

From: [ESSER.GEER.EANS.AnnualReport](#)
To: [ESSER.GEER.EANS.AnnualReport](#)
Subject: Official UEIs Required for Submission of ESSER Fiscal Year 2022 (Year 3) and Fiscal Year 2021 (Year 2) APRs
Date: Wednesday, March 22, 2023 4:07:08 PM
Attachments: [2022 Temporary DUNS UEI Request.xlsx](#)

Greetings,

In 2022, the Federal Government transitioned from the use of the DUNS Number to the new Unique Entity Identifier (UEI) as the primary means of entity identification for Federal awards government-wide. This transition was also implemented by the U.S. Department of Education's Grants Management System (G5). During this transition, SEAs were directed to register for official UEIs in [SAM.gov](#).

For the Elementary and Secondary School Emergency Relief (ESSER) Fiscal Year 2022 (Year 3) Annual Performance Report (APR) data collection period, SEAs will be required to submit an APR with official Unique Entity Identifiers (UEIs) and the corresponding DUNS.

If temporary UEIs were used when reporting the ESSER Fiscal Year 2021 (Year 2) APR for any entities within your SEA, and the entities have since been issued official UEIs, your SEA should use the official UEI for that entity in their Fiscal Year 2022 (Year 3) APR and will be required to update the UEIs reported in the Fiscal Year 2021 (Year 2) APR to match the UEIs reported in the Fiscal Year 2022 (Year 3) APR.

If temporary UEIs were used when reporting the ESSER Fiscal Year 2021 (Year 2) APR for any entities within your SEA, and the entities are not able to obtain official UEIs before the start of the initial FY 2022 (Year 3) data collection, please continue to use the previously provided temporary UEIs.

If an entity that has not appeared in your previous APRs was awarded funds within the Fiscal Year 2022 reporting period and is not able to obtain an official UEI before the start of the initial Fiscal Year 2022 (Year 3) data collection, please fill out the attached spreadsheet with information about the entities that need temporary UEIs and return it to the ESF Reporting Helpdesk.

DUNS numbers continue to be required elements of the APR. If an entity within your SEA was awarded ESSER funds after the transition to UEI and was never issued a DUNS number, fill out the attached spreadsheet with information about the entities that were unable to obtain DUNS numbers and return it to the ESF Reporting Helpdesk.

For questions regarding UEIs, please reference the *UEI Fact Sheet* on the main [Grantee Help Page](#) in the [Education Stabilization Fund Data Collection Tool](#).

ESSER Collection Periods:

- FY 2022 (Year 3) Initial Open: **Monday, April 10 – Thursday, May 4, 2023.**
- FY 2021 (Year 2) Prior Year Corrections: **Monday, July 3 – Thursday, July 20, 2023.**

Thank you,

Education Stabilization Fund (ESF) Reporting Helpdesk

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