------|---------------------------|--|---|
| CARES Act: ESSER I, GEER I | September 30, 2022 | January 28, 2023 | March 28, 2024 |
| CRRSA Act: ESSER II, GEER II, EANS I | September 30, 2023 | January 28, 2024 | March 28, 2025 |
| ARP Act: ARP ESSER, ARP EANS | September 30, 2024 | January 28, 2025 | March 28, 2026 |

CARES Act & CRRSA Act Liquidation Extension Process

- [CARES Act Liquidation Extension Template](#)
- [CRRSA Act Liquidation Extension Template](#)
- [Updated Liquidation Extension Requests FAQs](#)

ARP Act Liquidation Extension Process

- [ARP Act Liquidation Extension Letter](#)
- [ARP Act Liquidation Extension Template](#)
- [Updated Liquidation Extension Technical FAQs](#)



Liquidation and Obligation Requirements

What does it mean to “Obligate” Funds?

The regulations at [34 C.F.R. § 76.707](#) govern when an obligation of Federal funds by a State or subgrantee such as an LEA occurs. Specifically, for services or assistance provided through a contract, the obligation is made on the date that the State or subgrantee makes a binding written commitment to obtain the services, work, or products. For rental or lease of real or personal property, the obligation is made when the property is used.

[ESSER FAQs](#)

[EANS FAQs](#)



Liquidation and Obligation Requirements 34 CFR 76.707

| If the obligation is for - | The obligation is made |
|--|--|
| a) Acquisition of real or personal property | On the date on which the State or subgrantee makes a binding written commitment to acquire the property. |
| b) Personal services by an employee of the State or subgrantee | When the services are performed. |
| c) Personal services by a contractor who is not an employee of the State or subgrantee | On the date on which the State or subgrantee makes a binding written commitment to obtain the services. |
| d) Performance of work other than personal services. | On the date on which the State or subgrantee makes a binding written commitment to obtain the work. |
| e) Public utility services | When the State or subgrantee receives the services |
| f) Travel | When the travel is taken |
| g) Rental of real or personal property | When the State or subgrantee uses the property |
| h) A pre-agreement cost that was properly approved by the Secretary under the cost principles in 2 CFR part 200, Subpart E - Cost Principles | On the first day of the grant or subgrant performance period |



Liquidation and Obligation Requirements

What does it mean to “Liquidate” Funds?

The drawing down and expenditure of funds by a grantee for obligations incurred during the grant’s legal obligation period. Timely liquidation occurs during the project performance period and through the first 120 days after the final day of that period or an extension of that period authorized by ED, pursuant to [2 C.F.R. § 200.344\(b\)](#).



Liquidation and Obligation Requirements

May grantees carry out grant activities during liquidation?

[ESSER FAQs](#): **Question E-3.d.** *How long may ESSER or GEER funded activities continue after the liquidation period?*

[EANS Communication](#): *EANS Services and Assistance After the End of the Period of Performance*

[ARP ESSER Liquidation Extension Letter](#)

There are limited circumstances where an SEA or subgrantee timely obligates ARP ESSER or ARP EANS funds, such services or activities may continue for a reasonable time beyond the liquidation period.



Liquidation Extension Request Process Overview

- Grantees collect the liquidation extension information noted on the template on behalf of themselves and their subgrantees. Prior to submitting that information, this information must be verified that it represents timely and valid obligations.
 - Note that each subgrantee is a row, that is, all the requests for a single grantee are entered into one row.
- Grantees submit one comprehensive Excel document to represent an extension at the grantee and subgrantee levels (as appropriate) with a single date for the extension
- Grantees must include a cover letter that explains how the ARP ESSER and/or ARP EANS liquidation extension request contributes to the acceleration of academic success for students, including those furthest from opportunity and with the greatest need
- Review and approval may take 3-4 weeks and depends on completeness and accuracy of submitted information



Completing and Submitting a Request

Cover Letter

- Grantees must provide a cover letter, on letterhead, that explains how the ARP ESSER and/or EANS liquidation extension request contributes to the acceleration of academic success for students, including those furthest from opportunity and with the greatest need

Examples might include -

- Describe projects (e.g., parent communications initiatives, adoption of early warning intervention systems, home visiting programs, and interagency data-sharing investments) that promote regular student attendance and reduce chronic absenteeism.
- Indicate how many subgrantees are requesting liquidation extension to support contracted evidence-based tutoring services throughout the 2024-25 school year, and the approximate number and percentage of students to be served;
- Identify uses of funds to provide summer learning opportunities and to provide afterschool and extended learning time during the regular school year, and the number of students served;
- Providing counseling services to address mental health needs;
- Offering professional development and coaching to educators to build math and literacy instructional capacity; or
- Making targeted improvements to school infrastructure, including HVAC investments, to enhance indoor air quality and environmental safety that keep students healthy in school



Liquidation Extension Request Process Overview

Liquidation Extension Request: Components

- Title Page – Informational Only
- Table of Contents and Instructions – Informational Only
- Grantee Request Overview – To be Completed/Submitted by Grantee
- Grantee Attestation - To be Completed/Submitted by Grantee
- Grantee Information - To be Completed/Submitted by Grantee
- Subrecipient Information - To be Completed/Submitted by Grantee
- Definitions and Additional Resources – Informational Only

[ARP Liquidation Extension Resources](#)

- Suggested submission prior to December 31, 2024
- Requests submitted after December 31, 2024, may experience a lapse in G6 access while an approval decision is pending



Completing and Submitting a Request

Title Page

- Grantees and subgrantees of the ARP Act must obligate funds by September 30, 2024
- Grantees may submit liquidation extension requests for themselves or on behalf of subgrantees/LEAs
- Once approved, grantees and subgrantees/LEAs may have up to 18 months to liquidate the funds
- Completed requests, using the Excel request template, should be submitted as an Excel document to the state mailbox (e.g., State.OESE@ed.gov) and copied to assigned program officer

| U.S. Department of Education (Department) |
|--|
| Liquidation Extension Request for Education Stabilization Fund Programs authorized by the American Rescue Plan (ARP) Act |
| ALN 84.425U - Elementary and Secondary School Emergency Relief (ESSER) ALN 84.425V - Emergency Assistance to Non-Public Schools (EANS) |
| |
| Purpose and regulatory requirements, which reflect the intent of both the Administration and Congress to ensure that funds are spent expeditiously to address the impact of COVID-19 on students, educators, and schools. The Department's FAQs on this topic provide additional information on when Elementary and Secondary School Emergency Relief (ESSER) funds and Emergency Assistance to Non-Public Schools (EANS) funds must be obligated for specific purposes consistent with the regulations in 34 CFR § 76.707. Thus, grantees and subgrantees of the ARP Act must obligate those funds by September 30, 2024, and, by regulation, must liquidate the funds within 120 calendar days after that date per 2 CFR § 200.344(b). The Department has the authority to approve liquidation extension requests for properly obligated funds upon review of written requests made by the grantee on behalf of itself and its subrecipients. Should funds be properly and timely obligated by September 30, 2024, the Department has the authority to approve liquidation extension requests based upon the specific facts and circumstances of a given obligation and upon written request of a grantee, in accordance with 2 CFR § 200.344(b). If approved, grantees may have up to 18 months beyond the end of the obligation period. Under a liquidation extension, the delivery of goods and services may continue to be provided through the end of the liquidation period, so long as a timely and valid obligation had been made pursuant to 34 C.F.R. § 76.707. A grantee may submit a liquidation extension request to the Department of Education's (Department) Office of State and Grantee Relations (SGR) on behalf of itself and its subrecipients for the ARP ESSER or ARP EANS funds. In order to streamline this process for States and provide an efficient mechanism for Departmental review, grantees may submit the information included within this Liquidation Extension Request file to their State mailbox (e.g., Alabama.OESE@ed.gov) and assigned program officer. The State must submit a signed cover letter and Grantee Attestation to accompany the information in this template. |
| (Updated) ESSER and GEER FAQs EANS FAQs |
| Paperwork Burden Statement According to the Paperwork Reduction Act of 1995, no persons are required to respond to a collection of information unless such collection displays a valid OMB control number. The OMB control number for this information collection is 1810-0711. The time required to complete this information collection is estimated to average 20 hours per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. The obligation to respond to this collection is required to obtain benefit under the Coronavirus Aid, Relief, and Economic Security Act. If you have any comments concerning the accuracy of the time estimate, suggestions for improving this individual collection, or if you have comments or concerns regarding the status of your individual form, application or survey, please contact Christopher Tate, Office of Elementary and Secondary Education, U.S. Department of Education, 400 Maryland Ave., S.W., Washington, D.C. 20202 directly. |



Completing and Submitting a Request

Table of Contents and Instructions

- Grantees must complete the requested information on the Grantee Request Overview, Grantee Attestation, Grantee Information, and Subrecipient Information
- Grantees should use both discretion and oversight when including a subrecipient/LEA within the request.
- ARP ESSER and ARP EANS requests must be submitted separately

| Liquidation Extension Request for Education Stabilization Fund Programs authorized by the American Rescue Plan (ARP) Act | |
|---|---|
| Table of Contents and Instructions | |
| Table of Contents | |
| Title Page – Informational Only | |
| Table of Contents and Instructions – Information Only | <i>{Current Tab}</i> |
| Grantee Request Overview – Complete for Submission of Request | |
| Grantee Attestation – Complete for Submission of Request | |
| Grantee Information – Complete for Submission of Request | |
| Subrecipient Information – Complete for Submission of Request | |
| Definitions and Additional Resources – Information Only | |
| Instructions | |
| <p>A grantee may request a liquidation extension on behalf of itself and any associated subrecipients. In order to submit this request, grantees should complete the requested information on the "Grantee Request Overview" tab, the "Grantee Attestation" tab, the "Grantee Information" tab, and the "Subrecipient Information" tab. The State must submit a signed cover letter and Grantee Attestation to accompany the information in this template.</p> <p>The cover letter must be signed and must provide a description of how the expenditures within the requested extension are promoting and will continue to promote academic recovery for students in the State. The cover letter must also include a description of how the State has supported and will continue to support the expedited liquidation of funds to ensure that funds are leveraged, based on an analysis of data, to maximize investments made to address academic recovery. The Grantee Attestation must be sent as an attachment along with the request template and cover letter. The request template, cover letter, and signed attestation should be remitted to the State's mailbox (e.g., Alabama.CESE@ed.gov) and the program officer assigned to the state as listed in G6. Requests for extensions should be submitted by December 30, 2024, to ensure seamless access to G6; however, requests submitted after this date will also be reviewed. Requests may be submitted once all data has been collected; data verification measures will be necessary throughout the liquidation period.</p> <p>Grantees should report the data indicated from only the subrecipients in need of a liquidation extension and populate this information on the "Subrecipient Information" tab. Grantees should only include those subrecipients for which it can support a recommendation for extension and may utilize any data at its disposal, including subgrantee risk designation, to make such a recommendation for inclusion in the request.</p> | |
| Grantee Attestations and Oversight of Subrecipients | |
| <p>A State must provide a signed attestation that the information included within the request is accurate to the best of their knowledge and that all associated liquidations have been properly obligated for allowable uses within the allowable obligation periods under the statute, or September 30, 2024. Additional information and attestations regarding a grantee's oversight responsibilities are also included. Grantees should use both discretion and oversight in their inclusion of subrecipients within this request. It is incumbent upon the grantee to collect sufficient documentation to support the liquidation extension requests of its subrecipients that are included within the liquidation extension request. Provision of grantee and subrecipient documentation may be requested for monitoring or auditing purposes throughout the liquidation period. Data verification measures will be necessary based on September 30, 2024 obligations if submitted prior to that date. Data verification of liquidations completed by January 28, 2025 will also be required. The attestations are available on the "Grantee Attestation" tab of this workbook. The attestations must be signed by the appropriate authorizing official (Chief State School Officer, Governor, or Authorized Representative).</p> | |
| Title Page | Table of Contents, Instructions |
| Grantee Request Overview | Grantee Attestation |



Completing and Submitting a Request

Grantee Request Overview (Complete and Submit)

- ALN = Assistance Listing Number (formerly CFDA)
 - ARP EANS Requests = 84.425V
 - ARP ESSER Requests – 84.425U
- Date of Submission vs Date of Data Finalization
 - Data finalization represents the date by which the data has been included for subrecipients.
- Several data fields are populated by formulas within the template (amounts) or are prepopulated dates
- Grantee vs Subgrantee Requested Extension Dates
 - Cannot exceed 03/28/26
 - May be the same date
 - Subrecipient date may be adjusted for administrative purposes at the grantee level

| Liquidation Extension Request for Education Stabilization Fund Programs authorized by the American Rescue Plan (ARP) Act | | |
|--|-----------|--------------------------------|
| Grantee Request Overview | | |
| State: | | |
| ALN Number: | | ALN=Assistance Listing Number |
| PR Number: | | PR Number = Award number |
| State UEI: | | UEI = Unique Entity Identifier |
| Date of Submission: | | Requests for extensions should |
| Date of Data Finalization: | | This date should represent the |
| Amount of Award: | | This amount should reflect the |
| Amount of Grantee Extension Request: | \$ - | This information will populate |
| Amount of Subrecipient Extension Request: | \$ - | This information will populate |
| Total Extension Request: | \$ - | This information will populate |
| Statutory Obligation Date: | 9/30/2024 | This information has been pre- |
| Statutory Liquidation Date: | 1/28/2025 | This information has been pre- |
| Grantee Requested Extension Date: | | Not to exceed 03/28/2026 |
| Subgrantee Requested Extension Date: | | Grantees should indicate a su |
| State Director Name: | | State Director = Assigned Stat |
| State Director Email: | | |
| State Authorizing Official Name: | | State Authorizing Official = A |
| State Authorizing Official Email: | | |
| Title Page Table of Contents, Instructions Grantee Request Overview Grantee Attestation | | |



Completing and Submitting a Request

Grantee Attestation (Complete and Submit)

- All information at the top of the page will be populated from information previously entered on the Grantee Overview tab
- The attestation must be signed by an Authorizing Official and submitted with the request template
- Attestations for Grantees include –
 - Accuracy and completeness of included information
 - Proper and timely obligations
 - Continued applicability of the Certifications and Assurances
 - Continued monitoring and oversight of subrecipients
 - Verification of data
 - Collection of sufficient supporting documentation
 - Grantee review of subrecipients included in request

| Liquidation Extension Request for Education Stabilization Fund Programs authorized by the American Rescue Plan (ARP) Act | |
|---|---------------------|
| Grantee Attestation | |
| <small>Grantee information should prepopulate based on information entered on the Grantee Request Overview. Complete, sign and remit file with signature to the State mailbox (e.g., Alabama.OESE@ed.gov) and assigned program officer listed in G6.</small> | |
| Grantee Attestation | |
| State: | 0 |
| ALN Number: | 0 |
| PR Number: | 0 |
| State UEI: | 0 |
| Date of Submission: | 1/01/1900 |
| State Director Name: | 0 |
| State Director Email: | 0 |
| State Authorizing Official Name: | 0 |
| State Authorizing Official Email: | 0 |
| I attest that to the best of my knowledge and belief, all the information and data contained within this request is complete and accurate. | |
| I attest that the activities and services included within the liquidation extension are allowable and have been properly obligated by September 30, 2024, according to the American Rescue Plan Act (ARP Act). | |
| I attest that all certifications and assurances detailed within the grant Certification and Agreement document and approved State Plan remain in effect for the duration of the grant including throughout the entirety of the liquidation period for the grantee and any subgrantees included within this request. | |
| I attest that as a grantee requesting on behalf of subrecipients that continued monitoring and oversight of subrecipients must be provided throughout the entirety of the liquidation period. | |
| I attest that data verification of updated obligation and liquidation figures will be provided upon request as additional data verification may be necessary. | |
| I attest that as a grantee requesting on behalf of subrecipients that sufficient documentation to support the subrecipient requests contained here within has been collected and is available and on file with the grantee and/or subrecipient. | |
| I attest that as a grantee requesting on behalf of subrecipients, the subrecipients included in the request have been assessed for risk based on a review of relevant data such that the grantee can ensure subrecipient capacity for liquidating funds within the extended period. | |
| ARP ESSER Grant Award Assurances | ARP EANS Assurances |
| Name of Authorizing Official (typed) | |
| Title | |
| Signature | |
| <small>Print page for signature or insert digital signature.</small> | |



Completing and Submitting a Request

Grantee Information (Complete and Submit)

- Information in Columns A, B, F, and G will either populate from information on the Grantee Request Overview tab or from embedded formulas
- Grantees should complete the information for Columns C-E and H-L
- It may be necessary and adequate to only include 1 line of data for the grantee's information
- Examples of supporting documentation should be included in column K but will not be submitted to the Department
- All supporting documentation should be available and on file with the associated subrecipient(s) consistent with [2 CFR 200.334](#)

| | A | B | C | D | E | F | G | H | I | J | K | L |
|----|--|--|--|--|--|--|--|---|--|--|--|---|
| 1 | Liquidation Extension Request | | | | | | | | | | | |
| 2 | for Education Stabilization Fund Programs authorized by the | | | | | | | | | | | |
| 3 | American Rescue Plan (ARP) Act | | | | | | | | | | | |
| 4 | | | | | | | | | | | | |
| 5 | | | | | | | | | | | | |
| 6 | Grantee Information | | | | | | | | | | | |
| 7 | <i>Requests for State-level funds should be included on this tab. Examples include costs or funds that are related to ESSER administration</i> | | | | | | | | | | | |
| 8 | <i>funds, separate supplemental state set-aside funds, EANS administration funds, EANS SEA services for non-public schools, and EANS</i> | | | | | | | | | | | |
| 9 | <i>reverted funds.</i> | | | | | | | | | | | |
| 10 | | | | | | | | | | | | |
| 11 | Grantee Name | UEI | State Set-Aside/ Reserve Total | Amount Obligated as of 09/30/2024 or Date of Data Finalization Selected by Grantee | Amount Liquidated as of 09/30/2024 or Date of Data Finalization Selected by Grantee | % Liquidated as of 09/30/2024 or Date of Data Finalization Selected by Grantee | Balance Remaining as of 09/30/2024 or Date of Data Finalization Selected by Grantee | Amount of Obligated Funds Needing Extension | Use of Funds | Justification | SEA Documentation on File | Other Grantee or Fund-Specific Notes |
| 12 | <i>Information will populate from Grantee Request Overview</i> | <i>Information will populate from Grantee Request Overview</i> | <i>Insert Total of State Reserve Funds</i> | <i>If submitted prior to 9/30/2024, grantee should consistently utilize the date for columns D-G on this sheet that is indicated on the Grantee Request Overview tab as the Date of Data Finalization.</i> | <i>If submitted prior to 9/30/2024, grantee should consistently utilize the date for columns D-G on this sheet that is indicated on the Grantee Request Overview tab as the Date of Data Finalization.</i> | <i>If submitted prior to 9/30/2024, grantee should consistently utilize the date for columns D-G on this sheet that is indicated on the Grantee Request Overview tab as the Date of Data Finalization.</i> | <i>If submitted prior to 9/30/2024, grantee should consistently utilize the date for columns D-G on this sheet that is indicated on the Grantee Request Overview tab as the Date of Data Finalization.</i> | <i>This amount may or may not equal the balance remaining. However, in all cases, the amount should represent funds obligated as of 9/30/24 but not yet fully liquidated or not anticipated to be liquidated by 12/31/24.</i> | <i>Examples might include: construction contract(s), HHA/AC contract(s), instructional services contract(s), or others. If multiple reasons exist, additional lines may be used.</i> | <i>Provide explanation for funds that may not be liquidated by the end of the regulatory liquidation period (12/31/25) based on the uses of funds listed in column I and what other measures have been taken to liquidate funds in a timely fashion.</i> | <i>Examples of documentation on file might include specific: Purchase Order numbers, communications from vendors regarding delays, change orders, etc.</i> | <i>This column is available for any additional information regarding data outliers or other associated applicable information.</i> <i>The approval of the State's request is not dependent upon the addition of notes.</i> <i>The designation of state funds would be useful here, e.g., SEA Administrative reserve, EANS services to non-public schools, EANS reverted funds, State set-aside.</i> |
| 13 | 0 | 0 | | | | #DIV/0! | \$ - | | | | | |
| 14 | 0 | 0 | | | | #DIV/0! | \$ - | | | | | |
| 15 | 0 | 0 | | | | #DIV/0! | \$ - | | | | | |
| 16 | 0 | 0 | | | | #DIV/0! | \$ - | | | | | |
| 17 | 0 | 0 | | | | #DIV/0! | \$ - | | | | | |
| 18 | 0 | 0 | | | | #DIV/0! | \$ - | | | | | |
| 19 | 0 | 0 | | | | #DIV/0! | \$ - | | | | | |



- | | | | | | | | | | | | |
|----|---|------------|-------------------------|---|---|---|--|--|---------------------|----------------------|---|
| | A | B | C | D | E | F | G | H | I | J | K |
| 1 | | | | | | | | | | | |
| 2 | Liquidation Extension Request | | | | | | | | | | |
| 3 | for Education Stabilization Fund Programs authorized by the | | | | | | | | | | |
| 4 | American Rescue Plan (ARP) Act | | | | | | | | | | |
| 5 | | | | | | | | | | | |
| 6 | Subrecipient/LEA Information | | | | | | | | | | |
| 7 | <i>Note that non-public schools should not be included on this tab unless the school was awarded funds as a result of reverted EANS funds used for allowable purposes under GEER II and the non-public school has documented their ability to be a recipient of federal funds. Contracts for EANS-related services and support should be documented on the Grantee Information tab.</i> | | | | | | | | | | |
| 8 | | | | | | | | | | | |
| 9 | Subrecipient or LEA Name | UEI | Allocation Total | Amount Obligated as of 09/30/2024 or Date of Data Finalization Selected by Grantee | Amount Liquidated as of 9/30/24 or Date of Data Finalization Selected by Grantee | % Liquidated as of 09/30/2024 or Date of Data Finalization Selected by Grantee | Balance Remaining as of 09/30/2024 or Date of Data Finalization Selected by Grantee | Amount of Obligated Funds Needing Extension | Use of Funds | Justification | Other Subrecipient-Specific Data Notes |
| 10 | | | | | | | | | | | |
| 11 | | | | | | | | | | | |
| 12 | | | | | | | | | | | |
| 13 | | | | | | | | | | | |
| 14 | | | | | | | | | | | |



Completing and Submitting a Request

Definitions and Additional Resources

- Includes definitions and associated reference links for obligations and liquidations
- FAQs for the ESSER and EANS programs are included
- Certification and Assurances for ESSER and EANS are included

| Liquidation Extension Request for Education Stabilization Fund Programs authorized by the American Rescue Plan (ARP) Act | |
|--|--|
| Definitions and Additional Resources | |
| What does it mean to OBLIGATE funds? 34 C.F.R. § 76.707 The regulations at 34 C.F.R. § 76.707 govern when an obligation of Federal funds by a State or subgrantee such as an LEA occurs. Specifically, for services or assistance provided through a contract, the obligation is made on the date that the State or subgrantee makes a binding written commitment to obtain the services, work, or products . For rental or lease of real or personal property, the obligation is made when the property is used. | |
| If the obligation is for - | The obligation is made |
| a) Acquisition of real or personal property | On the date on which the State or subgrantee makes a binding written commitment to acquire the property. |
| b) Personal services by an employee of the State or subgrantee | When the services are performed. |
| c) Personal services by a contractor who is not an employee of the State or subgrantee | On the date on which the State or subgrantee makes a binding written commitment to obtain the services. |
| d) Performance of work other than personal services. | On the date on which the State or subgrantee makes a binding written commitment to obtain the work. |
| e) Public utility services | When the State or subgrantee receives the services |
| f) Travel | When the travel is taken |
| g) Rental of real or personal property | When the State or subgrantee uses the property |
| h) A pre-agreement contract that was properly approved by the Secretary under the contract principles in 2 CFR part 200, Subpart E - Contract Principles | On the first day of the grant or subgrant performance period |
| What does it mean to LIQUIDATE funds? 2 CFR § 200.343-344 The drawing down and expenditure of funds by a grantee for obligations incurred during the grant's legal obligation period. Timely liquidation occurs during the legal obligation period and through the first 120 days after the final day of that period or an extension of that period authorized by ED, pursuant to 2 C.F.R. § 200.344(b). | |
| Additional Resources | |
| ESSER and GEER Updated FAQs | EANS FAQ |
| ARP ESSER Grant Award Assurances | ARP EANS Assurances |
| Liquidation Extension Technical FAQs | |



| | A | B | C | D | E | F | G | H | I | J | K | L | M | N | O |
|----|--|---|--|---|---|---|---|---|---|---|---|---|---|---|---|
| 1 | | | | | | | | | | | | | | | |
| 2 | Liquidation Extension Request | | | | | | | | | | | | | | |
| 3 | for Education Stabilization Fund Programs authorized by the | | | | | | | | | | | | | | |
| 4 | American Rescue Plan (ARP) Act | | | | | | | | | | | | | | |
| 5 | | | | | | | | | | | | | | | |
| 6 | Grantee Request Overview | | | | | | | | | | | | | | |
| 7 | | | | | | | | | | | | | | | |
| 8 | | | | | | | | | | | | | | | |
| 9 | State: <u>State Name</u> | | | | | | | | | | | | | | |
| 10 | ALN Number: <u>84.425U</u> | | ALN=Assistance Listing Number; formerly referred to as CFDA. Use ALN 84.425U for ESSER Requests and ALN 84.425V for EANS | | | | | | | | | | | | |
| 11 | PR Number: <u>S425U2100XX</u> | | PR Number = Award number listed in G6 or the Grant Award Notice (GAN). Will begin with the prefix S425. | | | | | | | | | | | | |
| 12 | State UEI: <u>XXXXXXXX</u> | | UEI = Unique Entity Identifier. This is the State's identification as registered with www.sam.gov. | | | | | | | | | | | | |
| 13 | | | | | | | | | | | | | | | |
| 14 | Date of Submission: <u>10/1/2024</u> | | Requests for extensions should be submitted by December 30, 2024 to ensure seamless access to G6. Requests submitted after this date will also be reviewed. | | | | | | | | | | | | |
| 15 | | | | | | | | | | | | | | | |
| 16 | Date of Data Finalization: <u>9/30/2024</u> | | This date should represent the date by which data has been included for subrecipients. Data verification will be required throughout the liquidation period. | | | | | | | | | | | | |
| 17 | | | | | | | | | | | | | | | |
| 18 | Amount of Award: \$ <u>2,500,000,000.00</u> | | This amount should reflect the total award, including any supplemental awards. | | | | | | | | | | | | |
| 19 | Amount of Grantee Extension Request: \$ <u>1,500,000.00</u> | | This information will populate from the total calculated in Cell H54 of the Grantee Information tab. | | | | | | | | | | | | |
| 20 | Amount of Subrecipient Extension Request: \$ <u>29,825,500.00</u> | | This information will populate from the total calculated in Column H of the Subrecipient Information; Cell H 1509. | | | | | | | | | | | | |
| 21 | Total Extension Request: \$ <u>31,325,500.00</u> | | This information will populate as a sum of the Grantee Funding and Subrecipient Funding listed above. | | | | | | | | | | | | |
| 22 | | | | | | | | | | | | | | | |
| 23 | Statutory Obligation Date: <u>9/30/2024</u> | | This information has been pre-populated. | | | | | | | | | | | | |
| 24 | Statutory Liquidation Date: <u>1/28/2025</u> | | This information has been pre-populated. | | | | | | | | | | | | |
| 25 | Grantee Requested Extension Date: <u>1/28/2026</u> | | Not to exceed 03/28/2026 | | | | | | | | | | | | |
| 26 | Subgrantee Requested Extension Date: <u>10/31/2025</u> | | Grantees should indicate a subrecipient date consistent with established state processes for operational purposes. | | | | | | | | | | | | |
| 27 | | | | | | | | | | | | | | | |
| 28 | State Director Name: <u>S. Director</u> | | State Director = Assigned State Director for grant program listed in G6 | | | | | | | | | | | | |
| 29 | State Director Email: <u>S.Director@email.com</u> | | | | | | | | | | | | | | |
| 30 | | | | | | | | | | | | | | | |
| 31 | State Authorizing Official Name: <u>S.A. Official</u> | | State Authorizing Official = Assigned State Authorizing Official for grant program listed in G6 | | | | | | | | | | | | |
| 32 | State Authorizing Official Email: <u>SA.Official@email.com</u> | | | | | | | | | | | | | | |
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| | A | B | C | D |
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| 2 | | Liquidation Extension Request | | |
| 3 | | for Education Stabilization Fund Programs authorized by the | | |
| 4 | | American Rescue Plan (ARP) Act | | |
| 5 | | | | |
| 6 | | Grantee Attestation | | |
| 7 | | <i>Grantee information should prepopulate based on information entered on the Grantee Request Overview.</i> | | |
| 8 | | <i>Complete, sign and remit file with signature to the State mailbox (e.g., Alabama.DESE@ed.gov) and assigned program officer listed in G6.</i> | | |
| 9 | | | | |
| 10 | | Grantee Attestation | | |
| 11 | | | | |
| 12 | | State: | State Name | |
| 13 | | ALN Number: | 84.425U | |
| 14 | | PR Number: | S425U2100XX | |
| 15 | | State UEI: | XXXXXXXXXX | |
| 16 | | | | |
| 17 | | Date of Submission: | 10/11/2024 | |
| 18 | | | | |
| 19 | | State Director Name: | S. Director | |
| 20 | | State Director Email: | S.Director@email.com | |
| 21 | | | | |
| 22 | | State Authorizing Official Name: | S.A. Official | |
| 23 | | State Authorizing Official Email: | SA.Official@email.com | |
| 24 | | | | |
| 25 | | <p>I attest that to the best of my knowledge and belief, all the information and data contained within this request is complete and accurate.</p> <p>I attest that the activities and services included within the liquidation extension are allowable and have been properly obligated by September 30, 2024, according to the American Rescue Plan Act (ARP Act).</p> <p>I attest that all certifications and assurances detailed within the grant Certification and Agreement document and approved State Plan remain in effect for the duration of the grant including throughout the entirety of the liquidation period for the grantee and any subgrantees included within this request.</p> <p>I attest that as a grantee requesting on behalf of subrecipients that continued monitoring and oversight of subrecipients must be provided throughout the entirety of the liquidation period.</p> <p>I attest that data verification of updated obligation and liquidation figures will be provided upon request as additional data verification may be necessary.</p> <p>I attest that as a grantee requesting on behalf of subrecipients that sufficient documentation to support the subrecipient requests contained here within has been collected and is available and on file with the grantee and/or subrecipient.</p> <p>I attest that as a grantee requesting on behalf of subrecipients, the subrecipients included in the request have been assessed for risk based on a review of relevant data such that the grantee can ensure subrecipient capacity for liquidating funds within the extended period.</p> | | |
| 26 | | <div style="display: flex; justify-content: space-between;"> <u>ARP ESSER Grant Award Assurances</u> <u>ARP EANS Assurances</u> </div> | | |
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| 53 | | Name of Authorizing Official (typed) | | |
| 54 | | Title | | |
| 55 | | | | |
| 56 | | Signature | | |
| 57 | | <i>Print page for signature or insert digital signature</i> | | |
| 58 | | Date | | |
| 59 | | | | |

ARP ESSER SAMPLE REQUEST

Grantee Attestation Tab



| | | | | | | | | | | | | |
|-----|--|---|-------------------------------------|--|--|---|---|--|--|--|--|--|
| 1 | A | B | C | D | E | F | G | H | I | J | K | L |
| 2 | Liquidation Extension Request | | | | | | | | | | | |
| 3 | for Education Stabilization Fund Programs authorized by the | | | | | | | | | | | |
| 4 | American Rescue Plan (ARP) Act | | | | | | | | | | | |
| 5 | | | | | | | | | | | | |
| 6 | Grantee Information | | | | | | | | | | | |
| 7 | Requests for State-level funds should be included on this tab. Examples include costs or funds that are related to ESSER | | | | | | | | | | | |
| 8 | administration funds, separate/supplemental state set-aside funds, EANS administration funds, EANS SEA services for non-public | | | | | | | | | | | |
| 9 | schools, and EANS reverted funds. | | | | | | | | | | | |
| 10 | | | | | | | | | | | | |
| 11 | Grantee Name | UEI | State Set-Aside/ Reserve Total | Amount Obligated as of 9/30/2024 or Date of Data Finalization Selected by Grantee | Amount Liquidated as of 9/30/2024 or Date of Data Finalization Selected by Grantee | % Liquidated as of 9/30/2024 or Date of Data Finalization Selected by Grantee | Balance Remaining as of 9/30/2024 or Date of Data Finalization Selected by Grantee | Amount of Obligated Funds Needing Extension | Use of Funds | Justification | SEA Documentation on File | Other Grantee or Fund-Specific Notes |
| 12 | Information will populate from Grantee Request Overview | Information will populate from Grantee Request Overview | Insert Total of State Reserve Funds | If submitted prior to 9/30/24, grantee should consistently utilize the date for columns D-G on this sheet that is indicated on the Grantee Request Overview tab as the of Date of Data Finalization. | If submitted prior to 9/30/24, grantee should consistently utilize the date for columns D-G on this sheet that is indicated on the Grantee Request Overview tab as the of Date of Data Finalization. | If submitted prior to 9/30/24, grantee should consistently utilize the date for columns D-G on this sheet that is indicated on the Grantee Request Overview tab as the of Date of Data Finalization. Figure should calculate automatically | If submitted prior to 9/30/24, grantee should consistently utilize the date for columns D-G on this sheet that is indicated on the Grantee Request Overview tab as the of Date of Data Finalization. Figure should calculate automatically | This amount may or may not equal the balance remaining. - However, in all cases, the amount should represent funds obligated as of 9/30/24 but not yet fully liquidated or not anticipated to be liquidated by 12/31/25. | Examples might include: construction contract(s), HVAC contract(s), instructional services contract(s), or others If multiple reasons exist, additional lines may be used | Provide explanation for funds that may not be liquidated by the end of the regulatory liquidation period (12/31/25) based on the uses of funds listed in column I and what other measures have been taken to liquidate funds in a timely fashion. | Examples of documentation on file might include specific Purchase Order numbers, communications from vendors regarding delays, change orders, etc. | This column is available for any additional information regarding data outliers or other associated/applicable information. The approval of the State's request is not dependent upon the addition of notes. The designation of state funds would be useful here, e.g., SEA Administrative reserve, EANS services to non-public schools, EANS reverted funds, State set-aside. |
| 13 | State Name | XXXXXXXXXX | \$ 175,010,561.16 | \$ 175,010,561.16 | \$ 168,000,000.00 | 96% | \$ 7,010,561.16 | \$ 1,500,000.00 | Mental health services contract signed 1/10/23; amended 7/11/24. | The mental health services contract provides contracted school mental health supports to 38 LEAs. Services were anticipated to be completed by 3/11/24 but funding was not totally expended as scheduled due to a delay of beginning services (labor shortage). The extended contract will provide the selected LEAs with additional mental health supports through the 2024-2025 school year. | Initial contract executions with signed amendments to continue services. Contract # 9939 with X company for mental health services dated 1/10/23. Contract #3888 with Y company for tutoring services amended 8/30/24. | Mental health services contract will support 38 LEAs in providing continuity of services to students most impacted by Covid and support increased student health and wellness to combat chronic absenteeism. Extended contract for evidence-based tutoring services supports 16 high-need LEAs with an anticipated 12,000 students receiving services. |
| 14 | State Name | XXXXXXXXXX | | | | #DIV/0! | \$ - | | Tutoring contract for state set-aside funding as outlined in State plan. Contract amended 8/30/24 to end 6/30/25. | The amended tutoring contract supports 16 LEAs that had additional funding remaining for services and requested continued support through 6/30/25. | | |
| 15 | State Name | XXXXXXXXXX | | | | #DIV/0! | \$ - | | | | | |
| 16 | State Name | XXXXXXXXXX | | | | #DIV/0! | \$ - | | | | | |
| 17 | State Name | XXXXXXXXXX | | | | #DIV/0! | \$ - | | | | | |
| 18 | State Name | XXXXXXXXXX | | | | #DIV/0! | \$ - | | | | | |
| 19 | State Name | XXXXXXXXXX | | | | #DIV/0! | \$ - | | | | | |
| 20 | State Name | XXXXXXXXXX | | | | #DIV/0! | \$ - | | | | | |
| 21 | State Name | XXXXXXXXXX | | | | #DIV/0! | \$ - | | | | | |
| 22 | State Name | XXXXXXXXXX | | | | #DIV/0! | \$ - | | | | | |
| 23 | State Name | XXXXXXXXXX | | | | #DIV/0! | \$ - | | | | | |
| 24 | State Name | XXXXXXXXXX | | | | #DIV/0! | \$ - | | | | | |
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ARP ESSER SAMPLE REQUEST

Subrecipient Information Tab

| A | B | C | D | E | F | G | H | I | J | K | | | | | | | | | | | | |
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| GEER II and the non-public school has documented their ability to be a recipient of federal funds. Contracts for EANS-related services and support should be documented on the Grantee Information tab. | | | | | | | | | | | | | | | | | | | | | | |
| Subrecipient or LEA Name | UEI | Allocation Total | Amount Obligated as of 09/30/2024 or Date of Data Finalization Selected by Grantee | Amount Liquidated as of 9/30/24 or Date of Data Finalization Selected by Grantee | % Liquidated as of 09/30/2024 or Date of Data Finalization Selected by Grantee | Balance Remaining as of 09/30/2024 or Date of Data Finalization Selected by Grantee | Amount of Obligated Funds Needing Extension | Use of Funds | Justification | Other Subrecipient-Specific Data Notes | | | | | | | | | | | | |
| For state-specific questions on reporting subgrantee names/requests, please contact the appropriate program officer by submitting the question to the State mailbox (e.g., Alabama: DESE@ed.gov). An example where this may be necessary might include consolidated LEAs. | | | These should be the permanent assigned UEIs. All subrecipients must have a permanent UEI. | | A total will be tabulated in Col F G1509 on the Subrecipient tab. | If submitted prior to 9/30/24, the date should indicate the date selected on the Grantee Request Overview tab. | This may be reported by the subrecipient or collected from the State's grants management system. Collection method and date should be consistent across subrecipients. | A total will be tabulated in Col F G1509 on the Subrecipient tab. | This should populate automatically when allocation totals and amounts liquidated are entered and should display as a percentage. | Date used should be consistent with date selected on the Grantee Overview Request tab. | This should populate automatically based on the allocation total and amount liquidated. | A total will be tabulated in Col G1509 on the Subrecipient tab. | This should represent the amount anticipated to need a liquidation extension. The amount will populate automatically but the figure can be adjusted as needed. | It should not be assumed that the amount requested and balance remaining should equal. The liquidation request amount must be aligned to specific projects or contracts and based on obligations completed by 9/30/24. | A total will be tabulated in Col H1509 on this tab and will populate the Total Subrecipient Request on the Grantee Request Overview tab. | Examples might include: construction contract(s), HVAC contract(s), instructional services contract(s), delayed materials/supplies, or for other allowable uses. | All funds included in the request for extension must be properly obligated by September 30, 2024 and for allowable uses. Requests must be aligned to particular projects or specific circumstances at the subrecipient level. | Provide explanation for funds that may not be liquidated by the end of the regulatory liquidation period (12/31/25) based on the uses of funds listed in column I. | Needing more time to expend funds is not an adequate reason or justification for a liquidation extension. Examples might include delays related to supply or labor shortages. | The justification to substantiate an independent request will be reviewed consistent with State and Federal oversight practices. | This column is available for any additional information the grantee or subrecipient may want to include regarding data outliers or other associated/applicable information. | The approval of the State's request is not dependent upon the addition of notes for every subrecipient/LEA during the request and approval process. |
| 11 | Northside LEA | XXXUEI001 | \$ 42,000,000.00 | \$ 40,500,000.00 | \$ 36,000,000.00 | 86% | \$ 6,000,000.00 | \$ 4,500,000.00 | HVAC contracts | HVAC contracts at 4 schools delayed due to late delivery of materials. | Afterschool tutoring contract extended for 3 schools due to delayed start. Schools are rural and contractor had difficulty securing personnel. Remaining funds added to amended contract to continue tutoring support in 24-25 school year. 1 HVAC contract that was scheduled to be complete by 6/2/2024 will now be completed 12/2/2024 per contractor communications. | Extension of afterschool tutoring contract to maximize remaining funds will support academic recovery at 3 rural schools. | | | | | | | | | | |
| 12 | West End LEA | XXXUEI002 | \$ 13,850,000.00 | \$ 13,850,000.00 | \$ 10,000,000.00 | 72% | \$ 3,850,000.00 | \$ 3,850,000.00 | Tutoring contracts, HVAC project | District licensing contract for evidence-based math and literacy programs based on positive gains and input from school communities. Literacy coaching services provides job-embedded professional learning as an extension of previous literacy PD. Delivery of supplies and toolkits delayed due to supply chain issues. Vendor indicates 8 month delay placing invoicing outside of liquidation period. | | | | | | | | | | | | |
| 13 | Central Unified LEA | XXXUEI003 | \$ 1,330,000,000.00 | \$ 1,005,000,000.00 | \$ 945,250,000.00 | 71% | \$ 384,750,000.00 | \$ 18,750,000.00 | District licensing contract for evidence-based math and literacy programs based on positive gains and input from school communities. Literacy coaching services provides job-embedded professional learning as an extension of previous literacy PD. Delivery of supplies and toolkits delayed due to supply chain issues. Vendor indicates 8 month delay placing invoicing outside of liquidation period. | extend mental health support services to high schools; scheduled for Board approval on 8/1/24 with contract execution to follow by end of August 2024 (using funds not reflected as obligated). Original vendor for services went out of business so a new procurement occurred. Materials delayed through February 2025 per vendor; expenses procured prior to 9/30/24. | New contract once executed will provide 300 hours of services. Remaining balance of other funds to be liquidated by 1/28/25 as anticipated. Extension only needed for SEL PD contract. | | | | | | | | | | | |
| 14 | Southeast Central LEA | XXXUEI004 | \$ 85,000,000.00 | \$ 82,500,000.00 | \$ 82,500,000.00 | 97% | \$ 2,500,000.00 | \$ 450,000.00 | Mental health telehealth services; delayed SEL materials (supply chain) | Dates of contracted PD had to be increased so that multiple teachers were not out of buildings and to avoid depleting the number of substitutes available for other schools. Contract extended as of 9/15/24. | | | | | | | | | | | | |
| 15 | Eastern Coastal LEA | XXXUEI005 | \$ 27,500,000.00 | \$ 27,000,000.00 | \$ 26,000,000.00 | 95% | \$ 1,500,000.00 | \$ 25,500.00 | Social-emotional learning PD for staff at 4 elementary schools as outlined in district plan | Expansion of health services offices/reception area to support community wrap-around services and additional mental health staffing (counselor, social worker). Multiple delays impacting completion including weather-related and supply-chain difficulties from being executed as originally outlined in LEA plan. Additional delays occurred in conjunction with supply chain issues and the need to complete work while school is not in session. Project completion date of 1/15/25 with final invoicing to occur after inspection and network testing. | | | | | | | | | | | | |
| 16 | Midland LEA | XXXUEI006 | \$ 12,850,000.00 | \$ 12,850,000.00 | \$ 11,250,000.00 | 88% | \$ 1,600,000.00 | \$ 1,600,000.00 | Construction contract | | | | | | | | | | | | | |
| 17 | Mid-Central Charter LEA | XXXUEI007 | \$ 9,500,000.00 | \$ 9,500,000.00 | \$ 8,850,000.00 | 93% | \$ 650,000.00 | \$ 650,000.00 | Technology infrastructure project (Contract 14873; executed 9/1/23) | | | | | | | | | | | | | |
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| | A | B | C | D | E | F | G | H | I | J | K | L | M | N | O |
|----|--|---|--------------------------------|--|---|---|---|---|---|---|---|---|---|---|---|
| 1 | | | | | | | | | | | | | | | |
| 2 | Liquidation Extension Request | | | | | | | | | | | | | | |
| 3 | for Education Stabilization Fund Programs authorized by the | | | | | | | | | | | | | | |
| 4 | American Rescue Plan (ARP) Act | | | | | | | | | | | | | | |
| 5 | | | | | | | | | | | | | | | |
| 6 | Grantee Request Overview | | | | | | | | | | | | | | |
| 7 | | | | | | | | | | | | | | | |
| 8 | | | | | | | | | | | | | | | |
| 9 | State: | | State Name | | | | | | | | | | | | |
| 10 | ALN Number: | | 84.425V | ALN=Assistance Listing Number; formerly referred to as CFDA. Use ALN 84.425U for ESSER Requests and ALN 84.425V for EANS | | | | | | | | | | | |
| 11 | PR Number: | | S425V2100XX | PR Number = Award number listed in G6 or the Grant Award Notice (GAN). Will begin with the prefix S425. | | | | | | | | | | | |
| 12 | State UEI: | | UEIXXXXX | UEI = Unique Entity Identifier.This is the State's identification as registered with www.sam.gov. | | | | | | | | | | | |
| 13 | | | | | | | | | | | | | | | |
| 14 | Date of Submission: | | 9/1/2024 | Requests for extensions should be submitted by December 30, 2024 to ensure seamless access to G6. Requests submitted after this date will also be reviewed. | | | | | | | | | | | |
| 15 | | | | | | | | | | | | | | | |
| 16 | Date of Data Finalization | | 7/15/2024 | This date should represent the date by which data has been included for subrecipients. Data verification will be required throughout the liquidation period. | | | | | | | | | | | |
| 17 | | | | | | | | | | | | | | | |
| 18 | Amount of Award: | | \$ 52,500,000.00 | This amount should reflect the total award, including any supplemental awards. | | | | | | | | | | | |
| 19 | Amount of Grantee Extension Request: | | \$ 1,175,000.00 | This information will populate from the total calculated in Cell H54 of the Grantee Information tab. | | | | | | | | | | | |
| 20 | Amount of Subrecipient Extension Request: | | \$ 3,060,000.00 | This information will populate from the total calculated in Column H of the Subrecipient Information; Cell H 1509. | | | | | | | | | | | |
| 21 | Total Extension Request: | | \$ 4,235,000.00 | This information will populate as a sum of the Grantee Funding and Subrecipient Funding listed above. | | | | | | | | | | | |
| 22 | | | | | | | | | | | | | | | |
| 23 | Statutory Obligation Date: | | 9/30/2024 | This information has been pre-populated. | | | | | | | | | | | |
| 24 | Statutory Liquidation Date: | | 1/28/2025 | This information has been pre-populated. | | | | | | | | | | | |
| 25 | Grantee Requested Extension Date: | | 12/31/2025 | Not to exceed 03/28/2026 | | | | | | | | | | | |
| 26 | Subgrantee Requested Extension Date: | | 10/31/2025 | Grantees should indicate a subrecipient date consistent with established state processes for operational purposes. | | | | | | | | | | | |
| 27 | | | | | | | | | | | | | | | |
| 28 | State Director Name: | | EANS Director | State Director = Assigned State Director for grant program listed in G6 | | | | | | | | | | | |
| 29 | State Director Email: | | EANS.Director@email.com | | | | | | | | | | | | |
| 30 | | | | | | | | | | | | | | | |
| 31 | State Authorizing Official Name: | | EANS Authorizing Official | State Authorizing Official = Assigned State Authorizing Official for grant program listed in G6 | | | | | | | | | | | |
| 32 | State Authorizing Official Email: | | Authorizing.Official@email.com | | | | | | | | | | | | |
| 33 | | | | | | | | | | | | | | | |

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|---|--------------------------------|
| Liquidation Extension Request | |
| for Education Stabilization Fund Programs authorized by the | |
| American Rescue Plan (ARP) Act | |
| Grantee Attestation | |
| Grantee information should prepopulate based on information entered on the Grantee Request Overview. | |
| Complete, sign and remit file with signature to the State mailbox (e.g., Alabama.CESE@ed.gov) and assigned program officer listed in Grantee Request Overview. | |
| Grantee Attestation | |
| State: | State Name |
| ALN Number: | 84.425V |
| PR Number: | S425V2100XX |
| State UEI: | UEIXXXX |
| Date of Submission: | 9/1/2024 |
| State Director Name: | EANS Director |
| State Director Email: | EANS.Director@email.com |
| State Authorizing Official Name: | EANS Authorizing Official |
| State Authorizing Official Email: | Authorizing.Official@email.com |
| I attest that to the best of my knowledge and belief, all the information and data contained within this request is complete and accurate. | |
| I attest that the activities and services included within the liquidation extension are allowable and have been properly obligated by September 30, 2024, according to the American Rescue Plan Act (ARP Act). | |
| I attest that all certifications and assurances detailed within the grant Certification and Agreement document and approved State Plan remain in effect for the duration of the grant including throughout the entirety of the liquidation period for the grantee and any subgrantees included within this request. | |
| I attest that as a grantee requesting on behalf of subrecipients that continued monitoring and oversight of subrecipients must be provided throughout the entirety of the liquidation period. | |
| I attest that data verification of updated obligation and liquidation figures will be provided upon request as additional data verification may be necessary. | |
| I attest that as a grantee requesting on behalf of subrecipients that sufficient documentation to support the subrecipient requests contained here within has been collected and is available and on file with the grantee and/or subrecipient. | |
| I attest that as a grantee requesting on behalf of subrecipients, the subrecipients included in the request have been assessed for risk based on a review of relevant data such that the grantee can ensure subrecipient capacity for liquidating funds within the extended period. | |
| ARP ESSER Grant Award Assurances | ARP EANS Assurances |
| Name of Authorizing Official (typed) | |
| Title | |
| Signature | |

...

Grantee Request Overview

Grantee Attestation

ARP EANS SAMPLE REQUEST

Grantee Attestation Tab



ARP EANS SAMPLE REQUEST

Grantee Information Tab

| | A | B | C | D | E | F | G | H | I | J | K | L |
|----|---|--|--|--|--|---|---|---|---|--|---|---|
| 1 | | | | | | | | | | | | |
| 2 | Liquidation Extension Request | | | | | | | | | | | |
| 3 | for Education Stabilization Fund Programs authorized by the | | | | | | | | | | | |
| 4 | American Rescue Plan (ARP) Act | | | | | | | | | | | |
| 5 | | | | | | | | | | | | |
| 6 | Grantee Information | | | | | | | | | | | |
| 7 | <i>Requests for State-Level funds should be included on this tab. Examples include costs or funds that are related to ESSER administration funds, separate/supplemental state set-aside</i> | | | | | | | | | | | |
| 8 | <i>funds, EANS administration funds, EANS SEA services for non-public schools, and EANS reverted funds.</i> | | | | | | | | | | | |
| 9 | | | | | | | | | | | | |
| 10 | | | | | | | | | | | | |
| 11 | Grantee Name | UEI | State Set-Aside/ Reserve Total | Amount Obligated as of 09/30/2024 or Date of Data Finalization Selected by Grantee | Amount Liquidated as of 9/30/2024 or Date of Data Finalization Selected by Grantee | % Liquidated as of 09/30/2024 or Date of Data Finalization Selected by Grantee | Balance Remaining as of 09/30/2024 or Date of Data Finalization Selected by Grantee | Amount of Obligated Funds Needing Extension | Use of Funds | Justification | SEA Documentation on File | Other Grantee or Fund-Specific Notes |
| 12 | <i>Information will populate from Grantee Request Overview</i> | <i>Information will populate from Grantee Request Overview</i> | <i>Insert Total of State Reserve Funds</i> | <i>If submitted prior to 3/30/24, grantee should consistently utilize the date for columns D- G on this sheet that is indicated on the Grantee Request Overview tab as the of Date of Data Finalization.</i> | <i>If submitted prior to 3/30/24, grantee should consistently utilize the date for columns D- G on this sheet that is indicated on the Grantee Request Overview tab as the of Date of Data Finalization.</i> | <i>If submitted prior to 3/30/24, grantee should consistently utilize the date for columns D- G on this sheet that is indicated on the Grantee Request Overview tab as the of Date of Data Finalization. Figure should calculate automatically</i> | <i>If submitted prior to 3/30/24, grantee should consistently utilize the date for columns D- G on this sheet that is indicated on the Grantee Request Overview tab as the of Date of Data Finalization. Figure should calculate automatically</i> | <i>This amount may or may not equal the balance remaining. However, in all cases, the amount should represent funds obligated as of 3/30/24 but not yet fully liquidated or not anticipated to be liquidated by 11/28/25.</i> | <i>Examples might include: construction contract(s), HVAC contract(s), instructional services contract(s), or others If multiple reasons exist, additional lines may be used</i> | <i>Provide explanation for funds that may not be liquidated by the end of the regulatory liquidation period (11/28/25) based on the uses of funds listed in column I and what other measures have been taken to liquidate funds in a timely fashion.</i> | <i>Examples of documentation on file might include specific Purchase Order numbers, communications from vendors regarding delays, change orders, etc.</i> | <i>This column is available for any additional information regarding data outliers or other associated/applicable information. The approval of the State's request is not dependent upon the addition of notes. The designation of state funds would be useful here, e.g., SEA Administrative reserve, EANS services to non-public schools, EANS reverted funds, State set-aside.</i> |
| 13 | State Name | UEIXXXXX | \$ 25,000,000.00 | \$ 25,000,000.00 | \$ 23,500,000.00 | 94% | \$ 1,500,000.00 | \$ 675,000.00 | Contracted services to provide tutoring to non-public school students. Support services staffing contract for non-public schools (counselors, social | 18 non-public schools had hours remaining on executed contracts due to weather-related delays and labor shortages that delayed onset of services. Contracts extended for identified schools to use 8 out of 10 cohorts completed under state-wide math and literacy training contracts. 2 remaining cohorts to be completed by 12/15/24; liquidation expected February | Original tutoring contract signed 2/1/22; amended 7/1/24 for remaining service hours. Staffing contract for support services through X Vendor renewed 6/1/24. | Extended liquidation for EANS services to non-public schools (Remaining funds will be liquidated as scheduled once invoices are available for final payment.) |
| 14 | State Name | UEIXXXXX | \$ 8,000,000.00 | \$ 8,000,000.00 | \$ 7,500,000.00 | 94% | \$ 500,000.00 | \$ 500,000.00 | State-wide math and literacy academy trainings | completed by 12/15/24; liquidation expected February | Contract; training schedule for remaining cohort | Reverted funds |
| 15 | State Name | UEIXXXXX | | | | #DIV/0! | | | | | | |



ARP EANS SAMPLE REQUEST

Subrecipient Information Tab

| | A | B | C | D | E | F | G | H | I | J | K |
|----|--|---------------------|--------------------------|--|--|--|---|---|--|---|--|
| 2 | Liquidation Extension Request | | | | | | | | | | |
| 3 | for Education Stabilization Fund Programs authorized by the | | | | | | | | | | |
| 4 | American Rescue Plan (ARP) Act | | | | | | | | | | |
| 5 | | | | | | | | | | | |
| 6 | Subrecipient/LEA Information | | | | | | | | | | |
| 7 | <i>Note that non-public schools should <u>not</u> be included on this tab <u>unless</u> the school was awarded funds as a result of reverted EANS funds used for allowable purposes under GEER II <u>and</u> the non-public school has documented their</i> | | | | | | | | | | |
| 8 | <i>ability to be a recipient of federal funds. Contracts for EANS-related services and support should be documented on the Grantee Information tab.</i> | | | | | | | | | | |
| | Subrecipient or LEA Name | UEI | Allocation Total | Amount Obligated as of 09/30/2024 or Date of Data Finalization Selected by Grantee | Amount Liquidated as of 9/30/24 or Date of Data Finalization Selected by Grantee | % Liquidated as of 09/30/2024 or Date of Data Finalization Selected by Grantee | Balance Remaining as of 09/30/2024 or Date of Data Finalization Selected by Grantee | Amount of Obligated Funds Needing Extension | Use of Funds | Justification | Other Subrecipient-Specific Data Notes |
| 9 | <i>For state-specific questions on reporting subgrantee names/requests, please contact the appropriate program officer by submitting the question to the State mailbox (e.g., Alabama: OESE@ed.gov). An example where this may be necessary might include consolidated LEAs.</i> | | | | | | | | | | |
| | <i>These should be the permanent assigned UEIs. All subrecipients must have a permanent UEI.</i> | | | | | | | | | | |
| | <i>A total will be tabulated in Cell G1503 on the Subrecipient tab.</i> | | | | | | | | | | |
| | <i>If submitted prior to 9/30/24, the date should indicate the date selected on the Grantee Request Overview tab.</i> | | | | | | | | | | |
| | <i>This may be reported by the subrecipient or collected from the State's grants management system. Collection method and date should be consistent across subrecipients.</i> | | | | | | | | | | |
| | <i>A total will be tabulated in Cell E1503 on the Subrecipient tab.</i> | | | | | | | | | | |
| | <i>This should populate automatically when allocation totals and amounts liquidated are entered and should display as a percentage.</i> | | | | | | | | | | |
| | <i>Date used should be consistent with date selected on the Grantee Overview Request tab.</i> | | | | | | | | | | |
| | <i>This should populate automatically based on the allocation total and amount liquidated.</i> | | | | | | | | | | |
| | <i>A total will be tabulated in Cell G1503 on the Subrecipient tab.</i> | | | | | | | | | | |
| | <i>This should represent the amount anticipated to need a liquidation extension. The amount will populate automatically but the figure can be adjusted as needed.</i> | | | | | | | | | | |
| | <i>It should not be assumed that the amount requested and balance remaining should equal. The liquidation request amount must be aligned to specific projects or contracts and based on obligations completed by 9/30/24.</i> | | | | | | | | | | |
| | <i>A total will be tabulated in Cell H1503 on this tab and will populate the Total Subrecipient Request on the Grantee Request Overview tab.</i> | | | | | | | | | | |
| | <i>Examples might include: construction contract(s), HVAC contract(s), instructional services contract(s), delayed materials/supplies, or for other allowable uses.</i> | | | | | | | | | | |
| | <i>All funds included in the request for extension must be properly obligated by September 30, 2024 and for allowable uses. Requests must be aligned to particular projects or specific circumstances at the subrecipient level.</i> | | | | | | | | | | |
| | <i>Provide explanation for funds that may not be liquidated by the end of the regulatory liquidation period (12/31/25) based on the uses of funds listed in column I.</i> | | | | | | | | | | |
| | <i>Needing more time to expend funds is not an adequate reason or justification for a liquidation extension. Examples might include delays related to supply or labor shortages.</i> | | | | | | | | | | |
| | <i>The justification to substantiate an independent request will be reviewed consistent with State and Federal oversight practices.</i> | | | | | | | | | | |
| | <i>This column is available for any additional information the grantee or subrecipient may want to include regarding data outliers or other associated/applicable information.</i> | | | | | | | | | | |
| | <i>The approval of the State's request is not dependent upon the addition of notes for every subrecipient/LEA during the request and approval process.</i> | | | | | | | | | | |
| 10 | | | | | | | | | | | |
| 11 | State University | UEIXXXX01 | \$ 3,500,000.00 | \$ 3,500,000.00 | \$ 3,225,000.00 | 92% | \$ 275,000.00 | \$ 275,000.00 | Completion of final phase of educator pipeline program | Funds obligated to develop cross-agency teacher pipeline program to support career switchers, early childcare workers, and dual degree seekers to achieve state certification. Project delayed due to competing schedules of cross-agency collaborative. Training to support completion of credentialing and continuing education credits for childcare workers. Project successfully implemented in academic years 2022-2023 and 2023-2024. Additional funding remained to continue support through Spring 2025. | Subrecipient of reverted funds |
| 12 | State Community College | UEIXXXX02 | \$ 3,500,000.00 | \$ 3,500,000.00 | \$ 3,000,000.00 | 86% | \$ 500,000.00 | \$ 500,000.00 | Early Childhood Development training contract | Construction work to upgrade/renovate current site for 2 additional programs ongoing. Work stalled due to delayed shipment of materials. Completion now anticipated September 2025. | Subrecipient of reverted funds |
| 13 | LEA 1 | UEIXXXX03 | \$ 2,000,000.00 | \$ 1,980,000.00 | \$ 1,000,000.00 | 50% | \$ 1,000,000.00 | \$ 980,000.00 | CTE expansion | Joint project between 3 LEAs to develop cross-district community access center in former library. Final portion of project not yet completed. Work was not able to begin until completion of other LEA's projects and inspections completed. Contractor has committed to complete work by end of fiscal year. | SEA Innovation Grant Subrecipient (reverted funds) |
| 14 | LEA 2 | UEIXXXX04 | \$ 2,000,000.00 | \$ 2,000,000.00 | \$ 1,275,000.00 | 64% | \$ 725,000.00 | \$ 725,000.00 | Regional community access center development | Coordinated programming between LEA and Boys & Girls' Club to provide summer STEAM camp at 5 housing complexes. Project scheduled to be implemented Summer 2022, 2023, and 2024; initial procurement and insurance acquisition delayed program's start to Summer 2023. Remaining funding will provide third year implementation. | SEA Innovation Grant Subrecipient (reverted funds) |
| 15 | LEA 3 | UEIXXXX05 | \$ 2,000,000.00 | \$ 1,750,000.00 | \$ 1,170,000.00 | 59% | \$ 830,000.00 | \$ 580,000.00 | Summer STEAM Camps | | SEA Innovation Grant Subrecipient (reverted funds) |
| | Grantee Attestation | Grantee Information | Subrecipient Information | Definitions | | | | | | | |



QUESTIONS



Thank You

