



Title III CSPR Data Submission

This technical assistance document aims to assist stakeholders in understanding the Title III data collections that are submitted to the U.S. Department of Education (ED) via the CSPR Collection Tool. Please refer to the [CSPR Submission Guides](#) or contact CSPR@ed.gov for official guidance. The submission details and reporting requirements are only applicable to school year (SY) 2022–23.

About the Data

The [Consolidated State Performance Report](#) (CSPR) is a statutorily required report that combines the reporting requirements for Title III, Part A with those for other Elementary and Secondary Education Act (ESEA) programs to reduce the burden on state educational agencies (SEAs) completing their annual reports.

CSPR Manual Entry

As of the SY 2022–23 reporting period, many data sections needed to complete the CSPR will be collected through EDPass. However, there are several **manual entry sections** collected through separate CSPR collections. The manual entry sections that collect data on Title III are included in CSPR, Part I and are only reported at the SEA level.

Responsible Parties



CSPR Coordinators ensure manual entry data are transmitted in a timely manner and errors in data are corrected. They work with the SEA's Title III Coordinator and other state officials, such as data specialists and assessment coordinators, to collect and review EL- and Title III-related data files.

How to Submit



Manual entry data will be entered via the **CSPR Collection Tool**. There are also business rules associated with each CSPR manual entry section that the Department of Education (ED) applies to state data submitted through the CSPR Collection Tool to verify the data quality. These business rules are posted on the [CSPR website](#) for each reporting SY. SEAs should use the corresponding reporting year or the most updated version of the CSPR business rules for their own data validation.

Submission Details

When to Submit



1. Initial Open Period

SY 2022–23: *January/February 2024**

CSPR Coordinators are required to submit all Title III-related CSPR manual entry data during this period.

2. Second Open Period

SY 2022–23: *March/April 2024**

If a data flag is triggered during ED's data quality review of the manual entry data submitted during the initial open period, states will be asked to submit data corrections during the second open period. See the [Guide to Collecting and Reporting Title III Data](#) for situations that can potentially result in data flags.

More information on both the CSPR and the ED Facts data submission processes, including information on data quality review, can be found in the [Guide to Collecting and Reporting Title III Data](#).

*Dates are estimated and subject to change.

Title III CSPR Sections Requiring Manual Entry

CSPR Section Title	Manual Entry Description	Related ED Facts File Spec
1.3.2 Languages of Instruction by LIEP Type	List of the languages of instruction used for each type of language instruction educational program (LIEP) implemented in the state	FS116
1.3.4 Teacher Information and Professional Development	<ul style="list-style-type: none"> • Number of additional English learner (EL) certified or licensed teachers of ELs that will be needed for the next 5 fiscal years within the state • Information on state’s specific EL certification and licensure requirements or the highest level of certification or licensure required by the state to teach ELs in an LIEP 	FS067
1.3.5 Activities of Subgrantees Related to the Teaching and Learning of ELs	Aggregated number of local educational agencies (LEAs) in the state that conducted required and optional Title III-funded activities that support the education of ELs	-
1.3.6 State-Level Activities Under 3111(b)(2)(D)	Information on Title III-funded technical assistance and other forms of assistance provided by the SEA to LEAs that are receiving Title III subgrants	-
1.3.7 The Number of 3114(d)(1) Subgrants*	Number of 3114(d)(1) subgrants for education programs and activities for immigrant students	FS045
1.3.8 State Subgrant Activities	<ul style="list-style-type: none"> • Date when the state received the Title III allocation from ED and average date when the state made these funds available for obligation to subgrantees for the intended SY • Information on how the state can shorten the process of distributing Title III funds to subgrantees 	-
1.3.9 Title III Subgrantees – Termination of Title III, Part A Programs or Activities	Whether any Title III LIEPs or activities were terminated for failure to reach program goals during the reporting SY, and if so, the number of LIEPs or activities terminated	-

Note: Some CSPR sections will be automatically filled by ED Facts submission and do not require manual entry. Details on those sections can be found in the [Guide to Collecting and Reporting Title III Data](#). Only those requiring some manual entry component are detailed here. Where applicable, this table includes the file specs related to each CSPR section.

*The full title for CSPR section 1.3.7 is “The unduplicated number of immigrant students enrolled in schools in the State, the number of immigrant students in LEAs receiving funds under Section 3114(d) of the ESEA, and the number of 3114(d)(1) subgrants.”