Welcome! The webinar will begin shortly...

To access the audio for this event, please dial:

**Audio Line:** 888-251-2949 or 215-861-0694

**Access Code:** 3869812#

Participants will not be able to speak during this webinar; however, we will work to answer questions that participants submit in the chat panel.
Fiscal Year 2022
Small, Rural School Achievement (SRSA) Grant Application
Introducing the REAP Team

Leslie Poynter  
Group Leader

Grace Kwon  
Program Officer

Staci Cummins  
Program Officer

Eric Schulz  
Program Officer

Alice Kinney  
Program Officer

Robert Hitchcock  
Program Officer
Agenda

• Part 1: Webinar Overview
• Part 2: SRSA Timeline & REAP Basics
• Part 3: FY 2022 Master Eligibility Spreadsheet
• Part 4: FY 2022 SRSA Application Walk-Through
  o UEI and DUNS Numbers
  o GEPA Statements
• Part 5: Contact Information and Resources
Part 1:

Webinar Overview
Webinar Procedures

• All attendee lines will be muted during the webinar

• Please submit your questions in the chat panel – we will pause to answer submitted questions throughout the webinar

• If you experience technical difficulties during the webinar, please send a private chat message to the Event Producer or call 888-793-6118 for WebEx Support

• Today’s webinar will be recorded and made available on the REAP website
Today’s Objectives

By the end of this presentation, attendees will be able to:

1. Access, complete, and submit the FY 2022 SRSA application
2. Maintain an active UEI/DUNS number registration in SAM.gov
3. Contact the REAP, SAM, and G5 teams for targeted support
4. Access additional resources
Commonly Used Acronyms

<table>
<thead>
<tr>
<th>Acronym</th>
<th>Meaning</th>
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<tbody>
<tr>
<td>DUNS</td>
<td>Data Universal Numbering System</td>
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<tr>
<td>ESEA</td>
<td>Elementary and Secondary Education Act, as amended</td>
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<tr>
<td>FY</td>
<td>Fiscal Year</td>
</tr>
<tr>
<td>GEPA</td>
<td>General Education Provisions Act</td>
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<tr>
<td>LEA</td>
<td>Local Educational Agency</td>
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<td>REAP</td>
<td>Rural Education Achievement Program</td>
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<tr>
<td>RINAP</td>
<td>Rural, Insular, and Native Achievement Programs</td>
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<tr>
<td>SAM</td>
<td>System for Award Management</td>
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<tr>
<td>SEA</td>
<td>State Educational Agency</td>
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<tr>
<td>SRSA</td>
<td>Small, Rural School Achievement</td>
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<tr>
<td>UEI</td>
<td>Unique Entity Identifier</td>
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Part 2:

SRSA Timeline & REAP Basics
## REAP Timeline

<table>
<thead>
<tr>
<th><strong>ELIGIBILITY DETERMINATION</strong></th>
<th><strong>SRSA APPLICATION</strong></th>
<th><strong>FINAL COHORTS</strong></th>
<th><strong>AWARD ALLOCATIONS</strong></th>
</tr>
</thead>
<tbody>
<tr>
<td>Oct–Dec</td>
<td>Feb–April</td>
<td>May–June</td>
<td>July–Aug</td>
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<tr>
<td><strong>LEA</strong></td>
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</tr>
<tr>
<td>Confirm that DUNS is active in SAM.gov. Update if necessary to ensure DUNS does not expire during upcoming application period</td>
<td>Views MES on REAP website and verifies eligibility data, update Primary and Secondary contact information</td>
<td>Primary contact of SRSA-eligible LEAs receives application link via email. Email will include LEA's estimated allocation. Change Primary and Secondary contact information in the application as needed.</td>
<td>Updated MES posted to REAP website so LEAs can confirm participation in either SRSA or RLIS (e.g., confirm receipt of their SRSA application)</td>
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<tr>
<td>If needed, <strong>liquidate</strong> any SRSA funds prior to the January 30 deadline</td>
<td></td>
<td></td>
<td>Receives notification of SRSA award via email</td>
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<td></td>
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</tr>
<tr>
<td></td>
<td>Dual-eligible LEAs choose either SRSA or RLIS program</td>
<td></td>
<td>If needed, <strong>oblige</strong> any SRSA funds prior to the September 30 deadline</td>
</tr>
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</table>

*Master Eligibility Spreadsheet*
## FY 2022 SRSA Timeline

<table>
<thead>
<tr>
<th>Date:</th>
<th>Action:</th>
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<tbody>
<tr>
<td>2/9/2022</td>
<td>FY 2022 SRSA application opens, invitation email sent to the Authorized Representative of each eligible LEA</td>
</tr>
<tr>
<td>4/15/2022</td>
<td>FY 2022 SRSA application closes on MAX Survey</td>
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<tr>
<td>7/1/2022</td>
<td>FY 2022 SRSA grants awarded to eligible LEAs on or after July 1, 2022</td>
</tr>
<tr>
<td>7/1/2022</td>
<td>FY 2022 SRSA Performance Period Start Date</td>
</tr>
<tr>
<td>9/30/2024</td>
<td>FY 2022 SRSA Performance Period End Date (Obligation Deadline)</td>
</tr>
<tr>
<td>1/30/2025</td>
<td>FY 2022 SRSA Liquidation Deadline in G5.gov</td>
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</table>
What is REAP?

REAP (or Title V, Part B) is a grant program designed to address the unique needs of rural school districts that may lack the personnel and resources to compete effectively for Federal competitive grants and that often receive grant allocations in amounts that are too small to be effective in meeting their intended purposes.

REAP consists of two formula grant programs:

• **Small, Rural School Achievement (SRSA):** Department makes grants directly to local educational agencies (LEAs)

• **Rural and Low-Income School (RLIS):** Department makes grants to State educational agencies (SEAs); SEAs administer subgrants to LEAs
SRSA Eligibility

An LEA is eligible for the SRSA program if it meets the statutory criteria of being both small and rural (see ESEA section 5211(b))

1. **To be considered small**, an LEA must have a total average daily attendance (ADA) of fewer than 600 students or exclusively serve schools that are located in counties with a population density of fewer than 10 persons per square mile.

2. **To be considered rural**, all schools within the LEA must have a school locale code of 41, 42, or 43 (assigned by the Department’s National Center for Education Statistics (NCES)) or be located in an area of the State defined as rural by a governmental agency of the State.
Dual-Eligibility

- Dual-eligible means an LEA meets the eligibility requirements for both SRSA and RLIS.

- Under the “Choice of Participation” provision in ESEA, Title V, Part B, Subpart 2, Section 5225, an LEA that is eligible for both SRSA and RLIS may only receive funds under one of those programs.

- An LEA should research the requirements and provisions of both the SRSA and the RLIS programs to determine which program best meets its needs.

- REAP provides estimated award allocations under each program on the FY 2022 Master Eligibility Spreadsheet and the SRSA Application invitation email.

- In order to receive SRSA funding, an eligible LEA must submit an application, which will also notify the Department of the district’s intent to participate in SRSA.

- If the LEA does not apply for SRSA, the Department will automatically notify the SEA that the LEA is eligible for RLIS. That LEA should follow its SEA’s application procedures for RLIS funds.
REAP Uses of Funds and Flexibility

- RLIS and SRSA funds can be used for activities that are allowable under multiple Title programs: Title I, Part A; Title II, Part A; Title III; Title IV, Part A; parental involvement activities (RLIS only); and Title IV, Part B (SRSA only).

- AFUA is an available flexibility for all SRSA-eligible LEAs.

- REAP awards currently have a 27-month performance period:
  - E.g., FY 2022 awards (funds available July 1, 2022) must be obligated by September 30, 2024, and liquidated by January 30, 2025.

- SRSA fund use can be changed any time during the performance period, as long as the activity is allowable under SRSA.
Part 3:

FY 2022 Master Eligibility Spreadsheet
FY 2022 MES Overview

The Master Eligibility Spreadsheet (MES) is REAP’s online public spreadsheet posted in mid-January that shows:

- All LEAs in the nation
- REAP eligibility status – including DUAL eligibility
- Estimated award allocations for eligible REAP programs
- REAP eligibility criteria data
- Title program allocations used in the SRSA formula
- General LEA contact information

**Note:** All data on this spreadsheet should be reviewed for accuracy by each LEA.
FY 2022 MES Video Walk-Through
Part 4:

SRSA Application Walk-Through
Invitation Email

• Each Authorized Representative should have received an email from the U.S. Department of Education from no-reply.survey@max.gov on February 9, 2022
• The email contains identifying information about the LEA and the unique application link

Example School District
123 School Street
Example, EX 12345
SRSA-Eligible

Dear Authorized Representative,

The above-mentioned local educational agency (LEA) has been identified as eligible for funding under the Rural Education Achievement Program (REAP) for the 2022-2023 school year (Federal fiscal year 2022). REAP contains two formula grant programs: the Small, Rural School Achievement (SRSA) grant and the Rural and Low-Income School (RLIS) grant. For more information on these REAP programs, visit the U.S. Department of Education's (Department's) website.
Welcome Page

• After clicking the LEA’s unique link in the email sent to the Authorized Representative, you will be directed to the FY 2022 SRSA application, hosted on the MAX.gov platform

• Please read the instructions thoroughly before beginning the application

MAX Survey

FY 2022 Small, Rural School Achievement (SRSA) Application

Follow the instructions below:

Welcome to the fiscal year (FY) 2022 Small, Rural School Achievement (SRSA) grant application. We estimate it will take approximately 30-minutes to complete this application. Apply by April 15, 2022.

After submitting the application, you will see a confirmation page. The Authorized Representative (or primary contact) who received the invitation email will also receive a confirmation email with important next steps - review these steps carefully and complete them as soon as possible. This email will also serve as a copy of your application and will include a summary of your application responses and an application tracking number. This number will serve as the local educational agency’s (LEA’s) identifying number and will be the same as the PR Award Number that will be generated once the application is approved. Please provide this number when contacting the U.S. Department of Education (Department) with questions about this grant application.
The Application Contains the Following Sections:

- Verification of LEA Contact Information:
  - LEA Name and Address
  - Authorized Representative
  - Secondary Contact
- Verification of UEI and DUNS Number
- Submission of GEPA Statement
- Assurances Acceptance
- Certification Signature
- Submission of Application
LEA Information

• The first screen you’ll see will include your LEA’s identifying information

• If the information listed is correct, select YES, if there is an error, select NO and a space will be provided for corrections
The next section contains your LEA’s UEI and DUNS number information.

On April 4, 2022, the Federal Government will transition from the use of the Data Universal Numbering System (DUNS) number to the new Unique Entity Identifier (UEI).

This transition will occur automatically if the LEA has a DUNS number registered in the System for Award Management (SAM.gov) prior to April 4, 2022.

To support each LEA throughout this transition, the Department has provided the LEA’s UEI and DUNS number in the SRSA application for any LEA that currently has a DUNS number registered in SAM.gov.

As a reminder, an LEA will need an active UEI to access SRSA funds in G5.
UEI and DUNS Number

3 UEI/DUNS Number:

On April 4, 2022, LEAs receiving funds from the Department will transition to using a Unique Entity Identifier (UEI) in place of a Data Universal Numbering System (DUNS) number. This transition will occur automatically if a DUNS number is registered in the System for Award Management (SAM.gov) prior to April 4, 2022. If the LEA has a DUNS number that is currently registered in SAM.gov with either an active or inactive registration status, it has already been assigned a UEI. This UEI can be viewed on the LEA’s registration record in SAM.gov. To support each LEA throughout this transition, the Department has provided the LEA’s UEI and DUNS number below for any LEA that currently has a DUNS number registered in SAM.gov. An LEA can use SAM.gov to view its current UEI/DUNS number registration status. If the status is listed as “inactive,” the LEA should begin the UEI/DUNS number reactivation process in SAM.gov. An LEA will need an active UEI to access SRSA funds in G5.

UEI: AG6DJ89FS83V
DUNS Number: 12346789

If both the UEI and DUNS number are correct, select “Yes” below. If not, select “No” and update the incorrect information in the space provided. If there are no records available for either the UEI or DUNS number, please proceed with one of the two options below:

- If you are completing the SRSA application prior to April 4, 2022, request a new DUNS number from Dun and Bradstreet by visiting cinb.com and complete your DUNS number registration in SAM.gov. Then, provide the newly acquired UEI and DUNS number in the SRSA application.
- If you are completing the SRSA application on or after April 4, 2022, visit SAM.gov to request a UEI. Then, provide the newly acquired UEI in the SRSA application.

☑ Yes, the UEI/DUNS number information is correct.
☐ No, the UEI/DUNS number information is not correct.

NOTE: Our records show that your UEI/DUNS number registration’s expiration date is 11/28/2022.
UEI and DUNS Number

If both the UEI and DUNS number are correct, select YES. If not, select NO and update the incorrect information in the space provided. If there are no records available for either the UEI or DUNS number, please proceed with one of the two options below:

1. If you are completing the SRSA application prior to April 4, 2022, request a new DUNS number from Dun and Bradstreet by visiting dnb.com and complete your DUNS number registration in SAM.gov. Then, provide the newly acquired UEI and DUNS number in the SRSA application.

2. If you are completing the SRSA application on or after April 4, 2022, visit SAM.gov to request a UEI. Then, provide the newly acquired UEI in the SRSA application.
Relationship between UEI, SAM, and G5

Unique Entity Identifier

In order to access your funds in G5, you must have an active UEI connected to your LEA.

You must update your LEA’s UEI registration in SAM.gov annually.

Your SRSA grant funds are housed in G5.gov, you must have Payee Access to draw down funds.
If you already have a UEI/DUNS number on file with REAP, it will auto-populate into your SRSA application and will indicate the date it will expire.

Your LEA will need an active UEI in SAM.gov to access SRSA grant funds in G5.gov.

To check your LEA’s UEI/DUNS number registration status, use the SAM Status Tracker.
How to use the SAM Status Tracker

After you enter your UEI/DUNS number in the SAM.gov Status Tracker, you will see one of several options:

• If you see Active, please note the date your registration will expire and plan to reactivate your registration on or before that date

• If you see Work in Progress, read the details provided in the status tracker and follow any instructions provided

• If you see Inactive, you must log in and follow the instructions to reactivate your registration

• If you see Mandatory Errors, contact SAM directly for additional support
Contacting SAM for Additional Support

You can contact SAM by going to FSD.gov, clicking Live Chat and following the prompts. You will be connected with a SAM agent immediately.

You can also call the SAM FSD 8 am – 8 pm Eastern Time at:
(866) 606-8220

If you need further assistance, please reach out to REAP@ed.gov
Contact Information

- Next, the Authorized Representative and Secondary Contact information will appear.
- If the information listed is correct, select YES, if there is an error, select NO and a space will be provided for corrections.
GEPA Statement Requirement

• Section 427 of the GEPA requires U.S. Department of Education grantees to describe the steps the grantee will take to **ensure equitable access** to, and participation in the Federally assisted program (in this case, SRSA) by addressing the special needs of students, teachers, and other program beneficiaries.

• Consider six **types of barriers** that can impede equitable access or participation: gender, race, national origin, color, disability, or age.

• Determine, based on local circumstances, whether these or other barriers may prevent students, teachers, or other beneficiaries from such access or participation in an SRSA-funded project or activity.

• Remember, a GEPA statement consists of a specific explanation of:
  1. the LEA’s proposed use(s) of SRSA grant funds; and
  2. how the LEA will use SRSA funds in a way that addresses barriers to access and does not discriminate on the basis of any federally-protected category
What a GEPA Statement IS and IS NOT

A GEPA Statement is:

- an opportunity for an LEA to identify their proposed use of SRSA funds
- an explanation of how SRSA funds will address barriers to access and participation in SRSA programs based on any federally-protected categories such as race, gender, national origin, socioeconomic status, disability, or age
- something that can be updated on annual SRSA applications

A GEPA Statement is NOT:

- a request for approval of funding of specific activities
- solely an LEA’s vision, mission, or equity statement
FY 2021 GEPA Statement Trends

- Transportation: < 1%
- English Learners / Migrant: 2%
- Safety: 2%
- Special Education: 2%
- Miscellaneous: 2%
- Early Childhood / Pre-K: 3%
- Instructional Materials: 11%
- Supplemental Learning: 11%
- Professional Development: 12%
- Staff Compensation: 44%
- Technology: 68%

U.S. Department of Education
Primary Fund Use by State

- Staff Compensation
- Technology - General
- Instructional Materials (Not Technology)
- Professional Development - General
GEPA Statements

- The LEA’s GEPA statement from FY 2021 will populate in the box below if available.
- If no GEPA was submitted on the FY 2021 SRSA application, or if this is the first time the LEA is applying for SRSA funds, the box will be blank.

A GEPA statement must provide a specific explanation of:

1. The LEA’s proposed use(s) of SRSA grant funds, and
2. How the LEA will use SRSA funds in a way that addresses barriers to access and participation in SRSA programs by addressing the special needs of students, teachers, and other program beneficiaries, including barriers based on any federally protected categories, such as race, gender, national origin, socioeconomic status, disability, or age.

Submit the FY 2022 GEPA statement for the LEA by typing it in the text box below. If the LEA submitted a GEPA statement on the FY 2021 SRSA application, it will display in the text box below. Verify that the GEPA statement is accurate and update as needed. If the LEA did NOT submit a GEPA statement on the FY 2021 SRSA application, or if this is the first time the LEA is applying for SRSA funds, the text box below will be blank. Submit a new GEPA statement by typing in the text box now.

Our district will use SRSA grant funds to help with paying our testing coordinator along with digital learning academy classes. Our rural school district has a high poverty base and these funds will greatly help with the much needed outside technology classes that our small school cannot afford a one-site certified teacher. We will ensure that no student or teacher will be denied participation based on gender, race, national origin, disability or age.

NOTE: The maximum character limit is 1000.
Assurances Acceptance and Signature

- On the following page, you’ll see the assurances – please read these thoroughly
- When ready, you’ll need to accept the assurances and provide a date and your electronic signature

11. The applicant, through its Authorized Representative, agrees to the required assurances above.

12. By submitting this application, I certify that the statements herein are true, complete, and accurate to the best of my knowledge. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties.

13. Enter today’s date:

Format: mm/dd/yyyy
Submitting the Application

- Lastly, remember to click SUBMIT before exiting the browser.
- The Authorized Representative will receive a confirmation email with helpful resources, a summary of your responses, and next steps.
Confirmation Page and Email

• After clicking SUBMIT, the person who received the initial invitation email will immediately receive a confirmation email.

• Save the confirmation page as necessary by printing or screenshotting.

• Contact REAP@ed.gov if you need to make changes AFTER submitting the application.
Part 5: Next Steps, Resources & Contact Info
Important Next Steps

• On **February 9th, 2022**, the Authorized Representative was sent an invitation email from the U.S. Department of Education at: **no-reply.survey@max.gov**

• The Authorized Representative may **forward the email to other staff members** so that a different individual can complete the application for the LEA

• View your LEA’s current Authorized Representative on the **FY 2022 Master Eligibility Spreadsheet** – linked in the resources section at the end of this presentation

• If the contact needs to be updated, please email **REAP@ed.gov** immediately

• After submitting the application, the Authorized Representative will receive a **confirmation email** that contains next steps and helpful resources
Helpful Resources, part 1

REAP PROGRAMMATIC INFORMATION

Learn more about SRSA, see the Small, Rural School Achievement Information Webpage

For general REAP information and a high-level overview of the program, see the REAP FAQ Webpage

For a detailed review of REAP statute and award processes, see the REAP Informational Document

For FAQs on DUNS numbers and the SAM.gov process, see the DUNS Support Webpage

To contact the SAM Federal Service Desk, call 1-866-606-8220 or visit FSD.gov to start a live chat

To contact the G5 Help Desk, call 202-401-6238 and press option 1 or email edcapsuser@ed.gov

DUNS, SAM, AND G5 SUPPORT
To determine allowable uses of REAP funds, view the REAP Uses of Funds Guide and Title V, Part B of the ESEA.

To view recorded webinars on allowable uses of REAP funds, AFUA, and more, see the REAP Resources Webpage.

For a side-by-side comparison of the two grant programs, visit the Considerations For Dual-Eligible LEAs Webpage.

To assist LEAs in crafting a GEPA statement for their SRSA application, direct them to the GEPA Resources Webpage.

To assist LEAs in understanding REAP eligibility and estimated allocations, visit the SRSA Eligibility Webpage.

LEA ASSISTANCE INFORMATION

REAP USES OF FUNDS

Helpful Resources, part 2
## REAP Team - Organizational Structure

<table>
<thead>
<tr>
<th>Robert Hitchcock</th>
<th>Alice Kinney</th>
<th>Grace Kwon</th>
<th>Staci Cummins</th>
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REAP Contact Information

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Questions?
You can also reach us at:
REAP@ed.gov