REAP Grant Performance Periods and Liquidation Deadlines

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The Rural Education Achievement Program (REAP) administers three different grants: the Small, Rural School Achievement (SRSA) grant, which is awarded directly to local educational agencies (LEAs); the Rural and Low-Income School (RLIS) grant, which is awarded to State educational agencies (SEAs) who in turn subgrant the award to eligible LEAs in their state; and the RLIS-SQA grant, which is awarded to specially qualified agencies (SQAs) in states that do not participate in the RLIS grant program. Each of these grants has varying eligibility requirements, application processes, and allowable uses of funds. This document describes the performance periods and liquidation deadlines that apply to each of the REAP grants.

REAP awards are available for obligation for a period of twenty-seven (27) months. A grantee may use grant funds only for obligations it makes during the grant performance period. A grantee then has an additional 120 days to liquidate the award, which is reflected in the liquidation deadlines in the chart below.

Grant Cycle:	Performance Period Start Date:	Performance Period End Date:	Deadline for Liquidation:
FY 2023	July 1, 2023	September 30, 2025	January 30, 2026
FY 2022	July 1, 2022	September 30, 2024	January 30, 2025
FY 2021	July 1, 2021	September 30, 2023	January 30, 2024

Where do I look on my Grant Award Notification (GAN) to find performance period information?

- The U.S. Department of Education (Department) issues a GAN to each grantee that receives a grant award from the Department. Each LEA awarded an SRSA or SQA grant receives a GAN from the Department, and each SEA that receives an RLIS award from the Department also receives a GAN.
- Pleases note, the Department does not issue a GAN to an LEA that receives an RLIS award from its SEA; rather, an LEA that is eligible for an RLIS award from its SEA should work with its REAP State Coordinator to determine what it must do to receive RLIS funds (e.g., local application requirements).
- Grantees can access awarded funds by using G6 (formerly G5) which is the Department's online platform for grant management. Creating an account, logging in, and obtaining Payee Access allows grantees to view and draw down awarded grant funds across multiple fiscal years.
- GANs are stored in G6 and include information about the grant's performance period. In Block 6, located on the third page of the GAN, a 15-month award period beginning July 1 is listed (e.g., July 1, 2023 – September 30, 2024). The terms and conditions of the grant award in Block 10 further extend the period of availability of funds an additional 12 months to provide for a full 27-month period of availability.

Continue to the next page for additional Frequently Asked Questions (FAQs)

What does it mean to obligate and liquidate grant funds?

- Funds are **obligated** when a grantee makes a binding commitment to spend funds for an allowable purpose; this can be in the form of a written agreement or the receipt of goods or services. 34 C.F.R. § 75.707 and 34 C.F.R. § 76.707 explain when an obligation occurs for various kinds of property and services.
- Funds are **liquidated** when a grantee draws down funds from G6; this occurs after the funds have been obligated for an allowable purpose.

When is a grantee required to obligate funds?

- A grantee may use grant funds only for obligations it makes during the grant performance period. Grantees must obligate funds prior to the end of the applicable grant performance period identified in the table above.

How do I liquidate (draw down) funds from G6?

- In order to access grant funds in G6, an authorized user at the LEA, SEA, or SQA must have an active G6 account with Full Payee Access. The contacts listed on the GAN will not automatically have access to the grant funds in G6—every user must separately establish Payee Access in G6 in order to draw down grant funds.
- To learn how to set up a new G6 account and request Full Payee Access, visit our **G6 Support webpage**. Please note that an eligible LEA that receives an RLIS subgrant from its SEA should work with its REAP State Coordinator for specific instructions about accessing RLIS funds given the funds are awarded to eligible LEAs by the SEA.
- Please note that changing the contact listed on the GAN only allows a person to view the document and does not grant access to funds in G6. If the contact listed on the GAN is outdated, the new staff member should create their own G6 account (following the steps below) and request Payee Access so that they can draw down funds from the grant award. Once Payee Access is established, funds may be drawn down from G6.
- For questions or support with G6, please contact the Department's Office of Business Support Services helpdesk by calling 1-888-336-8930 or sending an email to obssed@servicenowservices.com.

More Questions?

Reach out to the REAP Team directly by emailing REAP@ed.gov