

Greetings, grantees -

As you know, the Appendix of the Elementary and Secondary School Emergency Relief (ESSER) [OMB form](#) or Annual Performance Report (APR) contains preview questions that will be required starting in Fiscal Year 2023 (Year 4).

To help State educational agencies (SEAs) prepare for the ESSER Fiscal Year 2023 (Year 4) APR, we are providing the following reporting guidance regarding ESSER-funded activities:

For the following Methods/Interventions in Questions 2.2e and 4.b1:

- Evidence-based summer learning or summer enrichment programs
- Evidence-based afterschool programs
- Extended Instructional Time (including extended school day or school week or school year)
- Evidence-based high-dosage tutoring

You should report participation information for ESSER-funded activities, whether fully or partially funded with ESSER funds, that **occurred within the reporting period**, regardless of when ESSER expenditures associated with the activity took place. If an activity spanned multiple reporting periods, you should report the participation for that **activity in each reporting period during which the activity occurred**. If the SEA or local educational agency administered multiple activities that qualify as the same type of Method/Intervention, students should be counted for each activity in which they were eligible and also counted in each applicable Student Group category (e.g., students with disabilities, migratory students). As a result, students may be counted more than once, in different categories.

For “Early childhood education program expansion or enhancement,” you should respond ‘Yes’ to the questions about expansion and enhancement **only if the expansion or enhancement occurred within the reporting period**. If you respond ‘Yes’ to the expansion or enhancement question, information on “additional students or slots” funded by ESSER must be reported.

For “Full-service community schools,” you should report the number of new or additional full-service community schools **that were launched or received additional services and/or support in the reporting period**. Enrollment in full-service community schools should be taken from the most recent school year. For example, in the Fiscal Year 2023 (Year 4) APR, you would report enrollment from school year 2022-2023.

For “Purchasing educational technology,” participation information should be reported for ESSER-funded educational technology that was **utilized by students during the reporting period**, including ESSER-funded educational technology purchased in previous reporting periods that continued to be utilized in the current reporting period.

Please also review the attached document for additional guidance, including examples, intended to guide you in preparing for next year’s APR. If you have any questions related to this guidance and reporting requirements for Year 4, please email your program officer through your State mailbox at *State name.OESE@ed.gov*.

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