New Coordinators' Preconference Session

Thursday • August 20 • 2020

Presenter:

David Blumenthal • *NDTAC Technical Assistance Liaison*

The National Technical Assistance Center
for the Education of Neglected or Delinquent Children and Youth (NDTAC)
neglected-delinquent.ed.gov

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Introductions

Introductions and Orientation to the Zoom Platform

Introductions

- In the chat box, share the following:
  - Name
  - State
  - Years/months in current position
- Answer the following question: What book, podcast, series, or movie are you enjoying right now?

Agenda

#

Relevant section and page numbers from the “New Coordinator’s Handbook” will be listed here.

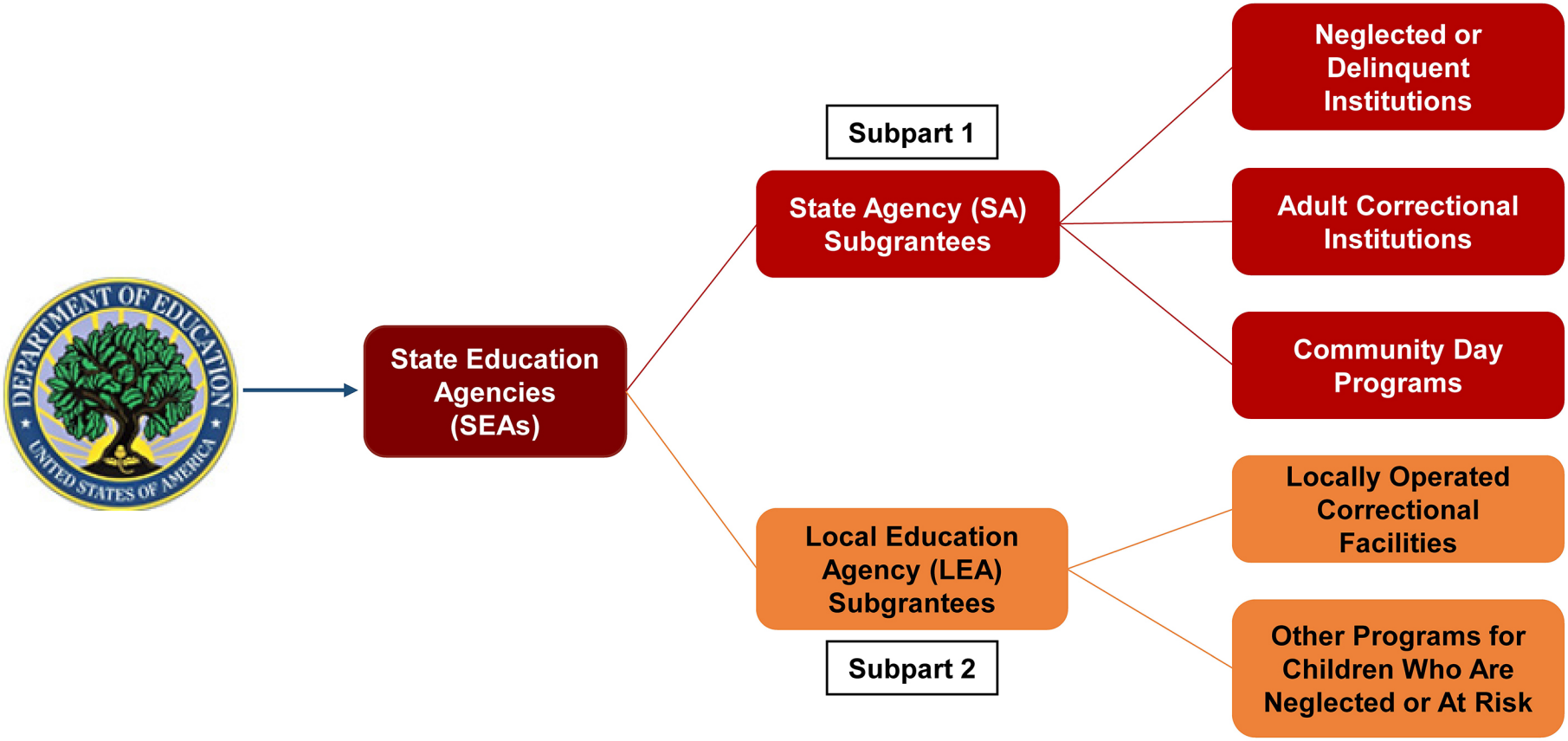
- What Is Title I, Part D?
- What Is NDTAC?
- Getting Started as a Neglected or Delinquent (ND) Coordinator
  - Fundamental responsibilities
  - Areas for coordination and collaboration
  - Strategies for getting started

What Is Title I, Part D?

Goals of Title I, Part D

- Improve educational services for children and youth who are N or D.
- Provide services so that youth who are N or D can successfully transition from out-of-home placement to further education or employment.
- Prevent youth who are N or D from dropping out of school.

Structure of Title I, Part D



Poll Question

What share of your time is dedicated to Title I, Part D?

- Less than 15% full-time equivalent (FTE)
- Between 15% and 25% FTE
- Between 25% and 50% FTE
- More than 50% FTE
- Do not know

What Is NDTAC?

About NDTAC

- Contract between the U.S. Department of Education (ED) and the American Institutes for Research
- Mission
  - Provide technical assistance (TA).
  - Support program evaluation and data reporting.
  - Facilitate information sharing.

NDTAC Assistance to State ND Coordinators

- Direct TA
  - Through State TA liaisons
  - Through data team (related to the Consolidated State Performance Report [CSPR])
- Peer-to-peer interactions via ND communities
  - Community calls
  - Topical calls
- Products and resources
- Webinars
- Annual national conference
- Listserv
- Websites
  - https://neglected-delinquent.ed.gov/
  - https://ndcommunities.ed.gov/

Poll Question

What kind of assistance do you plan on accessing or participating in through NDTAC in the next 6 months (select all that apply)?

- Direct TA
- Peer-to-peer interactions through ND communities
- Products and resources
- Webinars
- Listserv
- Access websites

Overview of State Coordinators' Fundamental Responsibilities

Year at a Glance

Reporting and Evaluation: Consolidated State Performance Reporting

Planning and Funding: Annual Child Count

Year at a Glance: September–February

A State Part D Coordinator's Year at a Glance*

SA/LEA Action | ED Action | Coordinator Action

SEPTEMBER				▪ **MONITOR SUBGRANTEES (SEP – MAY)**
		▪ *SAs and LEAs select count window for the Annual Count*		
OCTOBER			▪ *ED distributes Annual Count ("October Count") Survey and guidance*	
				▪ **DISTRIBUTE ANNUAL COUNT SURVEYS TO SAs AND LEAs**
		▪ *SAs and LEAs count eligible students within selected count windows*		
NOVEMBER				▪ **COLLECT CSPR DATA FROM SUBGRANTEES (NOV – JAN)**
DECEMBER				▪ **COLLECT AND VERIFY ANNUAL COUNT DATA FROM SUBGRANTEES (DEC – JAN)**
JANUARY				▪ **SUBMIT ANNUAL COUNT OF STUDENTS *COUNTED* TO ED** to determine formula counts for allocating Federal funds to the States
				▪ **VERIFY and SUBMIT DATA ON STUDENTS *SERVED* (UNDUPLICATED COUNT) VIA CSPR AND EDFACTS TO ED** to track student achievement (Jan/Feb)
FEBRUARY				
		▪ *ED prepares funding tables based on Annual Count and funds available*		

Source: https://ndcommunities.ed.gov/year-glance.

Year at a Glance: March–August

A State Part D Coordinator's Year at a Glance*

MARCH	▪ **PREPARE PART D SA AND LEA APPLICATIONS**
APRIL	▪ *ED announces preliminary awards (April/May)*
MAY	▪ **RELEASE PART D APPLICATIONS TO ELIGIBLE SAs AND LEAs**
JUNE	▪ *SAs (Subpart 1) conduct Annual Count (average length of stay of at least 30 days on day of count during the calendar year) (Jun – Nov)*
JULY	▪ *ED releases Part D funds to the States*
	▪ **MAKE PART D AWARDS (ALLOCATE PART D FUNDS RECEIVED FROM ED)**
AUGUST	▪ **PREPARE FOR THE ANNUAL COUNT AND CSPR DATA COLLECTIONS (E.G., UPDATE SURVEY FORMS) (AUG – SEP)**
	▪ **PROVIDE TRAINING/TECHNICAL ASSISTANCE (T/TA) AS APPROPRIATE TO SUBGRANTEES ON THE ANNUAL COUNT AND CSPR DATA COLLECTIONS (AUG – NOV)**
	▪ **PREPARE FOR SUBGRANTEE MONITORING,** including setting schedule, updating monitoring protocols, and preparing other related materials

*NOTE: These are guidelines and suggested timeframes. Federal reporting dates vary from year to year, and States adopt different schedules according to their specific circumstances and preferences.

Last Updated: July 2012

Source: https://ndcommunities.ed.gov/year-glance.

Consolidated State Performance Reporting (CSPR)

- Data collection instrument
- Administered annually by ED
- Required measures for Title I, Part D (Section 2.5):
  - Number and types of programs
  - Demographic data of students
  - Student academic/vocational achievement data
  - Student reading and mathematics performance data

ED*Facts*

- ED initiative to collect, analyze, report, and promote the use of high-quality performance data
- Most Title I, Part D data now reported through ED*Facts*
- All CSPR data will eventually be reported through the ED*Facts*' online Education Data Exchange Network Submission System

Reporting and Evaluation: Coordinator Responsibilities

Understanding the requirements related to data and reporting

- Be familiar with the CSPR measures
- Know your State's reporting requirements
- Understand the Federal reporting cycle

Facilitating the data reporting processes and focus on data quality

- Identify the programs receiving funds
- Develop relationships with the data contacts in your State
- Establish reporting timelines
- Review the data you receive and assess the quality
- Provide training

Use the data you collect

- Analyze data for program quality improvement
- Drive short- and long-term decision making

Resources and Tools for Title I, Part D Data Collection:

- Title I, Part D Data Collection List for SY [School Year] 2018–19
- Title I, Part D Data Collection and Submission Timeline for SY 2018–19
- Checklists for Performing Data Quality Reviews of Title I, Part D Data
- Reporting tools:
  - Creating a Weighted Average Length of Stay
  - Collecting and Reporting Racial Ethnic Data in Seven Categories
  - Reporting Complete Pre- and Posttest Results in Reading and Mathematics

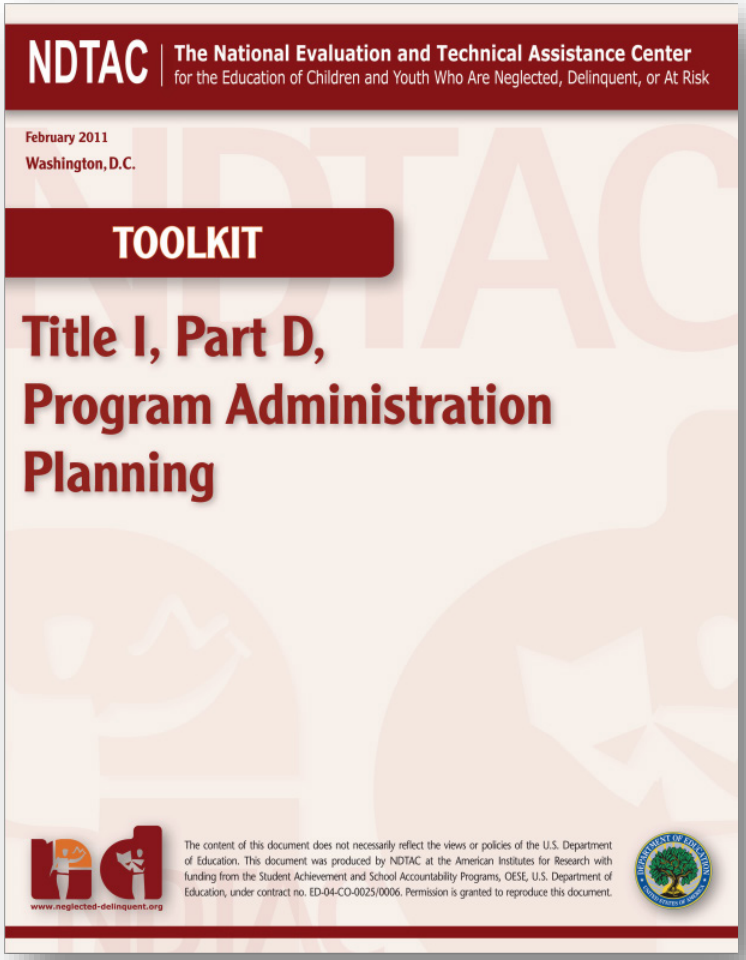
Available at https://neglected-delinquent.ed.gov/administering-title-1/reporting-and-evaluation

Planning: Overview

Planning involves the following:

- Implementation of your State's overall Title I, Part D program
- Guidance to subgrantees in their planning to ensure alignment with State and Federal requirements

Planning: Resources



Provides overview of and resources/tools for the following:

- Conducting needs assessments
- Developing and reviewing applications
- Creating formal agreements between agencies

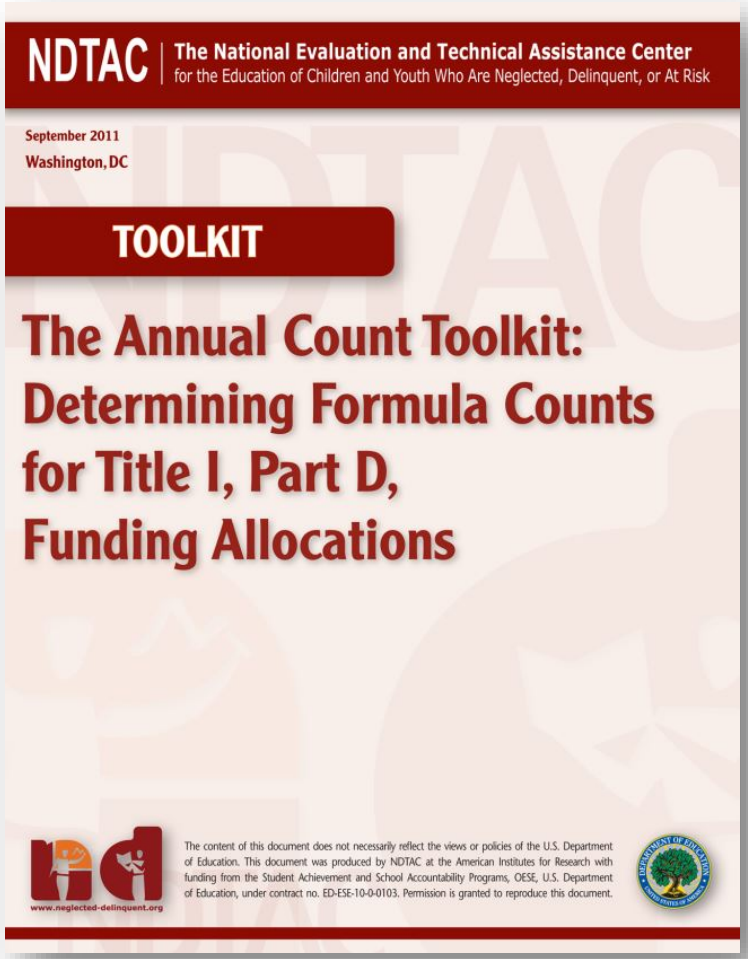
https://neglected-delinquent.ed.gov/sites/default/files/docs/programAdminPlanningToolkit.pdf

Funding: Overview

- ED determines the amount of a State's allocations based on the number of students submitted to ED in the Annual Child Count.
- SEAs allocate two types of funds:
  - Subpart 1 funds to SAs based on formula funding
  - Subpart 2 funds to LEAs based on formula funding and/or discretionary grants

Funding: Coordinator Responsibilities

- Conduct the Annual Child Count; submit to ED.
- Reserve funds for SEA administration, evaluation, and TA, if necessary.
- Determine SA and LEA eligibility.
- Create SA and LEA subgrantee applications.
- Review SA and LEA subgrantee applications.
- Award allocations to eligible subgrantees.


NDTAC | The National Evaluation and Technical Assistance Center for the Education of Children and Youth Who Are Neglected, Delinquent, or At Risk

September 2011
Washington, DC

TOOLKIT

The Annual Count Toolkit: Determining Formula Counts for Title I, Part D, Funding Allocations

www.neglected-delinquent.org

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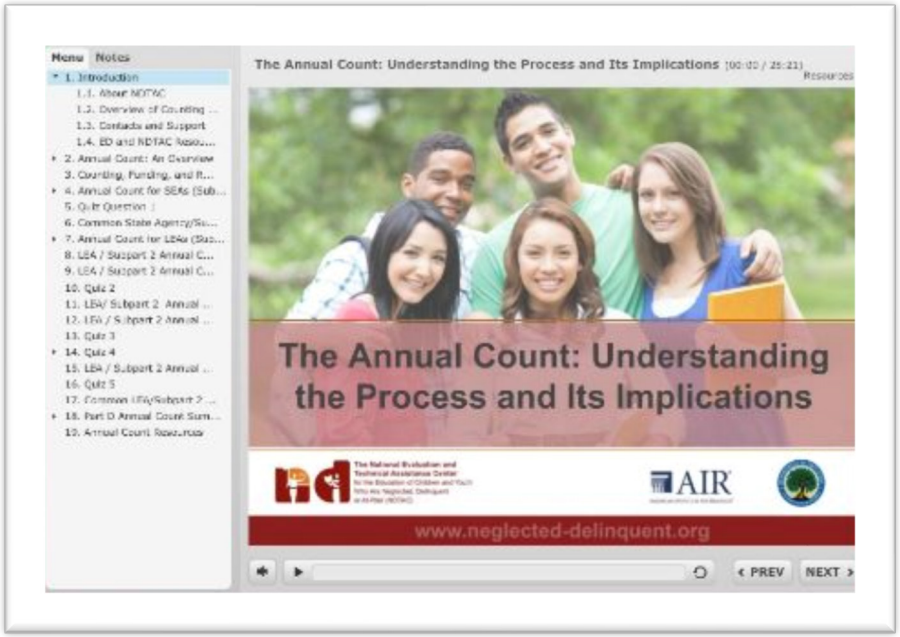
Annual Count Toolkit

- Annual Child Count overview
- Tools and resources to help coordinators comply with Federal requirements
- Send questions about the Annual Count to NorD-DataFY2021@ed.gov and CC TitleI-D@ed.gov

https://neglected-delinquent.ed.gov/sites/default/files/docs/AnnualCountToolkit_DeterminingFormulaCounts.pdf



Annual Count Module

- Annual Child Count purpose and facility/program eligibility requirements
- Relation to other ED reporting requirements
- SA versus LEA count

https://neglected-delinquent.ed.gov/resources/annual-count-understanding-process-and-its-implications

Additional Considerations

IV

Section IV of the Handbook covers several important topics.

NDTAC's website has more information to assist you with the following areas:

- Family involvement
- Interagency collaboration
- Safe and supportive learning environments
- Students with disabilities
- Transition

NEW: COVID-19 and Title I, Part D webpage https://neglected-delinquent.ed.gov/resources/covid-19-coronavirus-information

Getting Started With Title I, Part D

Pat Frost, Nebraska Department of Education

Colin Usher, Nevada Department of Education

Dottie Wodraska, NDTAC

What are your strategies for getting started?

What are seasoned ND Coordinator strategies for getting started?

Strategies for Getting Started

- Learn the law and guidance.
- Communicate with your ED Program Officer and with your NDTAC State TA liaison.
- Network with peers and participate in the community.
- Train and support your subgrantees.

The “New Coordinator’s Handbook” has more information about each of these strategies.

Resources to Get Started

Top five resources to have on hand:

- New Coordinator's Handbook
- Title I, Part D, Program Administration Planning Toolkit
- The Annual Count Toolkit: Determining Formula Counts for Title I, Part D, Funding Allocations
- U.S. ED, Office of Elementary and Secondary Education Neglected, Delinquent, or At-Risk – Title I, Part D website
- Resources and Tools for Title I, Part D Data Collection

Resources to Get Started

Top four web pages to bookmark:

- Statute: https://neglected-delinquent.ed.gov/title-i-part-d-statute
- Nonregulatory guidance: https://neglected-delinquent.ed.gov/title-i-part-d-nonregulatory-guidance-introduction
- ND communities: https://ndcommunities.ed.gov/
- OESE Title I, Part D program web page: https://oese.ed.gov/offices/office-of-formula-grants/school-support-and-accountability/prevention-intervention-programs-children-youths-neglected-delinquent-risk/

Virtual Conference

Contact Information

ED, Title I, Part D Program

Website: https://oese.ed.gov/offices/office-of-formula-grants/school-support-and-accountability/prevention-intervention-programs-children-youths-neglected-delinquent-risk/

TitleI-D@ed.gov

NDTAC

Website: https://neglected-delinquent.ed.gov

Listserv: https://neglected-delinquent.ed.gov/sign-our-mailing-list-1

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