ESSER Funded Activity Participation Reporting

ESSER Fiscal Year 2023 (Year 4) APR - Example Reporting Scenarios

The following hypothetical scenarios and reporting instructions are meant to clarify and provide additional insight into the reporting requirements for ESSER Annual Performance Report (APR) questions 2.2e "SEA Interventions and Participation" and 4.b1 "LEA Interventions and Participation." These questions were previewed in the appendix of the ESSER Fiscal Year (FY) 2022 (Year 3) APR and will be required for the ESSER FY2023 (Year 4) APR. These scenarios concern LEA-level interventions and participation reporting (question 4.b1) but are generally applicable to SEA-level interventions as well (question 2.2e).

Example Scenarios:

1. Evidence-based summer learning program spanning multiple fiscal years

Scenario: An LEA implements an ESSER-funded evidence-based summer learning program that begins in June 2023 and ends in September 2023 in a State whose fiscal year ends on June 30th. This program is only available to students in the 8th grade and serves 30 students at full capacity. When the program begins, 5 students are enrolled in the program. In the last month of the program, enrollment increases to 20 students.

Reporting instructions: For question 4.b1.1 in their FY23 (Year 4) APR, the LEA should:

- Report "False"[1] to "Is this program available to all students?" as this program is only available to 8th grade students
- Indicate that the program serves 30 students at full capacity
- Report "5" as the "Total unique headcount of students that participated in this activity"
- Provide the student group membership counts for all 8th graders at the LEA in the "Enrolled eligible Students at LEA in subgroup" fields. Enrollment counts should be taken from the most recent school year—in this case, school year 2022-2023
- Provide the student group membership counts for the 5 students who participated in the program in FY23 (Year 4) in the "Eligible students in subgroup participating" fields

Note: As this activity continued into the FY24 reporting period, the LEA should prepare to report information about this activity in their FY24 (Year 5) APR and include student group membership counts for the 20 students who participated in the program in FY24. Enrollment counts for activities that occur during the summer should be taken from the previous school year.

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[1] As these questions will be responded to using the uploadable reporting templates, the permitted responses are "True" and "False" rather than "Yes" and "No" as indicated on the ESSER reporting form.

2. Evidence-based afterschool program available to all students at an LEA

<u>Scenario</u>: An LEA implements an ESSER-funded evidence-based afterschool program that is available to all students at the LEA. Throughout the course of FY23, 50 students participate in the afterschool program.

Reporting instructions: For question 4.b1.2 in their FY23 (Year 4) APR, the LEA should:

- Report "True" to "Is this program available to all students?"
- As the program is available to all students, the LEA will not need to report the count of students the program serves at full capacity
- Report "50" as the "Total unique headcount of students that participated in this activity"
- Provide the student group membership counts for all students at the LEA in the "Enrolled eligible Students at LEA in subgroup" fields
- Provide the student group membership counts for the 50 students who participated in the program in FY23 in the "Eligible students in subgroup participating" fields

3. Extended instructional time implemented at two schools within an LEA

<u>Scenario</u>: Two schools within an LEA implement extended school days for the 2022-2023 school year. These two schools have a combined total enrollment of 250 students.

Reporting instructions: For question 4.b1.3 in their FY23 (Year 4) APR, the LEA should:

- Report "False" to "Is extended instructional time in place at all schools within the LEA?"
- Indicate "250" as the "unique headcount of students enrolled in schools within the LEA with mandatory extended instructional time"
- Provide the student group membership counts for the 250 students who were enrolled at the two schools

4. Targeted evidence-based high dosage tutoring at an LEA

<u>Scenario</u>: An LEA offers optional ESSER-funded evidence-based high dosage tutoring to 100 students enrolled in credit recovery programs at the LEA. Throughout the course of FY23, 75 students participate in the tutoring program.

Reporting instructions: For question 4.b1.4 in their FY23 (Year 4) APR, the LEA should:

- Report "False" to "Is this program available to all students?" as it is only available to students in credit recovery programs
- Report "100" as the "number of students this program serves at full capacity"
- Report "75" as the "Total unique headcount of students that participated in this activity"
- Provide the student group membership counts for all 100 students in credit recovery programs at the LEA in the "Enrolled eligible Students at LEA in subgroup" fields
- Provide the student group membership counts for the 75 students who participated in the program in FY23 in the "Eligible students in subgroup participating" fields

5. Early childhood education program enhancement at an LEA

Scenario: An LEA uses ESSER funds to purchase new curriculum and instructional materials to enhance its existing early childhood education programming. One hundred students are enrolled in early childhood education programs within the LEA.

Reporting instructions: For question 4.b1.5 in their FY23 (Year 4) APR, the LEA should:

- Report "False" to "Did this LEA expand its early childhood program?"
- Report "True" to "Did this LEA enhance its early childhood program?"
- As the LEA did not expand its early childhood program, they would not report the number of additional students or slots funded by ESSER. For the purposes of reporting, program "expansion" occurs when additional students or program slots are fully or partially funded with ESSER funds. All other ESSER-funded support of early childhood education programs should be considered program "enhancement"
- Indicate "100" as the "total unique headcount of students enrolled in an early childhood education program within the LEA"
- Provide the student group membership counts for the 100 students who were enrolled in the early childhood programs

6. New full-service community schools launched within an LEA

Scenario: Using ESSER funds, an LEA launches one new full-service community school in FY23 that has 100 enrolled students in school year 2022-2023. The LEA also uses ESSER funds to support an existing full-service community school that has 200 enrolled students in school year 2022-2023.

Reporting instructions: For question 4.b1.6 in their FY23 APR, the LEA should:

- Report "1" new full-service community was launched in FY23
- Report "1" full-service community school received additional services and/or support using these funds
- Report "300" (100+200) as "the total enrollment in full-service community schools supported with ESSER funds within this LEA"

7. Educational Technology purchased in a prior reporting period that continues to be used in the current reporting period

Scenario: An LEA purchased 100 laptops to be distributed to 7th grade students. This purchase occurred in FY21 and the laptops continued to be used in FY23.

Reporting instructions: For question 4.b1.7 in their FY23 (Year 4) APR, the LEA should:

- Report "False" to "Was educational technology purchased for all students?"
- Indicate that that the technology was purchased for 100 students
- Provide the student group membership counts for all 7th graders at the LEA in the "Enrolled eligible Students at LEA in subgroup" fields

- Provide the student group membership counts for the 100 students who used the technology in FY23 in the "Eligible students in subgroup receiving or supported by the education technology" fields

Note: If the same student was eligible for multiple forms of educational technology, or was supported by multiple forms of ESSER-funded educational technology, they should be counted once for each form of educational technology that they were eligible for or were supported by in each applicable Student Profile Group category. This means that single students can be counted multiple times as both "eligible" and "receiving or supported by" educational technology.