FY 2023 Small, Rural School Achievement Grant Application Webinar

February 14, 2023

U.S. Department of Education

Meet the REAP Team!

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By the end of this presentation, attendees will know how to:

1. Access, complete, and submit the FY 2023 SRSA Application online
2. Maintain an active UEI registration in SAM.gov
3. Contact the REAP, SAM, and G5 teams for targeted support
4. Access additional resources related to the SRSA grant

- Part 1: SRSA Timeline and REAP Basics
- Part 2: FY 2023 SRSA Application Walk-Through
  - UEI
  - GEPA Statement
  - Intended Use of SRSA Funds
- Part 3: FY 2023 Master Eligibility Spreadsheet
- Part 4: Next Steps & Resources
- Part 5: Attendee Questions

Commonly Used Acronyms

Acronym	Meaning
ESEA	Elementary and Secondary Education Act, as amended
FY	Fiscal Year
GEPA	General Education Provisions Act
LEA	Local Educational Agency
REAP	Rural Education Achievement Program
RINAP	Rural, Insular, and Native Achievement Programs
SAM	System for Award Management
SEA	State Educational Agency
SRSA	Small, Rural School Achievement
UEI	Unique Entity Identifier

Part 1: REAP Basics

What is REAP?

- The **Rural Education Achievement Program (REAP, or Title V, Part B)** is a grant program designed to address the unique needs of rural school districts that may lack the personnel and resources to compete effectively for Federal competitive grants and that often receive grant allocations in amounts that are too small to be effective in meeting their intended purposes.
- REAP consists of two formula grant programs:
  - **Small, Rural School Achievement (SRSA):** Department makes grants directly to local educational agencies (LEAs).
  - **Rural and Low-Income School (RLIS):** Department makes grants to State educational agencies (SEAs); SEAs administer subgrants to LEAs.

	ELIGIBILITY DETERMINATION Oct–Dec	ELIGIBILITY DETERMINATION Jan	SRSA APPLICATION Feb–April	FINAL COHORTS May–June	AWARD ALLOCATIONS July–Sept
SEA	Provide REAP eligibility data and LEA contact information via MAX	**Liquidate** any RLIS funds prior to the January 30 deadline Reach out to LEAs to review and update the MES* information	No SEA action required	Review updated MES, showing list of SRSA and RLIS LEAs and award estimates	Receive notification of RLIS award via email and begin subgrant process **Obligate** any RLIS funds prior to the September 30 deadline
LEA	Confirm that UEI is active in SAM.gov and update if necessary to ensure UEI does not expire during upcoming application period	View MES on REAP website and verify eligibility data, update Primary and Secondary contact information **Liquidate** any SRSA funds prior to the January 30 deadline	Primary contact of SRSA-eligible LEAs receives application link via email. Email will include LEA's estimated allocation. Change Primary and Secondary contact information in the application as needed and ensure UEI has an active registration in SAM.gov Dual-eligible LEAs choose either SRSA or RLIS program	Confirm participation in either SRSA or RLIS using updated MES on the REAP website Report any Primary and Secondary contact changes to REAP@ed.gov Confirm UEI registration in SAM.gov prior to funds being awarded	Receive notification of SRSA award via email **Obligate** any SRSA funds prior to the September 30 deadline

*Master Eligibility Spreadsheet

REAP Timeline

FY23 SRSA Timeline

Date	Action
2/8/2023	FY 2023 SRSA application opens, invitation email sent to the Authorized Representative of each eligible LEA
4/14/2023	FY 2023 SRSA application closes on MAX Survey
7/1/2023	FY 2023 SRSA grants awarded to eligible LEAs on or after July 1, 2023
7/1/2023	FY 2023 SRSA Performance Period Start Date
9/30/2025	FY 2023 SRSA Performance Period End Date (Obligation Deadline)
1/30/2026	FY 2023 SRSA Liquidation Deadline in G5.gov

27-Month REAP Grant Performance Periods

SRSA Eligibility

An LEA is eligible for the SRSA program if it meets the statutory criteria for being both small and rural (see ESEA section 5211 (b)).

To be considered small:

- An LEA must have a total average daily attendance of fewer than 600 students or exclusively serve schools that are located in counties with a population density of fewer than 10 persons per square mile.

To be considered rural:

- All schools within the LEA must have a school locale code of 41, 42, or 43 (assigned by NCES) or be located in an area of the state defined as rural by a governmental agency of the state.

RLIS Eligibility

An LEA is eligible for the RLIS program if it meets the statutory criteria for being both rural and low-income (see ESEA section 5221(b)(1)).

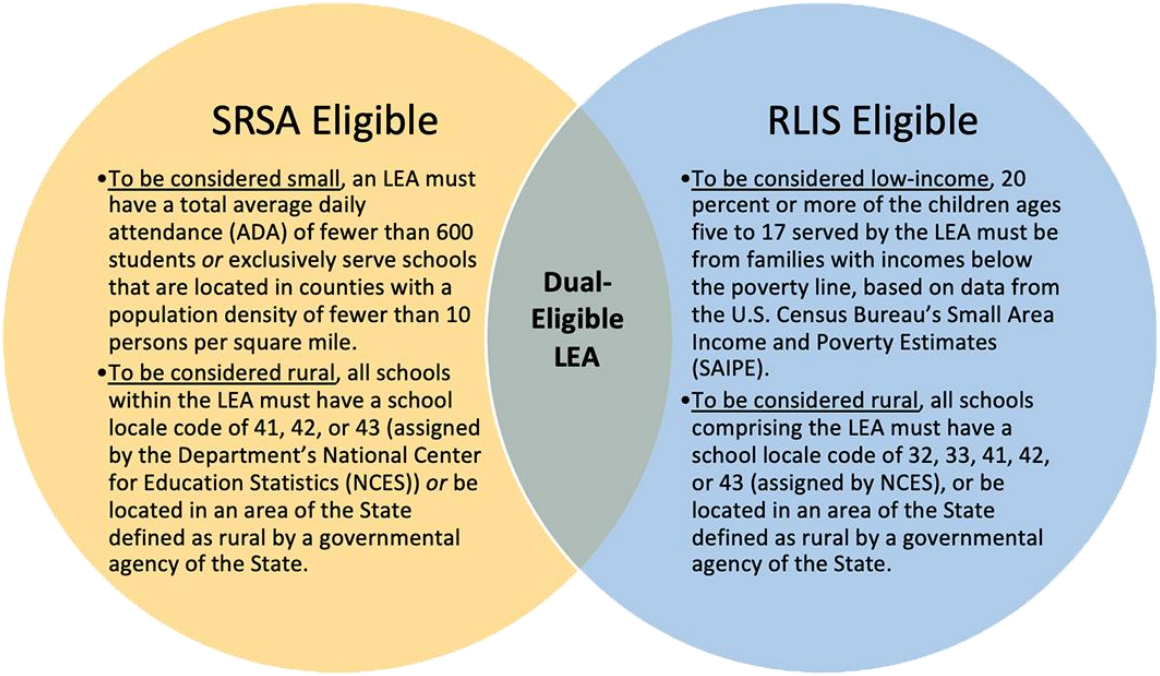
To be considered rural:

- All schools comprising the LEA must have a school locale code of 32, 33, 41, 42, or 43 (assigned by NCES), or be located in an area of the State defined as rural by a governmental agency of the State.

To be considered low-income:

- 20 percent or more of the children ages five to 17 served by the LEA must be from families with incomes below the poverty line, based on SAIPE data from the U.S. Census. Rural non-geographic LEAs for which SAIPE data are not available that are eligible based on the same State-derived equivalent of SAIPE data that the State uses to make allocations under Part A of Title I of the ESEA, consistent with 34 C.F.R. § 200.72, are also eligible for RLIS funds.

Dual-Eligibility



- Under the "Choice of Participation" provision of the ESEA, an LEA that is eligible for both SRSA and RLIS may only receive funds under **one** of the programs.
- An LEA should research the requirements and provisions of both the SRSA and the RLIS programs to determine which program best meets its needs.
- REAP provides **estimated award allocations** under each program in the **Master Eligibility Spreadsheet** and the **SRSA application invitation email**.
- In order to receive SRSA funding, an eligible LEA **must submit an application** which will also notify the Department of the LEA's intent to participate in SRSA.
- **If the LEA does not submit an SRSA application**, the Department will notify the SEA that the LEA is eligible for RLIS. That LEA should follow its SEA's application procedures for RLIS funds.

REAP Uses of Funds

REAP funds may be used to support activities authorized under any of the following ESEA programs:	
SRSA	**RLIS**
• **Title I, Part A** (Improving Basic Programs Operated by LEAs) activities • **Title II, Part A** (Supporting Effective Instruction) activities • **Title III** (Language Instruction for English Learners and Immigrant Students) activities • **Title IV, Part A** (Student Support and Academic Enrichment Grants) activities • **Title IV, Part B** (21st Century Community Learning Centers) activities	• **Title I, Part A** (Improving Basic Programs Operated by LEAs) activities • **Title II, Part A** (Supporting Effective Instruction) activities • **Title III** (Language Instruction for English Learners and Immigrant Students) activities • **Title IV, Part A** (Student Support and Academic Enrichment Grants) activities • **Parental Involvement** activities

Alternative Fund Use Authority (AFUA)

Funds allocated to an SRSA-eligible LEAs under:
Title II, Part A
Title IV, Part A

Activities Allowable Under:
Title I, Part A
Title II, Part A
Title III
Title IV, Part A
Title IV, Part B

- Title II, Part A and Title IV, Part A funds are not actually transferred from one program to another - the funding may be used for local activities authorized under certain ESEA programs, but it is not subject to the rules and requirements of those programs
- The State must establish a deadline by which an eligible LEA must notify the State of its intent to exercise this authority.

Part 2: SRSA Application Walkthrough

Invitation Email

- Each Authorized Representative should have received an email from the U.S. Department of Education from no-reply.survey@max.gov on February 8, 2023.
- The email contains identifying information about the LEA, helpful resources, and a unique application link.

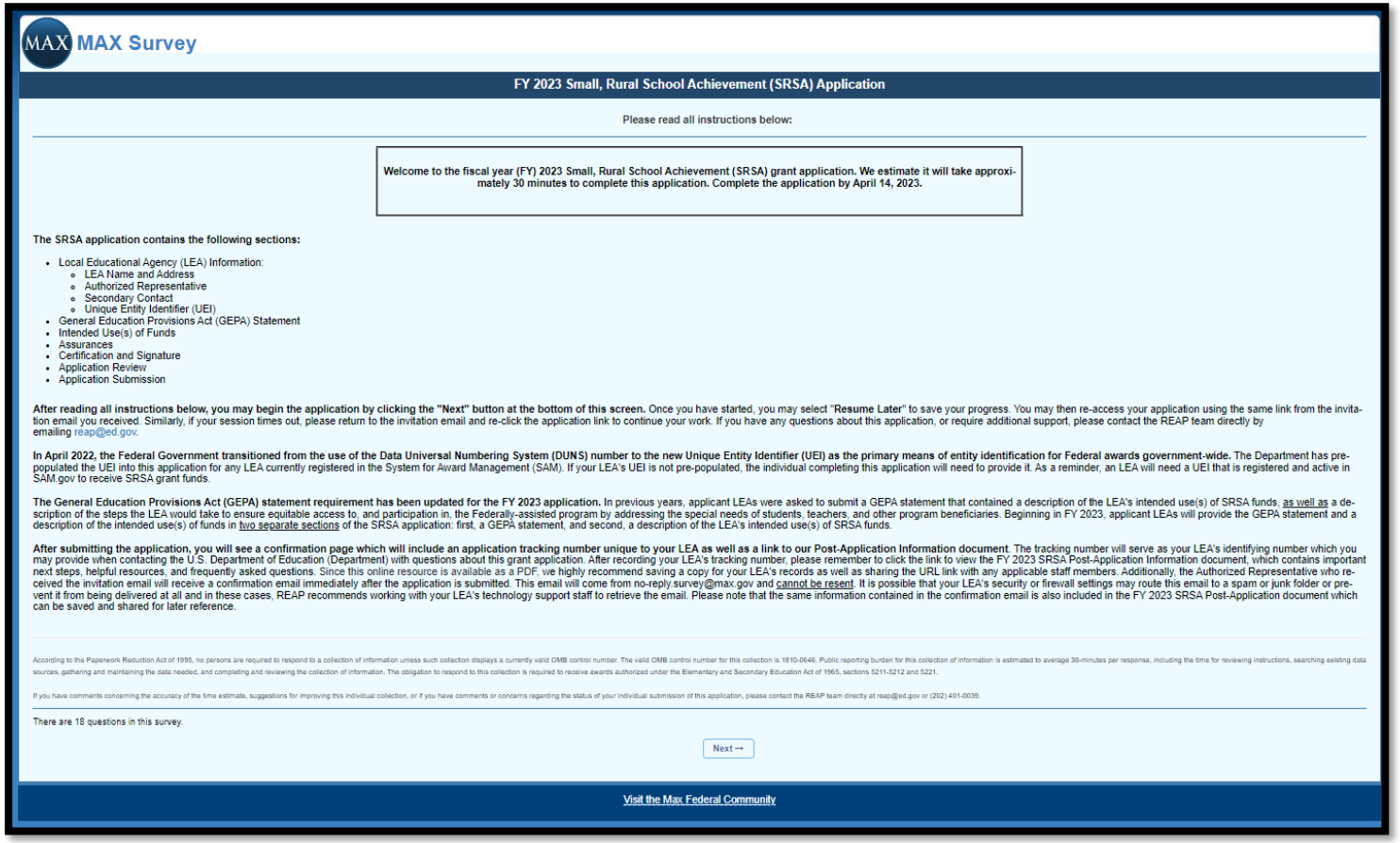
Example School District
123 School Street
Example, EX 49058
SRSA-Eligible

Dear Alice Kinney,

The above-mentioned local educational agency (LEA) has been identified as eligible for funding under the Rural Education Achievement Program (REAP) for the 2023-2024 school year (fiscal year (FY) 2023). REAP contains two formula grant programs: the Small, Rural School Achievement (SRSA) grant and the Rural and Low-Income School (RLIS) grant. For more information on these REAP programs, visit the U.S. Department of Education's (Department's) website.

- **Example School District is SRSA-eligible**, please see the SRSA-eligible LEA section below for further instructions
- Under the **SRSA** program, the Department **estimates*** that Example School District is eligible to receive **$30,000**
- Under the **RLIS** program, the Department **estimates*** that Example School District is eligible to receive **$0****

Application Welcome Page



MAX Survey

FY 2023 Small, Rural School Achievement (SRSA) Application

Please read all instructions below:

Welcome to the fiscal year (FY) 2023 Small, Rural School Achievement (SRSA) grant application. We estimate it will take approximately 30 minutes to complete this application. Complete the application by April 14, 2023.

The SRSA application contains the following sections:

- Local Educational Agency (LEA) Information:
  - LEA Name and Address
  - Authorized Representative
  - Secondary Contact
  - Unique Entity Identifier (UEI)
- General Education Provisions Act (GEPA) Statement
- Intended Use(s) of Funds
- Assurances
- Certification and Signature
- Application Review
- Application Submission

After reading all instructions below, you may begin the application by clicking the "Next" button at the bottom of this screen. Once you have started, you may select "**Resume Later**" to save your progress. You may then re-access your application using the same link from the invitation email you received. Similarly, if your session times out, please return to the invitation email and re-click the application link to continue your work. If you have any questions about this application, or require additional support, please contact the REAP team directly by emailing reap@ed.gov.

In April 2022, the Federal Government transitioned from the use of the Data Universal Numbering System (DUNS) number to the new Unique Entity Identifier (UEI) as the primary means of entity identification for Federal awards government-wide. The Department has pre-populated the UEI into this application for any LEA currently registered in the System for Award Management (SAM). If your LEA's UEI is not pre-populated, the individual completing this application will need to provide it. As a reminder, an LEA will need a UEI that is registered and active in SAM.gov to receive SRSA grant funds.

The General Education Provisions Act (GEPA) statement requirement has been updated for the FY 2023 application. In previous years, applicant LEAs were asked to submit a GEPA statement that contained a description of the LEA's intended use(s) of SRSA funds, as well as a description of the steps the LEA would take to ensure equitable access to, and participation in, the Federally-assisted program by addressing the special needs of students, teachers, and other program beneficiaries. Beginning in FY 2023, applicant LEAs will provide the GEPA statement and a description of the intended use(s) of funds in two separate sections of the SRSA application: first, a GEPA statement, and second, a description of the LEA's intended use(s) of SRSA funds.

After submitting the application, you will see a confirmation page which will include an application tracking number unique to your LEA as well as a link to our Post-Application Information document. The tracking number will serve as your LEA's identifying number which you may provide when contacting the U.S. Department of Education (Department) with questions about this grant application. After recording your LEA's tracking number, please remember to click the link to view the FY 2023 SRSA Post-Application Information document, which contains important next steps, helpful resources, and frequently asked questions. Since this online resource is available as a PDF, we highly recommend saving a copy for your LEA's records as well as sharing the URL link with any applicable staff members. Additionally, the Authorized Representative who received the invitation email will receive a confirmation email immediately after the application is submitted. This email will come from no-reply.survey@max.gov and cannot be resent. It is possible that your LEA's security or firewall settings may route this email to a spam or junk folder or prevent it from being delivered at all and in these cases, REAP recommends working with your LEA's technology support staff to retrieve the email. Please note that the same information contained in the confirmation email is also included in the FY 2023 SRSA Post-Application document which can be saved and shared for later reference.

According to the Paperwork Reduction Act of 1995, no persons are required to respond to a collection of information unless such collection displays a currently valid OMB control number. The valid OMB control number for this collection is 1810-0646. Public reporting burden for this collection of information is estimated to average 30-minutes per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. The obligation to respond to this collection is required to receive awards authorized under the Elementary and Secondary Education Act of 1965, sections 5211-5212 and 5221.

If you have comments concerning the accuracy of the time estimate, suggestions for improving this individual collection, or if you have comments or concerns regarding the status of your individual submission of this application, please contact the REAP team directly at reap@ed.gov or (202) 401-0039.

There are 18 questions in this survey.

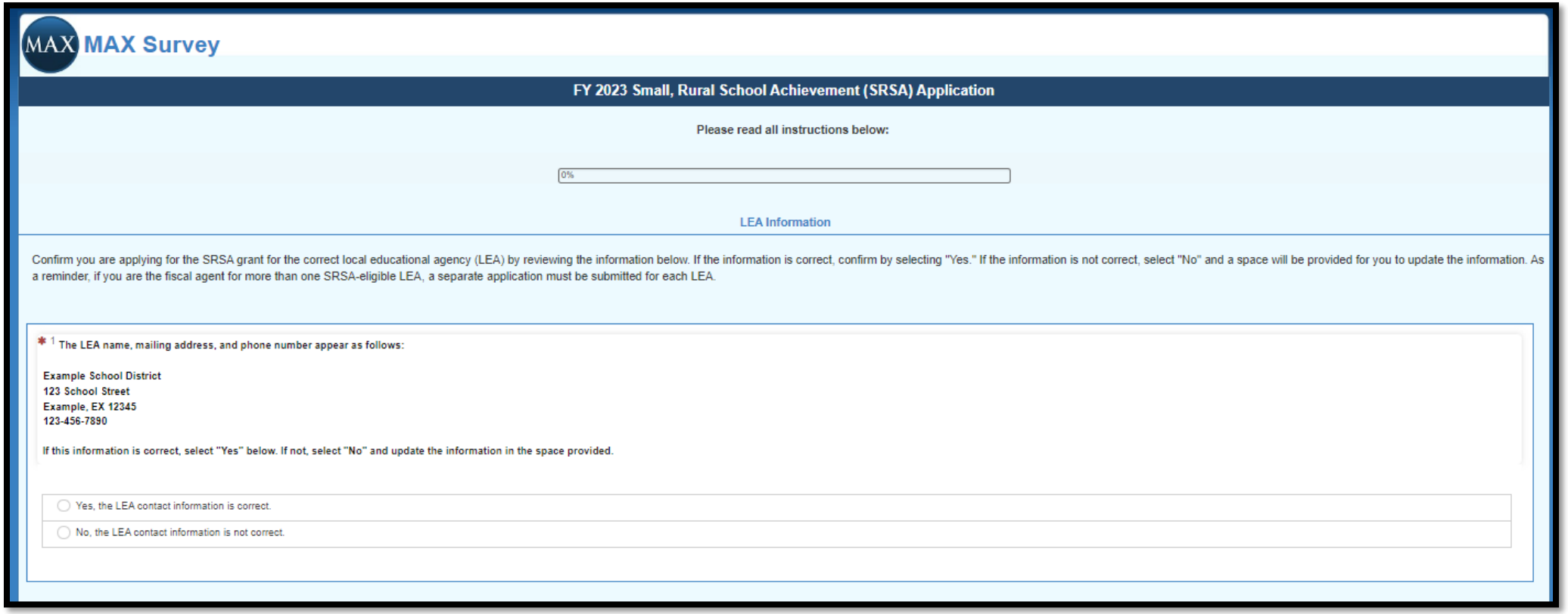
Next →

Visit the Max Federal Community

- After clicking your LEA's unique link in the email sent to the Authorized Representative, you will be directed to the FY 2023 SRSA application, hosted on the MAX Survey platform.
- **Please read the instructions** thoroughly before beginning the application.

Verify your LEA’s Contact Information

- You will be asked to verify your LEA's address, phone number, and contact people.



MAX Survey

FY 2023 Small, Rural School Achievement (SRSA) Application

Please read all instructions below:

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LEA Information

Confirm you are applying for the SRSA grant for the correct local educational agency (LEA) by reviewing the information below. If the information is correct, confirm by selecting "Yes." If the information is not correct, select "No" and a space will be provided for you to update the information. As a reminder, if you are the fiscal agent for more than one SRSA-eligible LEA, a separate application must be submitted for each LEA.

* 1 The LEA name, mailing address, and phone number appear as follows:

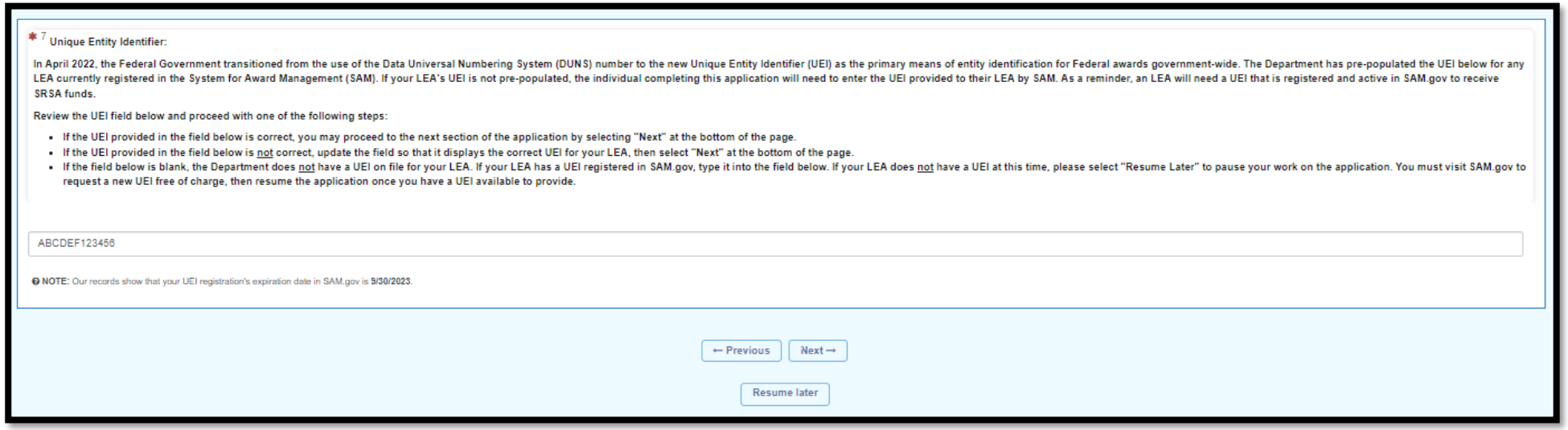
Example School District
123 School Street
Example, EX 12345
123-456-7890

If this information is correct, select "Yes" below. If not, select "No" and update the information in the space provided.

- Yes, the LEA contact information is correct.
- No, the LEA contact information is not correct.

Verifying your UEI

- **<u>In order to access SRSA grant funds an LEA must have an active UEI in SAM.gov</u>**
- If your LEA already has a UEI on file with REAP, it will auto-populate into your SRSA application, please review the UEI and edit if needed.
- If the field is blank, this means that your LEA has not provided their UEI to REAP or has not yet obtained and registered a UEI on SAM.gov.



* 7 Unique Entity Identifier:

In April 2022, the Federal Government transitioned from the use of the Data Universal Numbering System (DUNS) number to the new Unique Entity Identifier (UEI) as the primary means of entity identification for Federal awards government-wide. The Department has pre-populated the UEI below for any LEA currently registered in the System for Award Management (SAM). If your LEA's UEI is not pre-populated, the individual completing this application will need to enter the UEI provided to their LEA by SAM. As a reminder, an LEA will need a UEI that is registered and active in SAM.gov to receive SRSA funds.

Review the UEI field below and proceed with one of the following steps:

- If the UEI provided in the field below is correct, you may proceed to the next section of the application by selecting "Next" at the bottom of the page.
- If the UEI provided in the field below is not correct, update the field so that it displays the correct UEI for your LEA, then select "Next" at the bottom of the page.
- If the field below is blank, the Department does not have a UEI on file for your LEA. If your LEA has a UEI registered in SAM.gov, type it into the field below. If your LEA does not have a UEI at this time, please select "Resume Later" to pause your work on the application. You must visit SAM.gov to request a new UEI free of charge, then resume the application once you have a UEI available to provide.

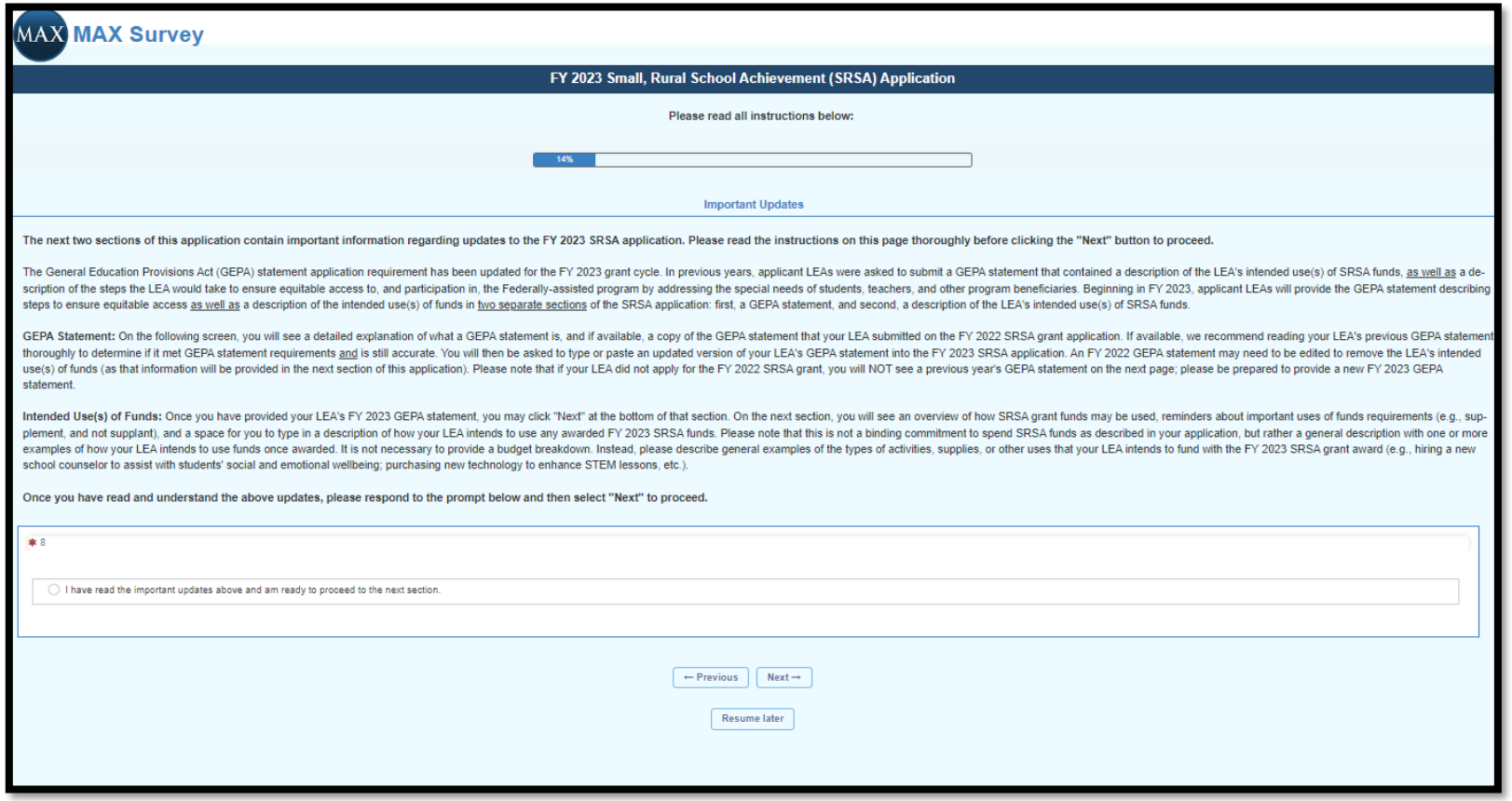
ABCDEF123456

NOTE: Our records show that your UEI registration's expiration date in SAM.gov is 9/30/2023.

← Previous Next →

Resume later

Important Updates



MAX Survey

FY 2023 Small, Rural School Achievement (SRSA) Application

Please read all instructions below:

14%

Important Updates

The next two sections of this application contain important information regarding updates to the FY 2023 SRSA application. Please read the instructions on this page thoroughly before clicking the "Next" button to proceed.

The General Education Provisions Act (GEPA) statement application requirement has been updated for the FY 2023 grant cycle. In previous years, applicant LEAs were asked to submit a GEPA statement that contained a description of the LEA's intended use(s) of SRSA funds, as well as a description of the steps the LEA would take to ensure equitable access to, and participation in, the Federally-assisted program by addressing the special needs of students, teachers, and other program beneficiaries. Beginning in FY 2023, applicant LEAs will provide the GEPA statement describing steps to ensure equitable access as well as a description of the intended use(s) of funds in two separate sections of the SRSA application: first, a GEPA statement, and second, a description of the LEA's intended use(s) of SRSA funds.

GEPA Statement: On the following screen, you will see a detailed explanation of what a GEPA statement is, and if available, a copy of the GEPA statement that your LEA submitted on the FY 2022 SRSA grant application. If available, we recommend reading your LEA's previous GEPA statement thoroughly to determine if it met GEPA statement requirements and is still accurate. You will then be asked to type or paste an updated version of your LEA's GEPA statement into the FY 2023 SRSA application. An FY 2022 GEPA statement may need to be edited to remove the LEA's intended use(s) of funds (as that information will be provided in the next section of this application). Please note that if your LEA did not apply for the FY 2022 SRSA grant, you will NOT see a previous year's GEPA statement on the next page; please be prepared to provide a new FY 2023 GEPA statement.

Intended Use(s) of Funds: Once you have provided your LEA's FY 2023 GEPA statement, you may click "Next" at the bottom of that section. On the next section, you will see an overview of how SRSA grant funds may be used, reminders about important uses of funds requirements (e.g., supplement, and not supplant), and a space for you to type in a description of how your LEA intends to use any awarded FY 2023 SRSA funds. Please note that this is not a binding commitment to spend SRSA funds as described in your application, but rather a general description with one or more examples of how your LEA intends to use funds once awarded. It is not necessary to provide a budget breakdown. Instead, please describe general examples of the types of activities, supplies, or other uses that your LEA intends to fund with the FY 2023 SRSA grant award (e.g., hiring a new school counselor to assist with students' social and emotional wellbeing; purchasing new technology to enhance STEM lessons, etc.).

Once you have read and understand the above updates, please respond to the prompt below and then select "Next" to proceed.

* 8

I have read the important updates above and am ready to proceed to the next section.

← Previous Next →

Resume later

- On the next screen you will see information regarding several important updates impacting the FY 2023 SRSA application.
- **Please read all information** thoroughly before proceeding.

GEPA Statements

MAX Survey

FY 2023 Small, Rural School Achievement (SRSA) Application

Please read all instructions below:

28%

GEPA Statement

Section 427 of the General Education Provisions Act (GEPA) requires Department grantees, such as SRSA grantees, to **describe the steps the grantee will take to ensure equitable access to, and participation in, the Federally-assisted program by addressing the special needs of students, teachers, and other program beneficiaries.** This provision allows the applicant discretion in developing the required description. The statute highlights six types of barriers that can impede equitable access or participation: gender, race, national origin, color, disability, or age. Based on local circumstances, an LEA should determine whether these or other barriers may prevent students, teachers, or other program beneficiaries from such access or participation in the Federally-funded project or activity.

If your LEA submitted a GEPA statement as part of the FY 2022 SRSA application, a copy of it will be displayed in the text box below. Review your LEA's previous year GEPA statement thoroughly to determine if it meets the requirements described above and if it is still an accurate GEPA statement for your LEA. (NOTE: the FY 2022 GEPA statement may need to be edited to remove the intended use of funds, which will be submitted in the next section of the application.) If your LEA did not submit an FY 2022 SRSA application, the text box below will be blank, and you will be required to submit a new GEPA statement.

Our district will use SRSA grant funds to help with paying our testing coordinator along with digital learning academy classes. Our rural school district has a high poverty base and these funds will greatly help with the much needed outside technology classes that our small school cannot afford a one-site certified teacher. We will ensure that no student or teacher will be denied participation based on gender, race, national origin, disability or age.

* 9 Submit your LEA's FY 2023 GEPA statement by typing or pasting it into the blank field below. This statement must provide a specific explanation of how your LEA will ensure equitable access to and participation in SRSA programs by addressing the special needs of students, teachers, and other program beneficiaries, including barriers based on any federally protected categories, such as gender, race, national origin, color, disability, or age.

NOTE: The maximum character limit is 1000.

* 10 My LEA's FY 2023 GEPA statement includes a description of the steps that will be taken to ensure equitable access to, and participation in, the SRSA program.

Agree

← Previous Next →

Resume later

- Take time to read all instructions and consider your LEA's unique circumstances!
- The LEA's GEPA statement from FY 2022 will populate in the text box if available.
- If no GEPA statement was submitted in FY 2022, or if the LEA did not submit an FY 2022 SRSA application, the box will be blank.

GEPA Statement Requirement

- Section 427 of the GEPA requires U.S. Department of Education grantees to describe the steps they will take to **ensure equitable access to, and participation in** the Federally assisted program (in this case, SRSA) by addressing the special needs of students, teachers, and other program beneficiaries.
- Consider the **six types of barriers** that can impede equitable access of participation: gender, race, national origin, color, disability, or age.
- Determine, **based on local circumstances**, whether these or other barriers may prevent students, teacher, or other beneficiaries from such access or participation in an SRSA-funded project or activity.

Intended Use of Funds

MAX Survey

FY 2023 Small, Rural School Achievement (SRSA) Application

Please read all instructions below:

42%

Intended Use(s) of Funds

An LEA may use SRSA funds to pay for activities that are allowable under Title I, Part A; Title II, Part A; Title III; Title IV, Part A; and Title IV, Part B of the Elementary and Secondary Education Act of 1965. SRSA funds must be used to supplement, and not supplant, any other Federal, State, or local education funds. All uses of SRSA funds must be reasonable and necessary and comply with all requirements in the Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (Uniform Guidance), 2 CFR Part 200.

Use the space below to provide a description of how your LEA intends to use any awarded FY 2023 SRSA funds. Please note that this is not a binding commitment to spend SRSA funds as described in your application, but rather a general description with one or more examples of how your LEA intends to use funds once awarded. It is not necessary to provide a budget breakdown. Instead, please describe general examples of the types of activities, supplies, or other uses that your LEA intends to fund with the FY 2023 SRSA grant award (e.g., hiring a new school counselor to assist with students' social and emotional wellbeing; purchasing new technology to enhance STEM lessons, etc.).

* 11 Provide a description of your LEA's intended use(s) of FY 2023 SRSA grant funds in the field below:

NOTE: The maximum character limit is 1000.

* 12 My LEA's FY 2023 use(s) of funds statement includes a general description of my LEA's intended use(s) of SRSA grant funds and at least one example.

Agree

← Previous Next →

Resume later

- SRSA funds may be used for activities under Title I, Part A; Title II, Part A; Title III; Title IV, Part A; and Title IV, Part B.
- **SRSA funds must supplement, and not supplant**, any other Federal, State, or local funds.
- Use the space to provide a description of how your LEA intends to use any awarded FY 2023 SRSA funds with at least one example.

Assurances & Signature

MAX Survey

FY 2023 Small, Rural School Achievement (SRSA) Application

Please read all instructions below:

57%

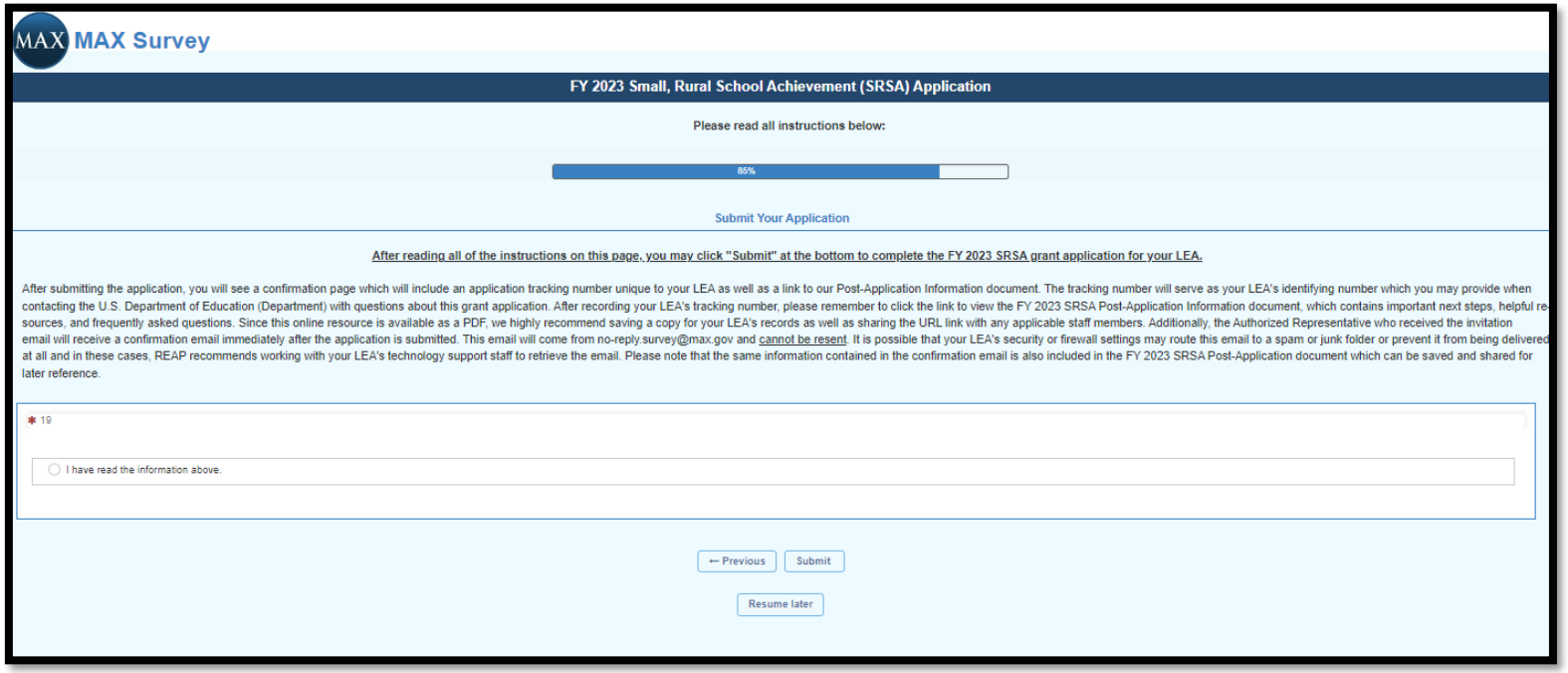
Assurances and Signature

As the duly Authorized Representative of the LEA applying for this grant, I certify that the applicant:

1. Has the legal authority to apply for Federal assistance, and the institutional, managerial, and financial capability (including funds sufficient to pay the non-Federal share of project cost) to ensure proper planning, management, and completion of the project to be funded with SRSA funds.
2. Will give the awarding agency, the Comptroller General of the United States, and if appropriate, the State, through any Authorized Representative, access to and the right to examine all records, books, papers, or documents related to the award; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.
3. Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.
4. Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.
5. Will comply, as applicable, with the provisions of the Hatch Act (5 U.S.C. §§1501-1508 and §§7324-7328), which limit the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.
6. Will comply with all Federal statutes relating to nondiscrimination. These include but are not limited to:
   (a) Title VI of the Civil Rights Act of 1964, which prohibits discrimination on the basis of race, color or national origin;
   (b) Title IX of the Education Amendments of 1972, as amended, which prohibits discrimination on the basis of sex;
   (c) Section 504 of the Rehabilitation Act of 1973, as amended, which prohibits discrimination on the basis of having a disability;
   (d) the Age Discrimination Act of 1975, as amended, which prohibits discrimination on the basis of age;
   (e) the Drug Abuse Office and Treatment Act of 1972, as amended, relating to nondiscrimination on the basis of drug abuse;
   (f) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970, as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism;
   (g) §§523 and 527 of the Public Health Service Act of 1912, as amended, relating to confidentiality of alcohol and drug abuse patient records;
   (h) Title VIII of the Civil Rights Act of 1968, as amended, relating to nondiscrimination in the sale, rental or financing of housing;
   (i) any other nondiscrimination provisions in the specific statute(s) under which application for Federal assistance is being made; and
   (j) the requirements of any other nondiscrimination statute(s) which may apply to the application.
7. Will comply with all applicable requirements of all other Federal laws, executive orders, regulations, and policies governing this program.

- Read all assurances thoroughly
- When ready, you will need to accept the assurances, provide the date, and type your electronic signature.

Submit Your Application



- Lastly, remember to click SUBMIT before exiting your browser.
- The Authorized Representative will receive a confirmation email with helpful resources, a summary of their responses, and next steps.

SRSA Post-Application Information

FY 2023 Small, Rural School Achievement (SRSA) Grant
Post-Application Information

The information on this webpage is intended to support an LEA after it submits a fiscal year (FY) 2023 application for the SRSA grant.

Next Steps:

- **Unique Entity Identifier (UEI):** An LEA must have a UEI that is registered and active in the System for Award Management (SAM) to receive SRSA grant funds. You may check your UEI registration status by logging into your SAM.gov account and clicking "Check Entity Status." If you do not have a SAM.gov account or need assistance with the UEI reactivation process, contact the SAM Federal Service Desk by phone (1-866-606-8220) or the FSD Live Chat. If your LEA does not have a UEI with an active registration, you will be unable to receive SRSA funds.
- **G5 Account and Payee Access:** An LEA must also ensure the correct personnel have a G5.gov account *as well as* Payee Access in order to manage any awarded SRSA grant funds in G5. To begin the account creation and Payee Access process, follow the steps in REAP's Guide for Accessing SRSA Funds. You may direct any questions to the G5 Help Desk by emailing at obssed@servicenowservices.com or by phone at 888-336-8930.
- **Grant Award Notification (GAN):** Once the U.S. Department of Education (Department) issues the FY 2023 SRSA awards, each grantee LEA will receive a GAN generated through G5. The Authorized Representative and secondary contact of each LEA will be sent an
N has become available. If you provided new
application, the Department will update its records
nt to the newly provided contact(s) and that the

SA awards on or after July 1, 2023.

MAX Survey

FY 2023 Small, Rural School Achievement (SRSA) Application

Your application tracking number is: 23SRSA9999

Please click the link below to review important next steps, helpful resources, and frequently asked questions. Since this online resource is available as a PDF, we highly recommend saving a copy for your LEA's records as well as sharing the URL link with any applicable staff members.

FY 2023 SRSA Post-Application Information

Part 3: FY 2023 Master Eligibility Spreadsheet

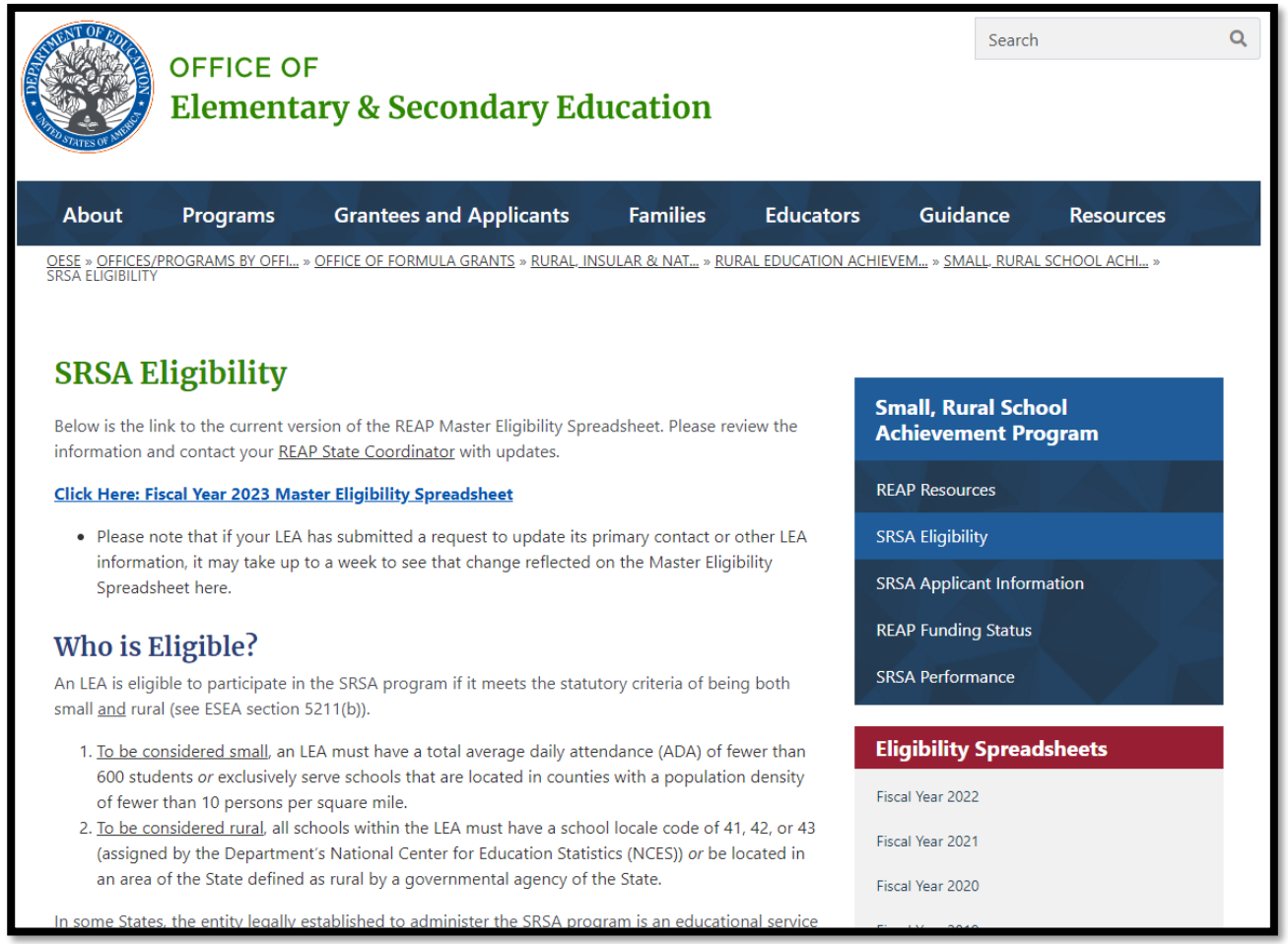
What is the MES?

The Master Eligibility Spreadsheet (MES) is REAP's online public spreadsheet posted in mid-January that shows:

- All LEAs in the nation
- REAP eligibility status– including dual-eligibility
- Estimated award allocations for eligible REAP programs
- Title program allocations used in the SRSA formula
- General LEA contact information

Note: All data on this spreadsheet should be reviewed for accuracy by each LEA

Accessing the MES



- To access the MES LEAs can navigate to the SRSA Eligibility page on the REAP website.
- On this page you can find both the 2023 MES as well as the MES from previous years.

Spreadsheet Tabs

The MES contains 4 useful tabs:

- **Data Dictionary** - This gives the definition and data source for the different data fields
- **Summary** - A breakdown by state of all eligible Districts.
- **HH** - Specific data for Hold Harmless LEAs
- **All LEAs** - This includes detailed data for all LEAs in the US

A	B	C	D	E	F
NCES LEA ID	State LEA ID	Local Educational Agency (LEA) Name	Mailing Address	City	State
0200050	03	Alaska Gateway School District	PO Box 226	Tok	AK
0200010	AK-04	Aleutian Region School District	PO Box 92230	Anchorage	AK
0200007	AK-56	Aleutians East Borough School Distr	PO Box 429	Sand Point	AK
0200180	AK-05	Anchorage School District	5530 E Northern Lig	Anchorage	AK
0200525	AK-06	Annette Island School District	PO Box 7	Metlakatla	AK
0200020	AK-07	Bering Strait School District	PO Box 225	Unalakleet	AK
0200030	AK-08	Bristol Bay Borough School District	PO BOX 169	Naknek	AK
0200730	AK-09	Chatham School District	PO Box 109	Angoon	AK
0200800	AK-10	Chugach School District	9312 Vanguard Dr St	Anchorage	AK
0200070	AK-11	Copper River School District	PO Box 108	Glennallen	AK
0200060	AK-12	Cordova City School District	PO Box 1330	Cordova	AK
0200090	AK-13	Craig City School District	PO Box 800	Craig	AK
0200100	AK-14	Delta/Greely School District	PO Box 527	Delta Junct	AK
0200770	AK-02	Denali Borough School District	PO Box 280	Healy	AK
0200120	AK-15	Dillingham City School District	PO Box 170	Dillingham	AK
02006 00	AK-16	Fairbanks North Star Borough Scho	520 Fifth Ave	Fairbanks	AK

Summary | **Eligibility-All LEAs** | HH | Data Dictionary

All LEAs Tab: Columns A-K

	A	B	C	D	E	F	G	H	I	J	K
1	NCES LEA ID	State LEA ID	Local Educational Agency (LEA) Name	Mailing Address	City	State	Zip	Phone	Agency Type	Virtual Designation	Future LEAs
2	0200050	AK-03	Alaska Gateway School District	PO Box 226	Tok	AK	99780	(907)883-5151	Regular public s	At least one school	within LEA full
3	0200010	AK-04	Aleutian Region School District	PO Box 92230	Anchorage	AK	99509	(907)277-2648	Regular public s		
4	0200007	AK-56	Aleutians East Borough School Distri	PO Box 429	Sand Point	AK	99661	(907)383-5222	Regular public s		
5	0200180	AK-05	Anchorage School District	5530 E Northern Ligl	Anchorage	AK	99504	(907)742-4000	Regular public s	At least one school	within LEA full
6	0200525	AK-06	Annette Island School District	PO Box 7	Metlakatla	AK	99926	(907)886-6332	Regular public s		
7	0200020	AK-07	Bering Strait School District	PO Box 225	Unalakleet	AK	99684	(907)624-3611	Regular public s		
8	0200030	AK-08	Bristol Bay Borough School District	PO BOX 169	Naknek	AK	99633	(907)246-4225	Regular public s	At least one school	within LEA full
9	0200730	AK-09	Chatham School District	PO Box 109	Angoon	AK	99820	(907)788-3302	Regular public s	At least one school	within LEA full
10	0200800	AK-10	Chugach School District	9312 Vanguard Dr St	Anchorage	AK	99507	(907)522-7400	Regular public s	At least one school	within LEA full
11	0200070	AK-11	Copper River School District	PO Box 108	Glennallen	AK	99588	(907)822-3234	Regular public s	At least one school	within LEA full
12	0200060	AK-12	Cordova City School District	PO Box 1330	Cordova	AK	99574	(907)424-3265	Regular public s	At least one school	within LEA full
13	0200090	AK-13	Craig City School District	PO Box 800	Craig	AK	99921	(907)826-3274	Regular public s	At least one school	within LEA full
14	0200100	AK-14	Delta/Greely School District	PO Box 527	Delta Juncti	AK	99737	(907)895-4657	Regular public s	At least one school	within LEA full
15	0200770	AK-02	Denali Borough School District	PO Box 280	Healy	AK	99743	(907)683-2278	Regular public s	At least one school	within LEA full
16	0200120	AK-15	Dillingham City School District	PO Box 170	Dillingham	AK	99576	(907)842-5223	Regular public s	At least one school	within LEA full

All LEAs Tab: Columns L-R

L	M	N	O	P	Q	R
FY 2023 SRSA Eligible	FY 2023 RLIS Eligible	FY 2023 RLIS Eligible Based on Hold Harmless	FY 2023 Dual Eligible	FY 2023 SRSA Estimated Allocation	FY 2023 RLIS Estimated Allocation	FY 2023 SRSA Application Received
SRSA	RLIS	-	DUAL	$0	$10,061	
SRSA	-	-	-	$20,000	NA	
SRSA	-	-	-	$10,390	NA	
-	-	-	-	NA	NA	
SRSA	RLIS	-	DUAL	$0	$9,164	
SRSA	RLIS	-	DUAL	$0	$53,166	
SRSA	-	-	-	$7,638	NA	
SRSA	RLIS	-	DUAL	$0	$3,980	
SRSA	-	-	-	$9,738	NA	
SRSA	-	-	-	$3,009	NA	
SRSA	-	-	-	$23,270	NA	
SRSA	-	-	-	$3,511	NA	
SRSA	-	HH	DUAL	$0	$14,501	
SRSA	-	-	-	$4,251	NA	
SRSA	-	-	-	$0	NA	
-	-	-	-	NA	NA	
SRSA	RLIS	-	DUAL	$15,744	$6,986	
SRSA	-	-	-	$0	NA	

- These columns indicate which program an LEA is eligible for and **estimated** grant award amounts.
- Dual-eligible LEAs will see award amounts for both RLIS and SRSA to help them compare their options.
- Column R is where you can look to confirm if your LEA's SRSA application has been received.

All LEAs Tab: Columns T-AA

T	U	V	W	X	Y	Z	AA
School Locale Codes	Defined as Rural by State	Average Daily Attendance	County Population Density < 10	Pct of Children from Families with Incomes Below the Poverty Line (SAIPE)	State-provided SAIPE Equivalent Poverty Data	FY 2021 Title II-A Allocation Amount	FY 2021 Title IV-A Allocation Amount
43	YES	324.50	YES	21.85		41,786.00	27,834.00
43	YES	22.48	YES	18.52		-	-
43	YES	188.85	YES	13.54		13,495.00	10,000.00
11, 31, 41, 42	NO	40,944.03	NO	10.50		3,163,219.00	1,916,018.00
43	YES	295.55	YES	21.53		33,827.00	22,374.00
43	YES	1,714.74	YES	25.63		283,792.00	197,654.00
43	YES	96.50	YES	18.80		7,012.00	10,000.00
43	YES	128.35	YES	21.33		18,065.00	12,034.00
11, 43	YES	71.45	NO	17.11		2,407.00	10,000.00
43	YES	284.79	YES	15.40		22,827.00	17,643.00
43	YES	306.72	YES	10.10		12,402.00	10,000.00
43	YES	213.26	YES	9.94		22,815.00	10,000.00
43	YES	661.74	YES	11.75		69,775.00	24,378.00
43	YES	155.94	YES	6.70		16,343.00	10,000.00
43	YES	424.50	YES	14.84		56,553.00	16,476.00
13, 23, 31, 41, 4	NO	11,527.08	NO	8.69		854,220.00	371,765.00
23, 43	YES	225.31	NO	22.69		11,787.00	10,000.00
43	NO	233.97	YES	16.67		28,762.00	10,000.00
43	YES	121.65	YES	30.15		17,032.00	12,421.00

- The following columns relate to the original eligibility data for your district.
- It's very important to check to make sure that your eligibility data is correct, and you want to make sure which programs you are eligible for.

All LEAs Columns AB-AE

Finally, we have your primary and secondary contact names for your district.

- The Primary Contact will be the person who will receive the application link via email.
- Please verify that this is the person who should be receiving emails
- This person will be prepopulated into the SRSA application as the authorized representative, which can be changed in the application

AB	AC	AD	AE
Primary LEA Contact First Name	Primary LEA Contact Last Name	Secondary LEA Contact First Name	Secondary LEA Contact Last Name
Suzanne	Bell	Robbie	MacManus
Chelsea	Sternicki	Mike	Hanley
Hilary	Seifert	David	Nielsen
Zareena	Clendaniel	Jim	Anderson
Taw	Lindsey	Ashley	Scott
Tammy	Dodd	Mark	Vink
Laura	Hylton	Yvonne	Phelps
Ralph	Watkins	Teri	Hoover
Debbie	Treece	Adrienne	Fleming
Sandy	Friendshuh	Sarah	Linnell
Alex	Russin	Jessica	Stow
Chris	Reitan	Melinda	Bass
Laural	Jackson	Alexis	Laboy Garcia
Jeni	Mason	Reena	Voivedich
Robyn	Chaney	Phil	Hulett
Brianna	Gray	Andy	DeGraw
Richard	Ramage	Isabella	Apfelbeck
Ashley	Sage	Judy	Erekson
Soles	Michaud	Amy	Stevenson

Part 4: Next Steps & Resources

Important Next Steps

- On February 8, 2023 the primary contact for each SRSA-eligible LEA received an invitation email from the US Department of Education at: no-reply.survey@max.gov.
- If desired, the primary contact may forward this invitation email to other appropriate LEA staff to complete and submit the SRSA application.
- View your LEA's current primary and secondary contacts on the FY 2023 Master Eligibility Spreadsheet (MES). A link to the MES is provided in the resources section at the end of this presentation.
- Once the SRSA application has been submitted (regardless of who in your LEA actually submits), **the listed primary contact** will receive a confirmation email that contains next steps and helpful resources.
- **Email REAP@ed.gov to update your LEA's contact information.**

Relationship Between SAM and G5

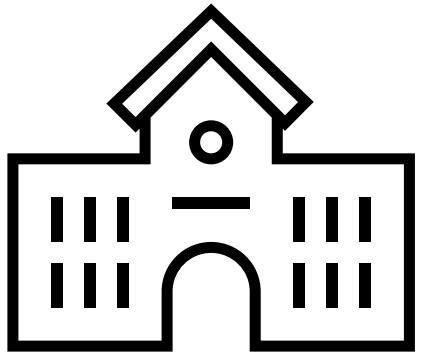
The UEI needs to be active to withdraw funds from G5

SAM.GOV®

G5 Empowering the grant community.

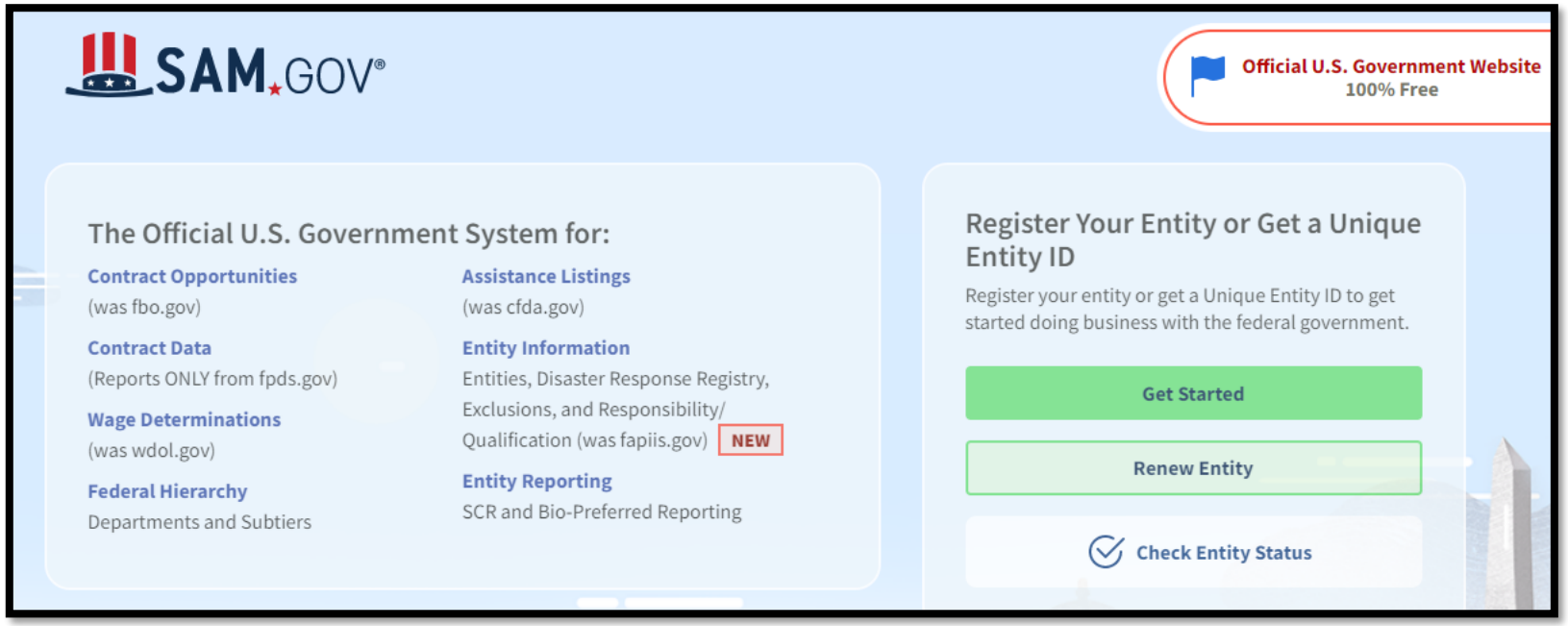
LEAs obtain UEIs and then annually update the registration in SAM.gov

SRSA funds are housed in G5 and linked to the LEA's UEI. Those with **Payee Access** can draw own funds



Your LEA

Registering and Maintaining a UEI



- To activate or renew your UEI you will need to visit www.SAM.gov.
- You will see options to start the process to get a UEI, to renew your UEI, and to check your status.

How to Use the SAM Status Tracker

After you enter your UEI in the SAM.gov Status Tracker, you will see one of several options:

- If you see **Active**, please note the date your registration will expire and plan to reactivate your registration on or before that date
- If you see **Work in Progress**, read the details provided in the status tracker and follow any instructions provided
- If you see **Inactive**, you must log in and follow the instructions to reactivate your registration
- If you see **Mandatory Errors**, contact SAM directly for additional support

Please email REAP@ed.gov for Additional Assistance!

Helpful Resources

Issue or Concern	Recommended Resource	Link
Answers to REAP's Frequently Asked Questions	REAP FAQs Webpage	Here
SRSA Eligibility and MES	SRSA Eligibility Webpage	Here
Detailed REAP policy and process information	REAP Informational Document	Here
Examples of allowable uses of funds	REAP Use of Funds Guide	Here
Information for Dual-Eligible LEAs	Considerations for Dual-Eligible LEAs Webpage	Here
REAP Resources, and beyond	REAP Resources Webpage	Here
Additional assistance needed with UEI	REAP's UEI Support Guide for SRSA Grantees	Here
Support with SAM.gov	SAM Federal Service Desk (866) 606-8220	Here
Support for G5	G5 Support Desk (888) 336-8930 (option 1) or Edcaps.user@ed.gov	Here

Thank You for Attending Today’s Webinar!

A video recording as well as a copy of the slide will become available online in the near future.