

U.S. Department of Education
Washington, D.C. 20202-5335

APPLICATION FOR GRANTS
UNDER THE

Out-of-School Time Career Pathways Program (21st CCLC National Activities)

CFDA # 84.287D

PR/Award # S287D200012

Grants.gov Tracking#: GRANT13206536

OMB No. , Expiration Date:

Closing Date: Sep 21, 2020

PR/Award # S287D200012

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This application was generated using the PDF functionality. The PDF functionality automatically numbers the pages in this application. Some pages/sections of this application may contain 2 sets of page numbers, one set created by the applicant and the other set created by e-Application's PDF functionality. Page numbers created by the e-Application PDF functionality will be preceded by the letter e (for example, e1, e2, e3, etc.).

Application for Federal Assistance SF-424			
* 1. Type of Submission: <input type="checkbox"/> Preapplication <input checked="" type="checkbox"/> Application <input type="checkbox"/> Changed/Corrected Application		* 2. Type of Application: <input checked="" type="checkbox"/> New <input type="checkbox"/> Continuation <input type="checkbox"/> Revision	
		* If Revision, select appropriate letter(s): _____ * Other (Specify): _____	
* 3. Date Received: 09/21/2020		4. Applicant Identifier: _____	
5a. Federal Entity Identifier: _____		5b. Federal Award Identifier: _____	
State Use Only:			
6. Date Received by State: _____		7. State Application Identifier: _____	
8. APPLICANT INFORMATION:			
* a. Legal Name: Iowa Department of Education			
* b. Employer/Taxpayer Identification Number (EIN/TIN): _____		* c. Organizational DUNS: _____	
d. Address:			
* Street1: _____		_____	
Street2: _____		_____	
* City: _____		_____	
County/Parish: _____		_____	
* State: _____		_____	
Province: _____		_____	
* Country: _____		_____	
* Zip / Postal Code: _____		_____	
e. Organizational Unit:			
Department Name: Education		Division Name: Learning and Results	
f. Name and contact information of person to be contacted on matters involving this application:			
Prefix:	_____	* First Name:	_____
Middle Name:	_____		_____
* Last Name:	_____		_____
Suffix:	_____		_____
Title: Education Program Consultant			
Organizational Affiliation: _____			
* Telephone Number: _____		Fax Number: _____	
* Email: _____			

Application for Federal Assistance SF-424

*** 9. Type of Applicant 1: Select Applicant Type:**

A: State Government

Type of Applicant 2: Select Applicant Type:

Type of Applicant 3: Select Applicant Type:

* Other (specify):

*** 10. Name of Federal Agency:**

Department of Education

11. Catalog of Federal Domestic Assistance Number:

84.287

CFDA Title:

Twenty-First Century Community Learning Centers

*** 12. Funding Opportunity Number:**

ED-GRANTS-062220-001

* Title:

Office of Elementary and Secondary Education (OESE): Out-of-School Time Career Pathway Program
CFDA Number: 84.287D

13. Competition Identification Number:

84-287D2020-1

Title:

Out-of-School Time Career Pathway Program

14. Areas Affected by Project (Cities, Counties, States, etc.):

Add Attachment

Delete Attachment

View Attachment

*** 15. Descriptive Title of Applicant's Project:**

Iowa 21st Century CLC Career Pathway Project

Attach supporting documents as specified in agency instructions.

Add Attachments

Delete Attachments

View Attachments

Application for Federal Assistance SF-424

16. Congressional Districts Of:
* a. Applicant IA-003 * b. Program/Project ALL

Attach an additional list of Program/Project Congressional Districts if needed.
Add Attachment Delete Attachment View Attachment

17. Proposed Project:
* a. Start Date: 03/01/2021 * b. End Date: 02/28/2026

18. Estimated Funding (\$):
* a. Federal
* b. Applicant
* c. State
* d. Local
* e. Other
* f. Program Income
* g. TOTAL

*** 19. Is Application Subject to Review By State Under Executive Order 12372 Process?**
a. This application was made available to the State under the Executive Order 12372 Process for review on .
b. Program is subject to E.O. 12372 but has not been selected by the State for review.
c. Program is not covered by E.O. 12372.

*** 20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes," provide explanation in attachment.)**
Yes No
If "Yes", provide explanation and attach
Add Attachment Delete Attachment View Attachment

21. *By signing this application, I certify (1) to the statements contained in the list of certifications and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances** and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 218, Section 1001)**
** I AGREE
** The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.

Authorized Representative:

Prefix: Middle Name: * Last Name: Suffix: * First Name: [Redacted]

* Title: Bureau Chief

* Telephone Number [Redacted] Fax Number:

* Email: [Redacted]

* Signature of Authorized Representative: James Pennington * Date Signed: 09/21/2020

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**U.S. DEPARTMENT OF EDUCATION
BUDGET INFORMATION
NON-CONSTRUCTION PROGRAMS**

OMB Number: 1894-0008
Expiration Date: 08/31/2020

Name of Institution/Organization

Iowa Department of Education

Applicants requesting funding for only one year should complete the column under "Project Year 1." Applicants requesting funding for multi-year grants should complete all applicable columns. Please read all instructions before completing form.

**SECTION A - BUDGET SUMMARY
U.S. DEPARTMENT OF EDUCATION FUNDS**

Budget Categories	Project Year 1 (a)	Project Year 2 (b)	Project Year 3 (c)	Project Year 4 (d)	Project Year 5 (e)	Total (f)
1. Personnel	192,665.00	192,665.00	192,665.00	192,665.00	192,665.00	963,325.00
2. Fringe Benefits	55,435.00	55,435.00	55,435.00	55,435.00	55,435.00	277,175.00
3. Travel	28,600.00	28,600.00	28,600.00	28,600.00	28,600.00	143,000.00
4. Equipment	0.00	0.00	0.00	0.00	0.00	0.00
5. Supplies	113,800.00	113,800.00	113,800.00	113,800.00	113,800.00	569,000.00
6. Contractual	6,400.00	6,400.00	6,400.00	6,400.00	6,400.00	32,000.00
7. Construction	0.00	0.00	0.00	0.00	0.00	0.00
8. Other	7,187.50	7,187.50	7,187.50	7,187.50	7,187.50	35,937.50
9. Total Direct Costs (lines 1-8)	404,087.50	404,087.50	404,087.50	404,087.50	404,087.50	2,020,437.50
10. Indirect Costs*	61,500.00	61,500.00	61,500.00	61,500.00	61,500.00	307,500.00
11. Training Stipends	34,412.50	34,412.50	34,412.50	34,412.50	34,412.50	172,062.50
12. Total Costs (lines 9-11)	500,000.00	500,000.00	500,000.00	500,000.00	500,000.00	2,500,000.00

***Indirect Cost Information (To Be Completed by Your Business Office):**

If you are requesting reimbursement for indirect costs on line 10, please answer the following questions:

(1) Do you have an Indirect Cost Rate Agreement approved by the Federal government? Yes No

(2) If yes, please provide the following information:

Period Covered by the Indirect Cost Rate Agreement: From: 07/01/2020 To: 06/30/2021 (mm/dd/yyyy)

Approving Federal agency: ED Other (please specify):

The Indirect Cost Rate is 12.30%.

(3) If this is your first Federal grant, and you do not have an approved indirect cost rate agreement, are not a State, Local government or Indian Tribe, and are not funded under a training rate program or a restricted rate program, do you want to use the de minimis rate of 10% of MTDC? Yes No If yes, you must comply with the requirements of 2 CFR § 200.414(f).

(4) If you do not have an approved indirect cost rate agreement, do you want to use the temporary rate of 10% of budgeted salaries and wages?

Yes No If yes, you must submit a proposed indirect cost rate agreement within 90 days after the date your grant is awarded, as required by 34 CFR § 75.560.

(5) For Restricted Rate Programs (check one) -- Are you using a restricted indirect cost rate that:

Is included in your approved Indirect Cost Rate Agreement? Or, Complies with 34 CFR 76.564(c)(2)? The Restricted Indirect Cost Rate is %.

PR/Award # S287D200012

Name of Institution/Organization	Applicants requesting funding for only one year should complete the column under "Project Year 1." Applicants requesting funding for multi-year grants should complete all applicable columns. Please read all instructions before completing form.	
Iowa Department of Education		

**SECTION B - BUDGET SUMMARY
NON-FEDERAL FUNDS**

Budget Categories	Project Year 1 (a)	Project Year 2 (b)	Project Year 3 (c)	Project Year 4 (d)	Project Year 5 (e)	Total (f)
1. Personnel						
2. Fringe Benefits						
3. Travel						
4. Equipment						
5. Supplies						
6. Contractual						
7. Construction						
8. Other						
9. Total Direct Costs (lines 1-8)						
10. Indirect Costs						
11. Training Stipends						
12. Total Costs (lines 9-11)						

SECTION C - BUDGET NARRATIVE (see instructions)

ED 524

NOTICE TO ALL APPLICANTS

OMB Number: 1894-0005
Expiration Date: 04/30/2020

The purpose of this enclosure is to inform you about a new provision in the Department of Education's General Education Provisions Act (GEPA) that applies to applicants for new grant awards under Department programs. This provision is Section 427 of GEPA, enacted as part of the Improving America's Schools Act of 1994 (Public Law (P.L.) 103-382).

To Whom Does This Provision Apply?

Section 427 of GEPA affects applicants for new grant awards under this program. **ALL APPLICANTS FOR NEW AWARDS MUST INCLUDE INFORMATION IN THEIR APPLICATIONS TO ADDRESS THIS NEW PROVISION IN ORDER TO RECEIVE FUNDING UNDER THIS PROGRAM.**

(If this program is a State-formula grant program, a State needs to provide this description only for projects or activities that it carries out with funds reserved for State-level uses. In addition, local school districts or other eligible applicants that apply to the State for funding need to provide this description in their applications to the State for funding. The State would be responsible for ensuring that the school district or other local entity has submitted a sufficient section 427 statement as described below.)

What Does This Provision Require?

Section 427 requires each applicant for funds (other than an individual person) to include in its application a description of the steps the applicant proposes to take to ensure equitable access to, and participation in, its Federally-assisted program for students, teachers, and other program beneficiaries with special needs. This provision allows applicants discretion in developing the required description. The statute highlights six types of barriers that can impede equitable access or participation: gender, race, national origin, color, disability, or age. Based on local circumstances, you should determine whether these or other barriers may prevent your students, teachers, etc. from such access or participation in, the Federally-funded project or activity. The description in your application of steps to be taken to overcome these barriers need not be lengthy; you may provide a clear and succinct description of how you plan to address those barriers that are applicable to your circumstances. In addition, the information may be provided in a single narrative, or, if appropriate, may

be discussed in connection with related topics in the application.

Section 427 is not intended to duplicate the requirements of civil rights statutes, but rather to ensure that, in designing their projects, applicants for Federal funds address equity concerns that may affect the ability of certain potential beneficiaries to fully participate in the project and to achieve to high standards. Consistent with program requirements and its approved application, an applicant may use the Federal funds awarded to it to eliminate barriers it identifies.

What are Examples of How an Applicant Might Satisfy the Requirement of This Provision?

The following examples may help illustrate how an applicant may comply with Section 427.

- (1) An applicant that proposes to carry out an adult literacy project serving, among others, adults with limited English proficiency, might describe in its application how it intends to distribute a brochure about the proposed project to such potential participants in their native language.
- (2) An applicant that proposes to develop instructional materials for classroom use might describe how it will make the materials available on audio tape or in braille for students who are blind.
- (3) An applicant that proposes to carry out a model science program for secondary students and is concerned that girls may be less likely than boys to enroll in the course, might indicate how it intends to conduct "outreach" efforts to girls, to encourage their enrollment.
- (4) An applicant that proposes a project to increase school safety might describe the special efforts it will take to address concern of lesbian, gay, bisexual, and transgender students, and efforts to reach out to and involve the families of LGBT students.

We recognize that many applicants may already be implementing effective steps to ensure equity of access and participation in their grant programs, and we appreciate your cooperation in responding to the requirements of this provision.

Estimated Burden Statement for GEPA Requirements

According to the Paperwork Reduction Act of 1995, no persons are required to respond to a collection of information unless such collection displays a valid OMB control number. Public reporting burden for this collection of information is estimated to average 1.5 hours per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. The obligation to respond to this collection is required to obtain or retain benefit (Public Law 103-382). Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the U.S. Department of Education, 400 Maryland Ave., SW, Washington, DC 20210-4537 or email ICDocketMgr@ed.gov and reference the OMB Control Number 1894-0005.

Optional - You may attach 1 file to this page.

1239-Section 427 Iowa statement.pdf	Add Attachment	Delete Attachment	View Attachment
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Section 427 of 20 USC 1228a:

Equity for students, teachers, and other program beneficiaries

Iowa, meets and exceeds section 427 provision of USC 20 1228a to provide equity and remove barriers with this grant.

First, all Iowa grants, both state and federal require a Minority Impact Statement to be provided by the recipient before the funding can begin. This document provides an overview of the impact of funding to disadvantaged groups.

Second, in our program budget we have a line item category that provides for removing barriers for program recipients.

Third, The Iowa Department of Education provides monitoring on a regular basis by addressing equity issues as part of site monitoring visits.

21- Information is transmitted to families with limited English proficiency in modes that are appropriate and easily understood. Needs of ESL students are accommodated in the program. -Iowa Site Monitoring Visit Tool.

Fourth, Iowa was the first state in the nation, receiving 21st CCLC funds to provide guidance on serving children with disabilities.

Children with Disabilities and 21st CCLC Programming

[Iowa 21 CCLC and Children with Disabilities Guidance](#) - Explains the responsibilities for providing children with disabilities with an equal opportunity for participation in 21st Century Community Learning Centers programming and other before-school and after-school programs operated by school districts.

Eleven implementation guides focus on helping programs build capacity to meet the needs of all students, including students with disabilities. Experts, advocates and 21st CCLC practitioners and program leaders contributed their knowledge and experience to support your efforts to create and sustain high-quality, inclusive programs.

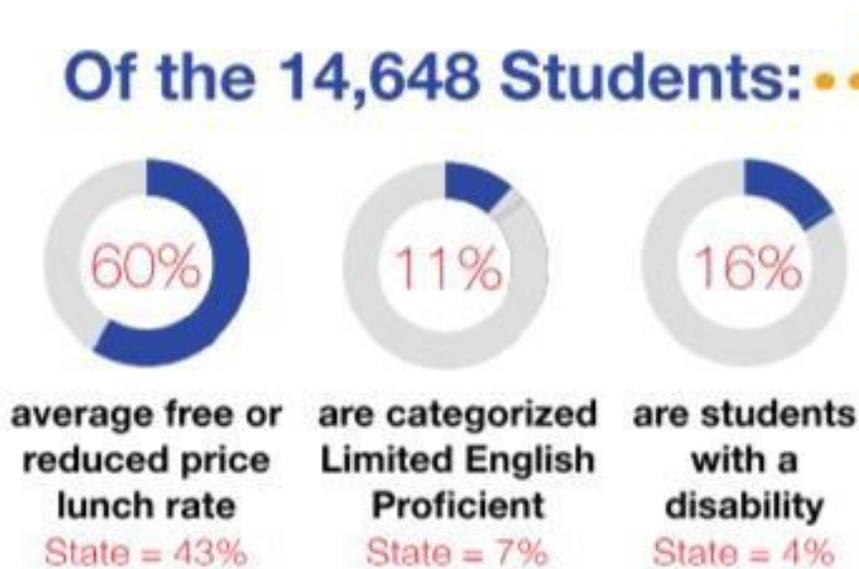
<https://educateiowa.gov/pk-12/no-child-left-behind/nclb-title-programs/title-iv/title-iv-part-b-nita-m-lowey-21st-century>

The Iowa 21st CCLC program data shows that we use federal funds to address equity issues. For a small rural state, our data demonstrates we have sound and effective policies in place for this program.

60% Free and Reduced Lunch compared with 43% for the state.

11% of our students are limited English proficient compared with 7% in the state.

We serve 16% of children with a disability compared with 9% in the state.



In Iowa, we believe ALL students should have equal opportunity and we have strong collaboration within each community to support our programs and students.

CERTIFICATION REGARDING LOBBYING

Certification for Contracts, Grants, Loans, and Cooperative Agreements

The undersigned certifies, to the best of his or her knowledge and belief, that:

(1) No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.

(2) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure of Lobbying Activities," in accordance with its instructions.

(3) The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly. This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

Statement for Loan Guarantees and Loan Insurance

The undersigned states, to the best of his or her knowledge and belief, that:

If any funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this commitment providing for the United States to insure or guarantee a loan, the undersigned shall complete and submit Standard Form-LLL, "Disclosure of Lobbying Activities," in accordance with its instructions. Submission of this statement is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required statement shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

* APPLICANT'S ORGANIZATION		
<input style="width: 100%;" type="text" value="Iowa Department of Education"/>		
* PRINTED NAME AND TITLE OF AUTHORIZED REPRESENTATIVE		
Prefix: <input style="width: 100px;" type="text"/>	* First Name: <input style="width: 200px;" type="text" value="██████████"/>	Middle Name: <input style="width: 150px;" type="text"/>
* Last Name: <input style="width: 250px;" type="text" value="██████████"/>	Suffix: <input style="width: 100px;" type="text"/>	
* Title: <input style="width: 250px;" type="text" value="Bureau Chief"/>		
* SIGNATURE: <input style="width: 200px;" type="text" value="██████████"/>	* DATE: <input style="width: 150px;" type="text" value="09/21/2020"/>	

U.S. DEPARTMENT OF EDUCATION
SUPPLEMENTAL INFORMATION
FOR THE SF-424

1. Project Director:

Prefix:	First Name:	Middle Name:	Last Name:	Suffix:
<input type="text"/>	Victor	<input type="text"/>	<input type="text"/>	<input type="text"/>

Address:

Street1:	<input type="text"/>
Street2:	<input type="text"/>
City:	<input type="text"/>
County:	<input type="text"/>
State:	<input type="text"/>
Zip Code:	<input type="text"/>
Country:	USA: <input type="text"/>

Phone Number (give area code)	Fax Number (give area code)
<input type="text"/>	<input type="text"/>

Email Address:

2. Novice Applicant:

Are you a novice applicant as defined in the regulations in 34 CFR 75.225 (and included in the definitions page in the attached instructions)?

Yes No Not applicable to this program

3. Human Subjects Research:

a. Are any research activities involving human subjects planned at any time during the proposed Project Period?

Yes No

b. Are ALL the research activities proposed designated to be exempt from the regulations?

Yes Provide Exemption(s) #: 1 2 3 4 5 6

No Provide Assurance #, if available:

c. If applicable, please attach your "Exempt Research" or "Nonexempt Research" narrative to this form as indicated in the definitions page in the attached instructions.

<input type="text"/>	Add Attachment	Delete Attachment	View Attachment
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Abstract

The abstract narrative must not exceed one page and should use language that will be understood by a range of audiences. For all projects, include the project title (if applicable), goals, expected outcomes and contributions for research, policy, practice, etc. Include population to be served, as appropriate. For research applications, also include the following:

- Theoretical and conceptual background of the study (i.e., prior research that this investigation builds upon and that provides a compelling rationale for this study)
- Research issues, hypotheses and questions being addressed
- Study design including a brief description of the sample including sample size, methods, principals dependent, independent, and control variables, and the approach to data analysis.

[Note: For a non-electronic submission, include the name and address of your organization and the name, phone number and e-mail address of the contact person for this project.]

You may now Close the Form

You have attached 1 file to this page, no more files may be added. To add a different file, you must first delete the existing file.

* Attachment:

Abstract:

The Iowa 21st Century CLC Career Pathway program will partner with three current 21st Century sites and four high schools: two schools at the Council Bluffs CSD (located in the western part of the state), one school-community partnership via the Boys & Girls Club of Central Iowa (located in the Des Moines metro area in central Iowa), and one school at the Oelwein CSD (a rural district in northeast Iowa). The NCES LEA identification number for Oelwein CSD is 1921360 and Locale Code: Town (Distant) 32

This project will utilize state and local data to determine local community need and will create relationships and develop partnerships with businesses and other entities to provide career experiences for 350 high school aged youth that will result in certification, apprenticeship, continuing education credits or employment. Secondary objectives include expanding Computer Science programming, as well as engaging 475 middle school aged youth and enrolling 100 rural youth in CTE programming. Project Outcomes are as follows:

- 825 total youth will participate in the program.
- 80% of high school aged youth will have successfully completed the program (achieved certification)
- 365 of middle and high school aged youth will have participated in a computer science-based enrichment opportunity during out of school time programming.
- 200 middle school aged youth will successfully enroll in programming upon entry into high school.

Project Narrative File(s)

* **Mandatory Project Narrative File Filename:**

To add more Project Narrative File attachments, please use the attachment buttons below.

Section A – Need for Project

By 2025, 68 percent of jobs in Iowa will require at least some postsecondary education and training (Georgetown University, 2015). Currently, middle-skill jobs account for 54 percent of Iowa’s economy; however, only 49 percent of working Iowans have the skills and postsecondary training needed for these jobs (United Way of Central Iowa, n.d.). In order to meet the needs of Iowa’s economy, it is imperative to expose young people to these middle-skill careers and prepare them for postsecondary education for these in-demand fields. Middle-skill training and education not only support the state’s economic health, but they also can provide a pathway to self-sufficiency for low-income and vulnerable populations. In 2015, Iowa had 400,000 middle-skill jobs that paid at least \$35,000 per year. Forty percent of these jobs paid salaries of more than \$50,000 annually and an additional 14 percent paid more than \$75,000 (Georgetown University, 2015). Additionally, compared to four-year degrees, middle-skills training often requires taking on less student debt. For the 97,000 Iowa youth living in poverty, exposure to a variety of careers that pay wages that provide self-sufficiency could be life-changing (Annie E. Casey Foundation, 2018).

There is a clear need and benefit to build the talent pipeline in Iowa for the jobs of the future; however, data shows that Iowa needs to do more to prepare students—especially minority youth—for postsecondary success. According to the 2020 Condition of Higher Education in Iowa, less than one-third of Iowans who take the ACT meet all benchmarks for college readiness, and Black and Hispanic youth are even less likely to test as college-ready. These disparities are further reflected in the attainment of postsecondary education or training. In Iowa, 62% of White adults have attained some postsecondary education or training while only 33% of

Hispanics and 56% of Black adults in Iowa have education beyond high school (United Way of Central Iowa, n.d.). Employers are experiencing the impacts of this shortage today. In a survey of employers in Council Bluffs, 88.5% of respondents indicated that their industry needs workers and that their industry is projected to grow in the next five to ten years. Only half of the respondents are currently engaging students in high school work-based learning at their business. For a community of more than 60,000, Council Bluffs has fewer than 20 sponsors of registered apprenticeships in a 15-mile radius of the city. Similarly, the community of Oelwein is located in an apprenticeship desert. There are only a handful of registered apprenticeship sponsors available in the region, and the closest opportunities are between 15 and 30 miles away from the community (Earn and Learn, 2020).

Under Perkins V, Iowa school districts are working on expanding CTE opportunities for youth, but a significant opportunity to reach more youth outside of the traditional school day remains largely untapped. Out-of-school time programs are ideal for career pathway programming because they provide at-risk youth with the space, flexibility, and time to explore their interests and get hands-on experience with local careers while aligning with the academic goals of the school day. The State currently operates the ICAP (Iowa Career Academic Plans) program which is required for all youth in grades 8-12. Out-of-school time programs can be an effective complement to this career planning that takes place during the school day by reinforcing and building upon this information in an informal setting after school or over the summer. Because 68,516 youth in Iowa participate in afterschool programs and 145,383 children would participate in an afterschool program if one were available, afterschool programs represent a unique opportunity to provide quality career pathways activities to a substantial portion of the youth population in Iowa (America After 3PM, 2014). However, the actual provision of such

programming is somewhat rare across the state. Currently, only 18 percent of sites listed in the Iowa Afterschool Alliance (IAA) Program Directory indicate they provide college and career readiness programming. Despite the benefits of incorporating career pathways programming into out-of-school time environments, it has yet to become a widespread practice in Iowa's before school, after school, and summer programs. Challenges to implementing this programming likely include lack of resources, lack of collaboration with business and school partners, and lack of understanding of career pathways in general. This grant funding would provide Iowa high school out-of-school time programs with the capacity they need to overcome these challenges and start or expand career pathways programming. The lessons these sub-grantees would learn through the process would be shared widely throughout the state to begin building an infrastructure in Iowa to support career programming in more out-of-school time programs than ever before.

The out-of-school time programs that have been identified for this opportunity would seek to provide career pathways programming to youth who are most at-risk. At the E.T. Meredith Club in Central Iowa, 58 percent of the youth served are from extremely low-income families (less than 100% of the federal poverty level) and 28 percent are very low income (between 100% and 185% of the federal poverty level). The program also serves a significant number of youth of color, which is important because of the aforementioned racial disparities in postsecondary readiness and attainment. More than one-fourth of Club participants are Black and more than one-third are Hispanic. Approximately one-third of enrollment at the two high schools within the Council Bluffs District and roughly 10% of all high school students in Oelwein identify as youth of color. In addition to working with these at-risk groups of youth, the out-of-school time programs will also be working with local businesses to create career pathway experiences for the most in-demand jobs in that community, such as nursing, auto mechanics, computer science,

culinary arts, and more. These collaborations with local employers ensure that the career pathways out-of-school time programs are beneficial for the students who attend, the businesses that participate, and the community at large.

Section B: Significance

According to Achieve, 65% of all jobs and 95% of STEM jobs will require some form of postsecondary education or training (Achieve, n.d.). Achieve outlines three standards that all high school graduates should have to be successful in college or employment, including “successful participation in postsecondary opportunities” (Achieve, n.d.). This standard is defined as technical education, work-based learning, and additional opportunities that allow students to hone in on their interests, skills and goals. These experiences with postsecondary education prepare students to be more employable.

ManpowerGroup’s 2019 Talent Shortage Study states that for the seventh year in a row, skilled trades have the most unfilled positions in the U.S. This study also finds that among the top ten understaffed sectors are careers in health care, driving and logistics, and manufacturing and construction, which is also true for the state of Iowa (ManpowerGroup, 2019). These positions remain understaffed due to the growing skill gap America faces. These careers require skilled labor, which typically requires some form of postsecondary education. By increasing the availability and accessibility of career pathway programs across the state of Iowa, the skill gap will shrink and economic development will improve.

Correcting the skills gap means educating more students about postsecondary options other than a four-year Bachelor’s degree program. According to the Bureau of Labor Statistics, 33.8% of 2019 high school graduates were not enrolled in college (U.S. Bureau of Labor Statistics, 2020).

This leaves a large pool of untapped potential for skilled trades. The Iowa 21st Century CLC Career Pathway Project looks to not only increase our sites' capacity to inform students about the post-graduation opportunities available to them, but to put underserved students on an earlier path to employment in the career of their choice.

By aligning the goals of programs like ICAP that occur during the school day with out-of-school time opportunities, we can increase awareness about programs that can prepare students for both college and other postsecondary education. This strategy leads to a higher likelihood of creating systematic change. The identified sites will improve and expand their current afterschool career pathways programming to make high-quality opportunities available to more students. This expansion will generate more interest around career pathway programs and enrollment. When other students see their peers attaining postsecondary credentials while still in high school, they too will want to join.

Students who participate in career pathway programming in high school and go on to pursue postsecondary education will have a head start in their future careers because of the on-the-job experience and training they have already received. This experience will be crucial when job searching, as they can claim more years of experience on their resume from starting their working education at a younger age. This also serves as a product of this project, and has utility in further improving the lives of students beyond the basic skills and education that they will receive from the K-12 school system.

The identified sites, Council Bluffs CSD high schools (two buildings to be served), Boys & Girls Club of Central Iowa, and Oelwein CSD, aim to expand their current programs to complete three objectives: increase the number of students served, build community partnerships to source

career pathway programming opportunities and create longevity in their programs, and establish a mechanism to support student achievement through certification, internships, apprenticeship, post-secondary credit, and more. The goal of the Iowa 21st Century CLC Career Pathway Project is to facilitate these expansions with the identified programs and replicate with other out-of-school time programs in Iowa by sharing best practices and lessons learned.

Section C: Quality of Project Design

The goal of the Iowa 21st Century CLC Career Pathway Project is to expand opportunities for youth to participate in career exploration activities resulting in certification, apprenticeship, internship, postsecondary credit, or employment. This project will have three primary objectives and three secondary objectives:

Primary Objectives: (1) Expand services for 350 high school aged youth during out-of-school time programming. (2) Build partnerships that will allow youth to explore careers in their communities. (3) Develop relationships with postsecondary institutions and employers that will lead to certifications, apprenticeships, internships, postsecondary credit and/or employment.

Secondary Objectives: (1) Expand Computer Science programming to youth during out-of-school time. (2) Engage 475 middle school aged youth with the intent of enrolling 200 of them in the Iowa 21st Century CLC Career Pathway program upon entry into high school. (3) Serve 100 rural youth with programming.

Project Outcomes: (1) 825 total youth will participate in the program (including 350 high school students) and (2) 80% of high school aged youth will have successfully completed the program (achieved certification). (3) 365 middle and high school aged youth will have

participated in a computer science-based enrichment opportunity during out-of-school time programming. (4) 200 middle school aged youth will successfully enroll in programming upon entry into high school.

This project relies on a framework designed by the collaborative efforts of the identified sites following guidance from the Iowa Department of Education Bureau of Leading, Teaching and Learning Services, supported by the Bureau of Career and Technical Education. According to a study completed by John's Hopkins University that aligns with Perkins V, quality components of a CTE program include those that incorporate secondary or postsecondary education elements such as high school credit or credit that will continue into college or trade school, programs that align with a high-quality educational curriculum, and that leads to an industry-based credential (Passerella, 2018). The Iowa 21st Century CLC Career Pathway Project utilizes each of these components in the identified framework. The three participating sites will be expected to implement the following framework that can also be individualized to meet community needs.

This framework consists of:

- Program expansion including the ability to reach target audiences, meet funding priorities and be replicated.
- Activity planning and documentation including adaptability to meet community needs and a communications plan with participating businesses.
- Academic support which includes: (1) Development or identification of curriculum that aligns with student and community need including but not limited to Computer Science opportunities for youth (including middle school aged youth) and (2) a documented plan to ensure high-quality program components.

- Certification (certification, internship, apprenticeship, postsecondary credit and/or employment depending on the student's chosen career pathway).
- Professional development.
- Evaluation which includes both quantitative and qualitative methods for continuous program improvement.
- Sustainability planning.
- Family engagement.
- Youth support and recognition.

While this framework has not been evaluated by an outside source, the Iowa Department of Education believes that it is a promising approach that relies on best practice standards identified by reputable organizations that meet federal statutes. Research studies and supporting literature were reviewed to assist the Department in choosing the identified framework that will best meet the needs of Iowa youth and local community businesses.

Program Expansion: Program participants will be chosen using a combination of established criteria and individual site data. The established criteria for participation in the program will be as follows: (1) A high school aged student participating in a currently funded 21st Century CLC program. (2) Site has at least 40% of student population enrolled in free or reduced-price lunch. (3) The enrolled student must be identified as in need of services meaning they are academically eligible to participate in programming. (4) The identified sites may choose to implement additional criteria as they see fit and within the scope of program goals and statute. The project is designed to meet the needs of the target population by expanding career exploration

opportunities to youth in need, particularly low-income youth who are often youth of color. Of the 825 total youth to be served by this project, 65% are youth of color.

The Iowa 21st Century CLC Career Pathway Project meets the priorities for this grant by enhancing existing partnerships with three currently funded sites serving high school aged youth. Secondary priorities to be met include the expansion of Computer Science opportunities that align with the Iowa Core Curriculum and services to middle school youth who will then enter the program as high school aged youth.

Each of these sites, Council Bluffs CSD (two high schools), Boys & Girls Club of Central Iowa and Oelwein CSD, offers a new experience for youth that can be replicated statewide. Council Bluffs CSD will establish a model for urban school districts to replicate the program; Boys & Girls Club of Central Iowa allows for a community-based organization model; and Oelwein CSD, a rural approach. The consistency of framework, activities, documentation, strategies, evaluation tools and overall process will allow for the Iowa 21st Century CLC Career Pathway Project to be easily replicated after the grant period through support from the Iowa Department of Education and the Iowa Afterschool Alliance.

Activity Planning and Documentation: Each of the identified sites is expected to submit a plan for how they will use funding to support the expansion of CTE programming that also meets local needs. These plans will include documentation on how they will approach working with institutions of higher education, which certifications youth are able to pursue, how youth will be recruited and retained in programming, how partnerships will be developed, sustainability planning, a plan for family engagement, and other criteria as defined by the framework.

All activities and results conducted through the Iowa 21st Century CLC Career Pathway Project will be documented in the following ways: documentation regarding student input and match to their area of interest, annual local evaluation document, biannual student enrollment and demographic data, annual community partnership list, annual professional development documentation, annual site monitoring document, quarterly financial claim documents, and attendance and notes from regular project meetings.

Academic Achievement: All three identified organizations currently receive 21st Century CLC funds and therefore have the expectation of improving relevant outcomes connected to academic performance, attendance, improved social-emotional outcomes, and the development of the child as a whole. The expansion of a Career Pathway program will result in continued academic and enrichment support of youth by offering new and exciting opportunities as well as the possibility of achieving certification, apprenticeships, and internships with the potential of leading to gainful employment.

Iowa will partner with Google to provide Computer Science experiences that are innovative, non-traditional and specific to students of color with programs like Code Next. Iowa intends to cultivate diversity and collaboration with computer science programs through Google. Google has a data center in Iowa that may be able to provide job shadowing opportunities. Middle school students in Council Bluffs' 21st Century CLC program have participated in Google's CS First program, and this Project will continue to work with Google to expand to serve additional students and sites across the state.

Quality control will be addressed through the implementation of the current 21st Century CLC site monitoring document including additional support offered by the Iowa Afterschool Alliance.

This will also encourage sites to build capacity and become sustainable by having a formal and informal network of support on which to rely.

Certification: Youth participation in this program will result in achievement of certification, internship, apprenticeship, postsecondary credit and/or employment depending upon their chosen career pathway. Examples include: Culinary Arts Program, Automotive and Automotive Mechanics Technology Program, Certified Nursing Assistant, NCCER Certificate (National Center for Construction Education and Research), Welding, Industrial Technology, Construction, and Diesel Technology.

Professional Development: Each of these sites is committed to the continuous improvement of staff development through professional development opportunities and will be supported by the Iowa Department of Education, including the Bureau of Career and Technical Education, and the Iowa Afterschool Alliance as part of a continuous program improvement plan.

Evaluation: The Iowa 21st Century CLC Career Pathway Project will implement a rigorous evaluation method utilizing both ESSA reported data and local evaluation to determine the success of the project—similar to the evaluation standards that are already required through the 21st Century CLC grant. Sites will be expected to report and analyze student progress data as well as to share anecdotal evidence using information and feedback gathered from participating community partners, program staff, families, and youth as to their experiences with the program. All of this data will be compiled into an annual summary report and shared with community stakeholders to promote further program sustainability. The role of the consumer in a project of this type is valuable to the overall success of the program. Consumers will be made aware of the progress, benefits, and outcomes of this project through an annual posting of the local evaluation

document. This document will be made available on each individual site's website and/or social media page. The three identified sites will also be encouraged to access local media (print or otherwise) to tell the story of their success.

The Iowa 21st Century CLC Career Pathway Project will rely on continuous performance feedback to make improvements to the program. This will be established through a designated contact at each site and with each participating business or community partner. The site lead will be expected to develop a communication plan with the participating business/community partner that will include: a regular meeting or communication schedule, an established timeline for seeking input and feedback, check-ins with youth enrolled in the program, and an annual review process.

Sustainability: The development of community partnerships is key to the success of this program and to ensuring that student outcomes will be enhanced and sustained beyond the term of the grant. Iowa has a proven record of success with recruiting and sustaining community partnerships to support student learning.

The Iowa 21st Century CLC Career Pathway Project will implement sustainability planning from the start including the use of an existing template designed to allow for sites to determine the best viable plan for the future of the program. This form builds in partnership contribution alongside vendor relationships, other funding sources, potential growth areas including student interest and community need as well as trend data. It is well established that partnerships within the community allow for more efficient use of local resources. The Iowa 21CCLC programs have almost 800 Community Partners. Collaboration among diverse partners strengthens the variety of services the program can offer. Additionally, there is benefit to local businesses to

support this program long-term because when they take part in cultivating a local workforce, they ultimately build in their own employee sustainability plan. This project will also be sustainable at the state level by sharing best practices for high-quality career pathway programming with other out-of-school time programs.

Family Engagement: The Iowa 21st Century CLC Career Pathway Project will encourage parental involvement in the following ways: (1) Consistent program to home communication, (2) Quarterly Family Engagement events, and (3) Expansion of opportunities for the parents of youth to connect with potential employers in the community.

Recognition of Youth: All sites will be expected to develop a plan to recognize youth in their accomplishments. Iowa has a guide to family engagement and provides ongoing support to grantees via a family engagement committee.

Section D: Quality of Project Services

The Iowa 21st Century CLC Career Pathway Project utilizes data from the Future Ready Iowa website detailing the most up-to-date information on employment trends for the state. This information paired with local data from the three identified sites including but not limited to local Chamber of Commerce trends, school district Career and Technical Education Comprehensive Local Needs Assessment (CLNA) documents, and anecdotal evidence provided by businesses and organizations was used to fully develop this plan to engage youth in career exploration and to grow Iowa's future workforce thus making a logical connection to the target audience. The project has the full support of three organizations that will participate, Council Bluffs CSD, Boys & Girls Club of Central Iowa and Oelwein CSD. This support is documented by a Memorandum of Understanding. Each of these organizations was asked to secure MOUs

from local businesses and community partners demonstrating support of the grant (see Appendix D: Letters of Support).

The Iowa 21st Century CLC Career Pathway Project expects to achieve all outcomes by the end of the grant term, five years or 2025. Outcome achievement is based on three factors: (1) The program framework which provides a basis for procedure and implementation while allowing for individualized needs, by matching students with areas of interest to community need, with an ongoing communication and continuous improvement model. (2) Training and professional development opportunities to support the Iowa 21st Century CLC Career Pathway Project. The Iowa Afterschool Alliance team will be instrumental in supporting professional development for the Iowa Department of Education. Responsibilities of the IAA team will include the identification, research, promotion and the delivery of identified professional development needs. Existing program support structures include a monthly Best Practice Webinar, bi-monthly Committee meetings, an annual conference, geographically based learning institutes, and additional trainings as needed. These supports are delivered in person or virtually. Training and professional development topics will include information on personnel shortages as well as other needs identified by communities as they look to expand their local workforce. Technical assistance for the project will be managed by the Iowa Department of Education and the Iowa Afterschool Alliance. The four identified high school sites will be expected to participate in regular technical assistance calls, done in-person or virtually, to prevent problems and troubleshoot concerns and obstacles to program fidelity.

Consistent feedback from businesses and community partners will be sought and used as part of a continuous program improvement plan. Each of the identified sites will be expected to develop a communication plan with their local community partners to ensure that the goals of the grant

are being met and that community needs are achieved. This collaboration will allow for the best interests of all involved in the project.

All 21st Century CLC sites are required to hold a consultation with private schools in their service area annually. This grant will utilize this existing requirement to include discussion and open enrollment of qualified youth into the Iowa 21st Century CLC Career Pathway Project.

Section E: Quality of Project Personnel

Project Director: Vic Jaras, the lead consultant for the Nita M. Lowry 21st Century Community Learning Center program at the Iowa Department of Education has held this position for the last 12 years. During this time, Mr. Jaras has been instrumental in assisting sites to grow community partnerships and improve their academics. He has over 20 years' experience providing professional development in education. As a district administrator he managed Perkins funds, supervised computer teachers and developed CTE experiences for students while developing community partnerships. In Iowa, he served four years as the consultant for the Educational Technology (TITLE IID) partnering with Drake University to provide training for 500 teachers to learn how to teach online. Mr. Jaras has experience as a CEO, with a Masters in Educational Leadership, a dual degree in Management/Computer Science and taught Computer Science at Saginaw Valley State University. He is currently a certified teacher in English and Computer Science.

Key Personnel: The Iowa Department of Education 21st Century Community Learning Center program contracts with the Iowa Afterschool Alliance to provide support and guidance for all sites across the state. This partnership will expand to include additional supportive duties connected to the Iowa 21st Century CLC Career Pathway Project including but not limited to:

professional development, connection to resources, monitoring and compliance, sustainability planning, and evaluation support.

Crystal Hall: 21st Century Monitoring and Support Manager – Lead Staff on Career Pathway Project

Ms. Hall joined the Iowa Afterschool Alliance in 2019 with over 20 years' experience working with youth, families, and community partners in both the education and non-profit/human service world. She assists afterschool sites to build capacity while monitoring compliance measures. Ms. Hall graduated from Mount Mercy College (now University) with a degree in English, Criminal Justice, and History and holds several certificates for continuing education and specialized training.

Organizations: All organizations in this grant have extensive experience working with youth and programs that provide for positive youth development.

Council Bluffs: Paul Hans has served as the Career Education Coordinator for Council Bluffs CSD for the past 3 years where he helped implement the Diploma Plus ONE program and the TradeWorks Academy. Diploma Plus ONE provided opportunities for high school (11th and 12th grade) students to participate in CTE-related courses on the Iowa Western Community College (IWCC) campus. The TradeWorks Academy is a 4 year program that gives 9th-10th grade students hands-on learning experiences in (1) Construction, (2) Auto/diesel, (3) Welding, (4) Electrical, and (5) HVAC/Plumbing. When those students enter 11th-12th grade, they would continue their trades-related career pathway at IWCC with the intent of completing a post-secondary diploma or certificate while still in high school.

Nikki Clausen, has over 5 years of experience in the 21st CCLC programs at Council Bluffs CSD. She was a coordinator for the last 5 years in the elementary programs and this is her first year as the director. Prior to coming to the District, she was a middle school teacher at Lewis Central for 10 years. She double majored in elementary education and early childhood at College of St. Mary in Omaha, NE and holds a master's degree in education with an emphasis in technology from Peru State College. Ms. Clausen has also presented at 21st Century CLC professional development conferences and workshops and is also on many of the 21st Century CLC state committees.

Boys & Girls Club of Central Iowa: The Boys & Girls Clubs of Central Iowa has developed networks with Des Moines community partners as well as state and national partners and operated programming with funds from the Office of Juvenile Justice & Delinquency Prevention and several 21st Century grants for several years.

The Career Pathway Program will be implemented at the E.T. Meredith Jr. Club site serving high school students from Des Moines Public Schools. The program will be led by Unit Director Chris Noth, who carries years of experience in youth development and academic programming. Mr. Noth has worked closely with our youth and understands the importance of prepping and exposing our youth to career readiness opportunities.

Oelwein CSD: Barb Schmitz, who has seven years' experience as the 21st Century CLC Director at Oelwein CSD, will be the lead for this project at this site. Ms. Schmitz has over 30 years' experience working with children in an educational setting as both a teacher and a guidance counselor. Ms. Schmitz holds a Master's degree in counseling certified grades K-12. She has served on the following committees and workgroups: District Leadership Team, Department

Chairperson for Student Services, Curriculum Chairperson, Summer Learning Director, and Homeless Liaison for the District, and Community/School Partnership Team. Ms. Schmitz has also presented at numerous 21st Century CLC professional development conferences and workshops.

Section F – Adequacy of Resources

The Iowa Department of Education is committed to providing the staff support and resources required to successfully implement this grant. The 21st Century Community Learning Centers program in Iowa leads the nation in the number of community partners, with almost 800 partnerships around the state and growing. These existing partnerships will be used to support the career pathways programming by providing needed supplies and personnel to create high-quality programs for the participating youth. New partnerships with local in-demand businesses and chambers of commerce will also be created to build the capacity of the identified sites to implement career pathways programming that aligns with local workforce needs. The Bureau of Career and Technical Education at the Iowa Department of Education will also be crucial in providing guidance and resources about credentialing and high-quality work-based learning for the out-of-school time programs and their business partners.

In addition to the support from the Iowa Department of Education, the Iowa Afterschool Alliance will be instrumental in supporting the out-of-school time programs that will benefit from this grant opportunity. The IAA provides technical assistance and support to 21st Century grantees under contract with the Iowa Department of Education via virtual and in-person meetings to provide professional development opportunities, as well as administrative support throughout the grant year. The IAA provides the capacity to share best practices learned through this grant with

the larger network of out-of-school time programs across the state to increase the impact this funding long after the federal grant money runs out.

Outside of this statewide support, each out-of-school time program that receives funds from this grant will be partnering with local community colleges and businesses to implement this project and ensure its success. Identified partners include electricians, plumbing and heating, HVAC, health care providers, banking and finance, and city or government entities.

Costs to support this grant are adequate and reasonable because funding will be used to not only directly support youth in achieving a credential, but to also build an infrastructure in out-of-school time programs to build or expand career pathways opportunities. The sub-grantees will require additional personnel costs to coordinate new partnerships with local businesses to create, implement, and oversee these new after school career pathway experiences for youth. Additional transportation costs may also be needed to ensure that youth have the ability to travel to different skill-building opportunities that may potentially take place on job sites. For many of the low-income youth this grant will serve, providing transportation is critical to ensure their participation. This grant will provide funding to support professional development for the staff of out-of-school time programs. Professional development and training opportunities will ensure that their career pathways programming is high-quality, so that youth can get the best outcomes from this program. This grant will support approximately 350 high school students in obtaining a credential or certification through their out-of-school time program.

Section G: Quality of the Management Plan

Iowa has a long and comprehensive history of meeting objectives through collaboration with the Iowa Department of Education, grantees (school districts and community groups) and partners.

Part of this success can be attributed to the provided timelines, training and ongoing support for all work done via the Department. The Iowa Afterschool Alliance is a key partner in supporting the work of the Nita Lowey 21st Century Community Learning Centers Grant. The IAA provides support to Department programs and activities through training, professional development, technical assistance and best practice site visits. Additionally, the partnership with the Iowa Bureau of Career and Technical Education will provide a new layer of support and technical assistance specifically for CTE experiences. This management team will work together to support sites through establishing, or continuing, open communication and dialog regarding project activities, timeline, budget, responsibilities, and outcomes. This approach will ensure the project will be given the time and energy it needs to be successful.

This Career Pathway Project will be operated as a complementary component to traditional 21st Century CLC programs and will be monitored using the existing Iowa model, which has been effective since 2011. Ultimately this means that the Career Pathway Project will be held to the same standards as all 21st Century CLC sites across the state, thus continuing a solid management plan. Examples of this consistency include: the expectation for developing community partnerships, partnerships with institutions of higher education, communication with administration, teachers, parents and students, and quarterly family engagement events. Iowa currently has almost 800 community partnerships with our 21st Century CLC programs and will require that this project follow the same model. Communication is key for program success and regular, ongoing communication will allow open dialog to maintain high-quality this program is no different; open dialog with the people who are part of a student's daily life ensures that the project is meeting their needs and that all involved in the project are given the opportunity to provide continuous feedback and that program offerings are of the highest quality.

A Career Pathways committee consisting of the identified sites and representation from the Iowa Department of Education's Bureaus of Leading, Teaching, and Learning and Career and Technical Education as well as the IAA, will be added to the current 21st Century CLC committee roster and will meet quarterly to share best practices, challenges and to establish a community of practice. This configuration will allow for diverse perspectives and voices at all levels of project involvement (administration, staff, parents, students, etc.) to be heard.

Additional regular meetings with all identified sites and their stakeholders will provide continuous feedback and communication in the operation of the project, which is considered a best practice under Iowa's current model. This project will also present annual updates at state conferences (the Iowa Impact After School Conference and the Iowa ACTE Conference) in addition to the annual local evaluation to share best practices in career programming and to encourage other programs to provide similar experiences for students.

On site visits will be provided to each program for monitoring and support and additional efforts to streamline efficiencies include an online payment system to process financial claims.

Section H: Quality of the Project Evaluation

Evaluation of the Iowa 21st Century CLC Career Pathway project is vital to the overall success of the program. Evaluation allows stakeholders to recognize accomplishments, make program improvements, ensure goals and outcomes of the project are being met, and identify areas of need. This project will use the already established 21st Century CLC measures of evaluation (attendance, math assessments, reading assessments, and office referrals) plus the identified outcomes of this grant (youth participation and achievement of certification, apprenticeship, internship, secondary or post-secondary credit, and/or gainful employment).

The Iowa 21st Century CLC Career Pathway Project will collect both quantitative data: academics, attendance, and office referrals; along with qualitative data including: student interviews, annual survey feedback from host sites and community partners. Both data sets will be used with assistance from the identified sites' Local Evaluator to provide data-based recommendations for program improvement. These Local Evaluators, who are chosen by each site individually based on the ability to collect and analyze data as well as making recommendations for program improvements, are provided training each year to changes and updates related to the program. The Local Evaluation document is due annually to the Iowa Department of Education Bureau of Learning for traditional 21st Century CLC programs and the three identified sites will be expected to complete a similar report with assistance from their local evaluator. The SEA reviews this data upon submission, checks for accuracy and clarity and a collective report is filed for statewide progress. This report is made available on the Department website and is shared with all 21st Century CLC sites statewide as a method of engaging local stakeholders and demonstrating success. An annual report will be provided.

Iowa currently conducts 21st Century CLC local evaluations with a four-percent budget allocation. This has worked in Iowa since 2011 and is documented as a best practice.

Section I: Strategy to Scale

The state of Iowa has a clear need for career pathway programming as demonstrated by Governor Reynolds' Future Ready Iowa initiative to improve the educational attainment of Iowans to meet workforce needs. To fill the skills gap identified by Future Ready Iowa, the Iowa 21st Century CLC Career Pathway Project will support the identified sites to achieve the programming expansion goals outlined in this proposal.

The partner sites have the capacity and experience to carry out the objectives of this project through their current career pathway programming infrastructure. With the additional supports from this project, these sites will be able to scale up their own programs, while figuring out what works best to create new partnerships to expand their programming. This information will allow for the creation of a structure and guidelines for other sites across the state to implement their own career pathway programming. We will showcase the work of this project with the statewide afterschool community via webinars and state conference presentations.

The strategy to scale the proposed project to a regional level begins with identifying what tactics and techniques work from partner sites in expanding their career programming so that other out-of-school time sites may implement the same expansion practices as well. Identifying these best practices will include tracking of metrics such as recruitment practices, youth screening to match interest area and career path, and feedback received from community partners as well as additional guidance from the developed framework, over the course of the entire project. These metrics will be analyzed resulting in strategies that yield the best results.

Once best practices have been identified, the focus will turn to the creation of educational guides and resources on how to establish or expand CTE programming for use by out-of-school time sites from across the state. Our reach through the 21st Century CLC programs, as well as through the Iowa Afterschool Alliance network, will allow us to bring this to a statewide scale. We currently have the ability to disseminate these resources and information through a variety of methods, including: the Iowa Afterschool Alliance website, the 21st Century CLC Iowa website, our 1,000+ member mailing list, and through educational campaigns on social media.

Application Narrative

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Other Attachment File(s)

* **Mandatory Other Attachment Filename:**

To add more "Other Attachment" attachments, please use the attachment buttons below.

MEMORANDUM OF UNDERSTANDING (MOU)

Out-of-School Time Career Pathway Program

MEMORANDUM OF UNDERSTANDING (MOU) between

Boys & Girls Club of Central Iowa, 21st Century Community Learning Center Program

and

The Iowa Department of Education, Before and After School Programs, Bureau of Leading, Teaching and Learning Services

This is an agreement between “Program”, hereinafter called Out-of-School Time Career Pathway and “Partner”, hereinafter called the Iowa Department of Education.

I. PURPOSE & SCOPE

The purpose of this MOU is to clearly identify the roles and responsibilities of each party as they relate to the proposed grant application to the U.S. Department of Education, Office of Elementary and Secondary Education application for New Grants Under the Out-of-School Time Career Pathway Program.

In particular, this MOU is intended to:

- Serve at-risk students by expanding existing or building new career pathway programs
- Disseminate information about grant activities to local, state and national audiences
- Partner with Career and Technical Education professionals and local community colleges and businesses for programs.
- Rebuild the economy after COVID-19

II. BACKGROUND

Both the Boys & Girls Club of Central Iowa, 21st Century Community Learning Center program and the Iowa Department of Education have a long history of working together to promote high quality youth experiences during out-of-school time hours. This partnership will further support the addition of funds from the U.S. Department of Education and the Out-of-School Time Career Pathway Program. As of the time of this MOU, these funds are pending.

III. PROGRAM RESPONSIBILITIES UNDER THIS MOU

Boys & Girls Club of Central Iowa, 21st Century Community Learning Center program shall undertake the following activities:

- Expand access to out-of-school time programming for youth interested in exploring a career pathways program including but not limited to: a certification, an apprenticeship, employment, or continued post-secondary education.
- Explore fields of interest based on community needs, individual student assessment, and both new and existing partnerships.
- Provide a level of counseling or guidance for youth participating in the program to assist them in matching interests with needs.
- Develop a plan for transportation pertaining to a student's placement based on need.
- Evaluate the program

IV. PARTNER RESPONSIBILITIES UNDER THIS MOU

The Iowa Department of Education, Before and After School Programs, Bureau of Leading, Teaching and Learning Services shall undertake the following activities:

- Write and submit the application for funding.
- Act as the Fiscal Agent and Communicate with the US Department of Education on grant related matters.
- Support the Boys & Girls Club of Central Iowa, 21st Century Community Learning Center program by providing technical assistance as needed.
- Assist with building partnerships as required for programming.
- Receive and process all financial claims connected to programming.
- Collect, analyze, and report data connected to programming.
- Collect and Review Local Evaluations
- Provide Site Visits to monitor program quality

V. IT IS MUTUALLY UNDERSTOOD AND AGREED BY AND BETWEEN THE PARTIES THAT:

1. This MOU can be modified at any time with agreement from both parties.
2. This MOU can be terminated at any time with notice based on availability of funds.

VI. FUNDING

This MOU does include the exchange of funds between the two parties. Claims connected to programming will be paid out quarterly upon completion of the necessary paperwork, review, and approval.

VII. EFFECTIVE DATE AND SIGNATURE

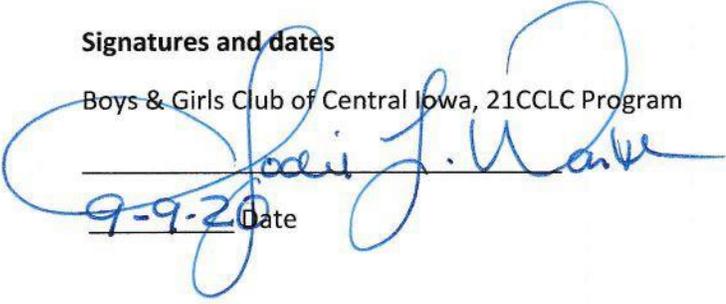
This MOU shall be effective upon the signature of Parties A and B authorized officials. It shall be in force from July 1, 2020 to June 30, 2025.

The Program and Partner indicate agreement with this MOU by their signatures.

Signatures and dates

Boys & Girls Club of Central Iowa, 21CCLC Program

Iowa Department of Education, Vic Jaras



9-9-20 Date

_____ Date

VII. EFFECTIVE DATE AND SIGNATURE

This MOU shall be effective upon the signature of Parties A and B authorized officials. It shall be in force from July 1, 2020 to June 30, 2025.

The Program and Partner indicate agreement with this MOU by their signatures.

Signatures and dates

Council Bluffs, CSD, 21CCLC Program

Micki Clausen

9-9-20 Date

Iowa Department of Education, Vic Jaras

_____ Date

and

The Iowa Department of Education, Before and After School Programs, Bureau of Leading, Teaching and Learning Services

This is an agreement between "Program", hereinafter called Out-of-School Time Career Pathway and "Partner", hereinafter called the Iowa Department of Education.

I. PURPOSE & SCOPE

The purpose of this MOU is to clearly identify the roles and responsibilities of each party as they relate to the proposed grant application to the U.S. Department of Education, Office of Elementary and Secondary Education application for New Grants Under the Out-of-School Time Career Pathway Program.

In particular, this MOU is intended to:

- Serve at-risk students by expanding existing or building new career pathway programs
- Disseminate information about grant activities to local, state and national audiences
- Partner with Career and Technical Education professionals and local community colleges and businesses for programs.
- Rebuild the economy after COVID-19

II. BACKGROUND

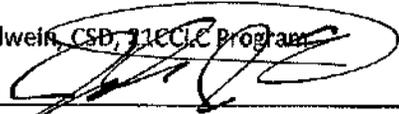
Both the Oelwein Community School District, 21st Century Community Learning Center program and the Iowa Department of Education have a long history of working together to promote high quality youth experiences during out-of-school time hours. This partnership will further support the addition of funds from the U.S. Department of Education and the Out-of-School Time Career Pathway Program. As of the time of this MOU, these funds are pending.

III. PROGRAM RESPONSIBILITIES UNDER THIS MOU

Oelwein Community School District, 21st Century Community Learning Center program shall undertake the following activities:

Signatures and dates

Oelwein, CSD, 1100 C Program



8/24/20 Date

Iowa Department of Education, Vic Jaras

_____, Date

Consultant, Nita Lowey 21st Century Community Learning Centers (since 2011)

INTRODUCTION

- *Community Partnerships grew from 24 to 700. Increased Student Achievement (67% improved in Reading, 75% improved in Math). Increased number of students from 6,000 to 14,000 in 108 sites. <https://www.iowa21cclc.com/21cclc-partners-2018>*
- *Twenty two years of K12 and College classroom teaching and Educational Technology(National, State and Local). Certified teacher in English and Computer Science.*
- *Twenty five years of professional development teaching and resource development experience*
- *A leadership style which emphasizes the whole child, accountability, problem solving, and support for teachers and students to enhance and expand learning opportunities*

EDUCATION

Capella University- 30 hours into a PhD program in Information Technology Education

Saginaw Valley State University - Masters Degree in Educational Leadership -Taught Computer Science for the College of Engineering at SVSU while pursuing my degree.

Saginaw Valley State University- Bachelors Degree -English Major, Computer Science Minor

Northwood University- Bachelors Degree -Dual Degree in Management and Computer Science -served on the University Internet Committee. Suma Cum Laude

Delta College- Associates Degree in Computer Information Systems- created and taught the first Webmaster program. Deans List.

MSBO certificate in School Technology Management- **SETDA** Continuing Education Credits

WORK EXPERIENCE

Consultant - Iowa Department of Education April 2008 - Present (managed two federal title programs)

2011-Present-Program Consultant for Federal TITLE IV B (Nita Lowey 21st Century Community Learning Centers)

The number of children served has increased and Iowa is now one of the top performing states in the nation with 20% more regular attendees than other states. Increase efficiency and equity. Helped rural districts and community groups access these funds by providing clear instructions .

Developed a comprehensive system of monitoring and two areas are used as examples by the US Dept of Education to train new SEA coordinators. In 2013 and 2018, I received the State Advocate of the Year Award. In 2017, I received an award from Council Bluffs for contributing to the increase in student achievement. Under my leadership, community partnerships in Iowa from 24 to 700. In July 2018, I presented in Washington D.C. in a meeting of states about Iowa Partnerships and presented a video about one of our model afterschool programs. I frequently advise other states on afterschool issues. Iowa was the first state in the nation to provide guidance for children with disabilities in an afterschool program.

2008-2012-Program Consultant for Federal TITLE IID (Educational Technology)

- Established a partnership with Google to provide free licenses for Sketch UP Pro to school districts. Over 2,500 licenses have been distributed, saving districts millions of dollars in license fees.
- Administer EETT funds of 2 million plus Ed Tech ARRA funds of 3 million
- First statewide collaborative grant project to prepare teachers for online teaching and learning
- Established statewide systems for video conferencing (Polycom, Adobe Connect and Zoom)
- Advise technology companies on product development and review new technologies
- Established and Moderate the State Listserv for Iowa School Technology Directors
- Wrote the Iowa State Educational Technology Plan for 2008-2013_ <https://www2.ed.gov/programs/edtech/techstateplan.html>
- Chaired the Iowa State Technology Advisory Group
- Provide leadership and support for state Technology Task Force, Extended Day Task Force and committees.
- Developed Partnerships to provide free computers for rural districts and support programs like Virtual Reality
- Provide statewide trainings for Administrators and Area Education Agencies
- Serve on advisory board for Iowa Online Professional Development
- Provide technical assistance to the Iowa School Board Association and help develop policy
- Participate in Iowa Dept of Education School Improvement site visits

Consultant - K12 Virtual Library July 2006 - April 2008

Develop an online Virtual Library. Provide Consulting Services in Education

This resource is provided free for Iowa Schools to facilitate literacy instruction

Course Designer-Adjunct Faculty Miller College December 2005 - December 2006

Designed and Created "Technology for the Classroom Teacher" for Miller College along with resources and taught the course

Technology Coordinator -Battle Creek Public Schools October 2002 - June 2006 *Administrator for Educational Technology, Instruction and Professional Development in a large urban schooldistrict*

- Supervised CTE teacher at the Calhoun Area Technology Center and provided dozens of students with supervised work experiences in technology. Helped create a community computer repair center staffed by students that was free to the community.
- Articulated an agreement with Kellogg Community College to earn a year of credit toward a computer degree by taking high school computer courses.
- Worked with Perkins funds and increased the number of teachers who were vocationally certified.
- Developed K12 Technology Standards and Curriculum which were adopted by the Michigan Department of Education for State Technology Benchmarks
- Worked with Human Resources to recruit, hire and support new teachers
- Evaluated all district Technology Teachers and created a district New Teacher Support Group
- Managed District Energy Dollars fund to provide classroom technology
- Increased Student computer ratio from 10 to 1 to 3 to 1
- Technology Supported learning removed every school from the SINA list
- Partnered with One Economy and the Children and Internet Project at MSU to bridge the Digital Divide. <https://www.msu.edu/user/jackso67/CT/children/index.htm>
- Wrote the District Technology Plan
- Served as Grant Reviewer for MI Dept. of Education
- Served on Middle Cities Educational Technology Committee
- Supported the 21st Century After School Program with customized technology activities
- Created Video Production curriculum and Partnered with local TV station that provided a \$100,000 grant to use professional grade equipment to film school events and broadcast them

Adjunct Faculty - Saginaw Valley State University September 2000 - December 2002

Taught Computer Science Classes and revised the Computer Science program to attract more students into CS as a major. Member of the Computer Science Teachers Association.

IT Professional Development Specialist -Saginaw Public Schools January 2000- October 2002

- Developed district K12 Technology Curriculum
- Developed professional development for teachers and administrators
- Created a student tech corps to provide support for teachers
- Reviewed and Edited the District Technology Plan
- Reviewed Contracts and negotiated with Vendors

ACCOMPLISHMENTS

- Iowa State Advocate of the Year Award (2013 and 2018) from the Iowa Afterschool Alliance.
- 2017- Partner in Education Award from Council Bluffs School District- for helping the district improve student achievement.
- First Iowa Statewide Afterschool conference (now in sixth year) Added two regional conferences.
- Expansion of After School in Iowa- Under my leadership the number of children served increased from 6,000 to 14,000 because of community partnerships. Developed partnership with Iowa Community Colleges for Adult Literacy, and to provide field experiences.
- Provided technology leadership for Iowa Governor Branstad to deliver Educational Summits. I supervised Iowa Public Television and Eduvision (JDL Horizons) to provide video streaming and recording of the events.
- Provided technical assistance for the Iowa Communication Network to obtain an 16.2 million dollar federal BTOP infrastructure grant
- Statewide Teacher Development for Online Learning- Licensing and support for all teachers with 5 professional development classes that earn credit from Drake University. A statewide digital content repository, enterprise Moodle Learning Management System, statewide Eduvision system (with 10 portals), and licensing for the North American Repository of Online Content (NROC). The goal was to reduce the consolidation of rural schools through sharing teachers online on a statewide basis.
- Statewide partnership with Google started in 2009

PROFESSIONAL AFFILIATIONS

Iowa Ag Literacy Foundation- Board Member

Iowa After School Alliance -Advisory Board Member (co-chair of policy committee)

United Way of Central Iowa- Whole Child Committee

Iowa Association of School Boards- Provide technical assistance

Iowa Technology Education Connection (Iowa ISTE affiliate)

State Educational Technology Directors Association (SETDA)- State Member

SETDA Innovative Technology Committee member

Iowa Online Professional Development Council-Advisory Board Member

International Society for Technology Education (ISTE)

Computer Science Teachers Association (CSTA) Internet K20 Advisory Committee (Internet 2)

Crystal Hall

chall@sppg.com

Summary

Crystal Hall joined the Iowa Afterschool Alliance team in August of 2019 but has over 20 years' experience working with youth, families, and community partners in both the education and non-profit/human service world. Hall will use her experience managing afterschool programming to better serve kids, families, and providers across the state.

Professional Experience

State Public Policy Group (SPPG), West Des Moines, Iowa USA (2019 – present)

Program Manager (August 2019 – present)

SPPG is contracted as staff support to the Iowa Afterschool Alliance. In the role of Program Manager, Hall served as a team member on the projects summarized below.

Iowa 21st Century Community Learning Centers Technical Assistance and Support (August 2019 – present)

Serves as team member for coordination, technical assistance and support of the Iowa 21st Century Community Learning Centers network of 49 grantees statewide. Site visits are undertaken with each grantee annually, best practices are shared monthly amongst grantees, committees engage in regular dialogue around programs and services, outreach, and evaluation, and statewide evaluation has been identified as a priority since 2012.

Iowa Afterschool Alliance Coordination and Support (August 2019 – present)

Serves as a support member for the network coordinator for afterschool advocates, providers, and community leaders. Provides support of all network activities, staff, and budget; assists in determining strategic activities to fulfill network goals; and serves as a point of contact for all information inquiries.

United Way of Central Iowa Out-of-School Time Initiative (August 2019 – present)

SPPG provides an array of services to United Way of Central Iowa in support of their Education focus. Services include program support for three enrichment/literacy coaches which are recruited and subcontracted by SPPG to provide day-to-day support for afterschool program staff in selected United Way -funded agencies. Other services include facilitation of a Central Iowa provider network, coordination and facilitation of resource sharing among coaching sites, and general initiative state and national outreach.

Professional Activities and Associations

- United Way Early Childhood Roundtable 2005-2019
- United Way Ready by 21 2005-2015
- Reading into Success Advisory Council 2015-2019
- Reading into Success Early Childhood Work Group 2015-2019
- YouthPort Advisory Committee - 21CCLC 2015-2019
- Family Engagement Committee - 2018 Chair - 21CCLC 2015-2019
- Linn County Healthy Community Initiative 2018-2019
- Mount Mercy University School of Social Work Accreditation Committee 2015-2019
- Coe College Service Learning Committee 2015-2019
- Kirkwood Pregnancy Assistance Fund Focus Group 2017-2019
- Taylor CAN 2008-2019

- Benton County Family Nurturing Council 2001-2016
- Iowa County Family Focus Council 2001-2016
- Benton/Iowa Flourishing Families 2007-2016

Education

Bachelor of Arts, Mount Mercy College (now University), Cedar Rapids, Iowa

Major: English and Criminal Justice

Minor: History

Paul J. Hans



Education

Master of Science in Secondary Education	University of Nebraska at Omaha, Omaha, NE 68182
Endorsement in Administration & Supervision, Grades 5-12	University of Nebraska at Omaha, Omaha, NE 68182
Bachelor of Science in Secondary Education	University of Nebraska at Lincoln, Lincoln NE 68588
Northeast Community College	Norfolk, NE 68537

Professional Organizations

SAI *{School Administrators of Iowa}*
IACTE *{Iowa Association of Career & Technical Education}*
ACTE *{Association of Career & Technical Education}*
UEN-CTE *{Urban Education Network for Career & Technical Education}*
NCSA *{Nebraska Council of School Administrators}*
ACTEN *{Association of Career & Technical Education of Nebraska}*

Licensure

Iowa Professional Administrator License

- 5-12 Principal
- Evaluator

Nebraska Professional Administrator License *{Renewal in process}*

- Standard Administrative Certificate

References

David Fringer, Chief Technology Officer
Council Bluffs Community Schools
Email: dfringer@cbcsd.org
Mobile: 402-630-4463
Office: 712-328-6446

Jenny Barnett, Executive Director of Targeted Services & Support
Green Hills Area Education Agency
Email: barnett@ghaea.org
Mobile: 402-681-5487
Office: 844-366-0503 ext. 6212

T.J. Orr, Principal
Roncalli Catholic High School
Email: torr@roncallicatholic.org
Mobile: 402-250-4979
Office: 402-571-7670

Dr. Corey Vorthmann, Chief Academic Officer
Council Bluffs Community Schools
Email: cvorthmann@cbcsd.org
Mobile: 816-244-9453
Office: 712-328-6446

Nicole Andrea Clausen

[Redacted]
[Redacted]
nclausen@cbscd.org
[Redacted]

Education

Lewis Central High School	Council Bluffs, IA 5/2000
College of St. Mary Bachelors of Science: Early Childhood & Elementary Education	Omaha, NE 12/2004
Peru State College Masters in Instructional Technology	Peru, NE 12/2006

Experience

Council Bluffs Community School District 21st CCLC Program Director	Council Bluffs, IA 7/2020 to present
<ul style="list-style-type: none">● Acts as a liaison between the district and community partners in developing services for students● Evaluates participation and effectiveness of programs and realigns them as needed to best meet the needs of students● Serves on the state of Iowa’s 21st CCLC Family Engagement Committee● Collaborates with district staff members to expand access and grow existing activities & programs● Oversees expenditures and assures that expenses adhere to budget projections for all 21st CCLC programs	

Council Bluffs Community School District 21st CCLC Elementary Program Coordinator	Council Bluffs, IA 8/2015 to 7/2020
<ul style="list-style-type: none">● Oversees expenditures and assures that expenses adhere to budget projections for programs● Assists the program director in all aspects of the grant implementation● Works to align program offerings so they are equitable for students in elementary schools	

Lewis Central Community School District
6th Grade Reading/Language Arts/Social Studies Teacher

Council Bluffs, IA
8/2005 to 6/2015

- Established clear learning objectives for lessons/projects
- Created collaborative classroom experiences through PBIS (Positive Behavioral Intervention & Support Education Strategies)
- Member of the LCMS PBIS Team
- Increased student participation by introducing relevant computer applications and exercises to encourage student interest & enjoyment through the use of 1-1 Chromebooks
- Regularly met with parents to discuss student progress
- Worked collaboratively with colleagues and parents to successfully achieve the overall objectives of the school program

Volunteer

Teammates

Council Bluffs, IA
11/14 to Present

- Serve as a one to one mentor to a student in the LCSD
- Meet one time a week providing encouragement and friendship in the student's life
- Involve my mentee in setting goals
- Establish a relationship of trust and consistency
- Participates in 1 community outing with mentee per year
- Provide guidance and support by creating an atmosphere of openness where meaningful communication and trust can exist

References

Jim Dermody

Current Activities Director, Lewis Central Community School District

Former Lewis Central Middle School Principal, 2010-2015

Email: jdermody@lewiscentral.org

Phone: 402-366-8222

Ron Frascht

Current Media Center Specialist, Lewis Central Middle/High School

Former Co-Worker, Lewis Central Middle School, 2005-2015

Email: rfrascht@lewiscentral.org

Phone: 402-699-0535

Jennifer Williams

Current ELL Teacher, Lewis Central Middle School

Former Co-Worker & Co-Teacher, Lewis Central Middle School 2005-2010

Email: jwilliams@lewiscentral.org

Phone: 402-779-1307

VISIONARY LEADER | CHILD ADVOCATE |

Visionary leadership; respected for helping organizations innovate, thrive and grow. Known for optimizing resources to achieve core mission by earning the confidence of stakeholders and establishing a positive culture. Success in managing complex initiatives, improving the health and stability of the organization and exceeding financial goals. Dedicated to enhancing performance by reviewing and analyzing existing processes and implementing effective strategies and policies. Innovative fundraising professional with progressive responsibility for a diverse group of agencies. Possesses a unique ability to manage multiple projects while maintaining a high level of quality and success. Known for tackling tasks with a creative, energetic, and entrepreneurial focus. Proven ability to effectively lead people while maintaining a high degree of confidentiality and professionalism.

- Strategic Leadership, Planning & Vision
- Organizational Management
- Operations/Administration
- Stakeholder Engagement
- Board Relations and Leadership
- Staff Management and Training
- Budget & Financial Management
- Collaborative Leadership

Boys & Girls Clubs of Central Iowa

2010 – Present

Chief Executive Officer

- Responsible for raising \$3.5 million in operation funding in FY19
- Raised \$15.2 million for Pathways Capital Campaign
- Imbed in the culture that safety is our number one priority
- Collaborated with industry professionals to design and develop a safety strategy with several key safety policies, one of which was adopted by BGCA for national implementation
- Collaborated with Directors of Operations from around the country on best practices from safety practices to programmatic delivery
- Work to instill a culture of excellence in all that we do
- Refocus on training and hiring procedures to ensure that our Club kids and teens have the most qualified professionals working with them
- BGCCI is the primary partner of choice for the Des Moines Public School District focusing on community engagement
- Report back to the school board on shared outcomes to prove excellence
- Elevated BGCCI from an organization of 22 team members to 134 team members
- Strengthen programming by reorganizing staff, setting expectations with regards to responsibilities and education requirements and cultural experience
- Engaged in Strategic Planning process with Board of Directors
- Introduced a stabilized business model for programs; within 2 years went from a deficit of \$350K to \$340K in reserves
- Directed program growth by opening the first new site since 2005, Baker Club opened in 2013 and is co-located with in the Des Moines School District. Participation in the programs has doubled in size since the opening
- Collaborated with Boys and Girls Clubs (Story County and Central Southwest Iowa Boys & Girls Clubs) to provide direction/assistance in stabilizing their Clubs both financially and programmatically during an unexpected loss of a CEO. Focused on building or enhancing safety policies and protocol.
- Creating, communicating, and implementing the organization's vision, mission, and overall direction. Our mantra, "is it good for the kids, is it mission focused?"
- Leading the development and implementation of the overall organization's operational goals
- Formulating and implementing a strategic plan that guides the direction of BGCCI and community engagement
- On-going evaluation of the success of the organization in reaching its goals

JODIE L. WARTH

American Red Cross, Des Moines, IA

2006-2010

Chief Development Officer

- Responsible for developing and executing a financial development plan using innovative strategies to locate and secure diversified funding streams.
- Accountable for raising funds to support disaster expenses for a 47-county service area while working in coordination with National Headquarters.
- Continually evaluates systems of cultivation, solicitation and acknowledgement of donors while simultaneously establishing new connections with individuals, foundations and corporate partners.
- Developed integrated programs in conjunction with a comprehensive marketing plan to leverage funds throughout our region.
- Works directly with the Executive Director to implement revenue-based strategies with measurable goals to facilitate systemic change.

Major Accomplishments

- 🕒 Increased leadership level donors (individual donors who give \$5000 and above) from one donor to 11 donors resulting in an annual increase of \$77,500.
- 🕒 Acquired 100 new chapter donors within six months of employment generating over
- 🕒 \$100,000 in additional funds.
- 🕒 Coordinated the consolidation of 7 community chapter databases into one regional hub while implementing a unified direct mail strategy to clearly promote the concept of “One Red Cross.”
- 🕒 During my tenure I have met or exceeded budgeted expectations for both expense and revenue.

Drake University, Des Moines, IA

2004-2006

Senior Advancement Officer

Responsible for the cultivation and solicitation of leadership annual giving prospects, major capital and endowment gift prospects. Accountable for the development and nurturing of constituent relations involving Drake’s key initiatives. Works directly with the Director of Alumni and Parent Programs in expanding, developing and servicing an effective volunteer network of alumni and friends who can strengthen Drake’s fundraising efforts. Serves as an advisor to the Director of Athletics and the Dean of the College of Arts and Sciences on various advancement strategies to sustain and expand vital support for various initiatives.

Major Accomplishments

- 🕒 Secured a \$515,000 gift in support of the Drake stadium renovation.
- 🕒 Creatively managed the Drake athletic departments annual fund drive to a profitable conclusion of \$525,000 with goal being \$450,000.
- 🕒 Successfully solicited \$180,000 in funding to jump-start the remodeling of the Knapp Center lobby into the Paul F. Morrison Athletics Hall of Honor.
- 🕒 Worked directly with all parts of the campus community to assist in the “re-branding” of Drake in throughout all mediums.

Planned Parenthood, Des Moines, IA

2000-2004

Manager of Annual Giving Programs, 2002-2004

Responsible for the management of successful fundraising programs that support the ongoing budget of Planned Parenthood of Greater Iowa. Accountable for the planning, development, and coordination of personal solicitations with key donors and all direct mail fundraising tools. Serves as the primary liaison to the Planned Parenthood book sale committee while supervising book sale staff, volunteers and coordinating marketing and communications.

Major Accomplishments

- 🕒 Successfully managed three book sale cycles with average yearly income of \$350,000 while balancing the needs and request of over 150 core volunteers.
- 🕒 Developed and implemented a plan to increase Leadership Circle donors (donations of
- 🕒 \$500 and above) that resulted in an increase in membership from 60 to 170 in eight months.
- 🕒 Revamped receipting system to include personal thank you calls and handwritten notes for each gift received in addition to the traditional tax receipt letter.

JODIE L. WARTH

Community Development Manager, 2000-2002

Orchestrates community-based special events and fundraising activities for Planned Parenthood of Greater Iowa affiliates with the goal to increase clinics visibility, number of donors, and level of gifting. Responsible for the execution of all agency-wide special events including the Planned Parenthood Book Sale.

Major Accomplishments

- 🕒 Completed extensive training on Project Management theories, styles and templates.
- 🕒 Completed a charter designed to guide Planned Parenthood of Greater Iowa through the development of an adoption program.
- 🕒 Spearheaded the development and execution of 22 local and statewide educational programs.

YWCA of Greater Des Moines, Des Moines, IA

1999-2000

Director of Residence

Lead operations, budget and 10 personnel who supervise three residential floors serving approximately 125 homeless women and children. Provided public relation tours along with presentations designed to secure funding. Developed an emergency “shelter bed” program designed to move homeless mothers and expecting women into safer residential environments. Worked hand in hand with safety experts from around the country to design and implement safety protocols and policies for children living in a communal homeless setting.

Turning Point, Knoxville, IA

1997-1999

Executive Director

Accountable for the daily operation and supervision of a shelter with 15 personnel that provided direct services to victims/survivors of domestic violence and sexual assault. Responsible for researching alternative funding options as well as the composition of all state and federal grant funding requests. Orchestrated presentations and workshops designed to heighten community awareness and involvement with domestic violence and sexual assault issues.

EDUCATION

DRAKE UNIVERSITY, Des Moines, IA

Masters of Public Administration, 2005

UNIVERSITY OF NORTHERN IOWA, Cedar Falls, IA

BA, Criminology, 1995

BA, Sociology, 1995

ADDITIONAL SKILLS AND VOLUNTEER EXPERIENCE

Association of Fundraising Professionals, AFP Member

YWCA, Board Member

Cornerstone of Hope Orphanage, Board Member

The American Society for Public Administration, ASPA Member

Lutheran Church of Hope, One Body Special Needs Ministry

Lutheran Church of Hope, Care Core Minister

Neonate Foster Parent, ARL

ChildServe, Volunteer

Project Management

Microsoft Word, Excel, PowerPoint, Access, P!N Kintera, Banner, Razors Edge 7.5

Phi Alpha Alpha Honoree

Greater Des Moines Leadership Institute, class of 2009/2010

Certified Fund Raising Executive (CFRE) certification testing in June 2010

Harvard, Leadership Certificate

Chris Noth



Objective: Obtain a leadership position at an organization focused on social change

PROFESSIONAL EXPERIENCE

URBAN ALLIANCE—Chicago, IL

Recruitment and Events Specialist, Mar - Aug 2019

- Presented at 25+ CPS high schools to successfully recruit 163 candidates for the class of 2020
- Led preparation and execution on the program's annual capstone event for 275 attendees

Program Coordinator, July 2013 - Jan 2016

- Mentored 30 interns to support personal, professional and academic growth (80% retention)
- Assisted interns in maintaining employment and troubleshooting issues professionally
- Implemented weekly workforce development workshops (Over 90% attendance region-wide)
- Collaborated on individualized plans for post-HS success (80% on a work/education pathway)

BROOKLYN BOULDERS—Chicago, IL Jan 2016 - Feb 2019

General Manager, 2018-2019

- Managed a team of 50+ employees, 5 departments and a budget of 3M
- Innovated and led execution of the company's inaugural street fest, attracting 600+ attendees
- Created a new tiered pricing model based on my market research and sense of price elasticity
- Cultivated a fun culture based on communication, creativity and individual locus of control
- Optimized cleaning processes and raised standards to create the cleanest facility in the company

Youth Programs and Team Manager, 2016 - 2018

- Managed bookings; directed training, scheduling and QC for 15 employees across 5 programs
- Developed and implemented strategy in program execution, curriculum, and marketing
- Hired and developed over a dozen staff and managers still on the job three years later
- Achieved 102% revenue increase in Youth Programs year over year
- Exceeded revenue targets and set a trajectory that continues to build in and beyond 2019

MERCY HOME FOR BOYS AND GIRLS—Chicago, IL Sept 2010 - July 2013

Youth Care Worker

- Mentor male youth ages 15-20 and assist them in working toward quarterly life goals
- Collaborate with youth/families to address social, developmental and academic needs of youth
- Model positive, healthy relationships to support youth and maintain a therapeutic environment

PROVIDENCE ENGLEWOOD CHARTER SCHOOL—Chicago, IL 2009 - 2010, *5th Grade Teacher—all subjects*

DELANO ELEMENTARY SCHOOL—Chicago, IL 2008 - 2009, *2nd Grade Teacher—all subjects*

EDUCATION

DOMINICAN UNIVERSITY - River Forest, IL 2008 - 2010, *Master of Arts in Teaching*

DEPAUL UNIVERSITY - Chicago, IL 2004 - 2008, *Bachelor of Arts in History*

Barbara Schmitz

Education:

Bachelors of Arts

Major: Theology and Elementary Education

Briar Cliff College, Sioux City, Iowa

Masters Degree: School Counseling: Kindergarten-12th grade certification

Loras College: Dubuque, Iowa

Employment:

1979-1982:

Teacher: Grade 2

La Crosse, Wisconsin

1982-1983:

Teacher: Grade 4

Cedar Rapids, Iowa

1983-1986:

Youth Development and Enrichment Program Director

Cedar Rapids, Iowa

1986-1990

Grade 4

Independence, Iowa

1997-Present

School Counselor

Oelwein Community School District

Positions held within the Oelwein School District

Pre-K through 5th grade School Counselor

Leadership Team Task Force

Guidance and Counseling Department Chair
Curriculum Lead for Guidance Department
District Leadership Chair
Food and Fitness Chair
Staff Development Chair
Director of the Before and After School Program
Director of the Grant and Rigor Team
FoodCorps Site Director/ Supervisor for FoodCorps Service Member
Speaker at the Farm to School Conference
Speaker at the After-School Alliance Conference
Chair of the Positive Behavior Support Team

MEMORANDUM OF UNDERSTANDING (MOU)

MEMORANDUM OF UNDERSTANDING (MOU) between

Boys & Girls Club of Central Iowa, 21st Century Community Learning Center program, Career Pathway Program

and

Des Moines Area Community College (DMACC)

This is an agreement between "Program", hereinafter called Boys & Girls Club of Central Iowa, 21CCLC: Career Pathway Program and "Partner", hereinafter called DMACC.

I. PURPOSE & SCOPE

The purpose of this MOU is to clearly identify the roles and responsibilities of each party as they relate to the Out-of-School Time Career Pathway Program operating at the Boys & Girls Club of Central Iowa through the 21st Century Community Learning Center program.

In particular, this MOU is intended to:

- Define Program and Partnership roles connected to this funding source

II. BACKGROUND

Both the Boys & Girls Club of Central Iowa, 21st Century Community Learning Center program and Des Moines Area Community College (DMACC) have a long history of working together to promote high quality youth experiences during out-of-school time hours. This partnership will further support the addition of funds from the U.S. Department of Education and the Out-of-School Time Career Pathway Program. As of the time of this MOU, these funds are pending.

III. PROGRAM RESPONSIBILITIES UNDER THIS MOU

Boys & Girls Club of Central Iowa, 21CCLC: Career Pathway Program shall undertake the following activities:

- Expand access to out-of-school time programming for youth interested in exploring a career pathways program including but not limited to: a certification, an apprenticeship, employment, or continued post-secondary education.
- Explore fields of interest based on community needs, individual student assessment, and both new and existing partnerships.
- Provide a level of counseling or guidance for youth participating in the program to assist them in matching interests with needs.
- Develop a plan for transportation pertaining to a student's placement based on need.

- Evaluate the program

IV. PARTNER RESPONSIBILITIES UNDER THIS MOU

DMACC shall undertake the following activities:

- Provide internship, apprentice, job shadowing, or other such placement opportunities for youth enrolled in the Career Pathway Program.
- Assist youth enrolled in the program to achieve a level of certification, apprenticeship, post-secondary education credit, or other credential through participating in the program at your site.
- INSERT ADDITIONAL AGREEMENTS HERE

V. IT IS MUTUALLY UNDERSTOOD AND AGREED BY AND BETWEEN THE PARTIES THAT:

1. This MOU can be modified at any time with agreement from both parties.
2. This MOU can be terminated at any time with notice based on availability of funds.

VI. FUNDING

This MOU does not include the exchange of funds between the two parties.

VII. EFFECTIVE DATE AND SIGNATURE

This MOU shall be effective upon the signature of Parties A and B authorized officials. It shall be in force from July 1, 2020 to June 30, 2025.

The Program and Partner indicate agreement with this MOU by their signatures.

Signatures and dates

Boys & Girls Club of Central Iowa, 21CCLC, Career Pathway Program

Jodie L. Warth

8/15/20 Date

DMACC



08-14-20 Date

President, DMACC

MEMORANDUM OF UNDERSTANDING (MOU) between

Council Bluffs Community School District, 21st Century Community Learning Center program, Career Pathway Program and Advanced Air, Inc.

This is an agreement between Council Bluffs CSD, 21CCLC: Career Pathway Program and Advanced Air, Inc. of Council Bluffs, Ia.

I. PURPOSE & SCOPE

The purpose of this MOU is to clearly identify the roles and responsibilities of each party as they relate to the Out-of-School Time Career Pathway Program operating at the Council Bluffs Community School District through the 21st Century Community Learning Center program.

In particular, this MOU is intended to:

- Define Program and Partnership roles connected to this funding source

II. BACKGROUND

The purpose of this program is to expand options for students to participate in a career pathway program outside of regular school hours or as part of an expanded learning program that leads to a recognized postsecondary credential, such as an industry recognized credential or a certificate of completion of an apprenticeship, in an in-demand industry sector or occupation.

By partnering with Advanced Air, Inc., high school students would be able to enroll in the Professional Pilot Program and they would be able to work towards their license. In some circumstances, they might be able to test out and get credit for already having their Private Pilot License if they attend a University that has an aviation program.

III. PROGRAM RESPONSIBILITIES UNDER THIS MOU

Council Bluffs CSD, 21CCLC: Career Pathway Program shall undertake the following activities:

- Expand access to out-of-school time programming for youth interested in exploring a career pathways program including but not limited to: a certification, an apprenticeship, employment, or continued post-secondary education.
- Explore fields of interest based on community needs, individual student assessment, and both new and existing partnerships.
- Provide a level of counseling or guidance for youth participating in the program to assist them in matching interests with needs.
- Develop a plan for transportation pertaining to a student's placement based on need.

- Evaluate the program

IV. PARTNER RESPONSIBILITIES UNDER THIS MOU

Advanced Air shall undertake the following activities:

- Provide internship, apprentice, job shadowing, or other such placement opportunities for youth enrolled in the Career Pathway Program.
- Assist youth enrolled in the program to achieve a level of certification, apprenticeship, postsecondary education credit, or other credential through participating in the program at your site.

V. IT IS MUTUALLY UNDERSTOOD AND AGREED BY AND BETWEEN THE PARTIES THAT:

1. This MOU can be modified at any time with agreement from both parties.
2. This MOU can be terminated at any time with notice based on availability of funds.

VI. FUNDING

This MOU does include the exchange of funds between the two parties.

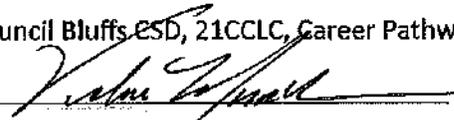
VII. EFFECTIVE DATE AND SIGNATURE

This MOU shall be effective upon the signature of Parties A and B authorized officials. It shall be in force from July 1, 2020 to June 30, 2025.

The Program and Partner indicate agreement with this MOU by their signatures.

Signatures and dates

Council Bluffs PSD, 21CCLC, Career Pathway Program


8/25/2020 Date

Lisa LaMantia, Advanced Air, Inc.


8/17/20 Date

MEMORANDUM OF UNDERSTANDING (MOU) between

Council Bluffs Community School District, 21st Century Community Learning Center program, Career Pathway Program

and

Amped Electric, LLC

This is an agreement between Council Bluffs CSD, 21CCLC: Career Pathway Program and Amped Electric LLC,

I. PURPOSE & SCOPE

The purpose of this MOU is to clearly identify the roles and responsibilities of each party as they relate to the Out-of-School Time Career Pathway Program operating at the Council Bluffs Community School District through the 21st Century Community Learning Center program.

In particular, this MOU is intended to:

- Define Program and Partnership roles connected to this funding source

II. BACKGROUND

The purpose of this program is to expand options for students to participate in a career pathway program outside of regular school hours or as part of an expanded learning program that leads to a recognized postsecondary credential, such as an industry recognized credential or a certificate of completion of an apprenticeship, in an in-demand industry sector or occupation.

By partnering with Amped Electric LLC, we will collaboratively promote the use of Registered Apprenticeship programs as preferred means for employers to develop a skilled workforce and create career opportunities for participants.

III. PROGRAM RESPONSIBILITIES UNDER THIS MOU

Council Bluffs CSD, 21CCLC: Career Pathway Program shall undertake the following activities:

- Expand access to out-of-school time programming for youth interested in exploring a career pathways program including but not limited to: a certification, an apprenticeship, employment, or continued post-secondary education.
- Explore fields of interest based on community needs, individual student assessment, and both new and existing partnerships.
- Provide a level of counseling or guidance for youth participating in the program to assist them in matching interests with needs.

- Develop a plan for transportation pertaining to a student's placement based on need.
- Evaluate the program

IV. PARTNER RESPONSIBILITIES UNDER THIS MOU

Amped Electric LLC shall undertake the following activities:

- Provide internship, apprentice, job shadowing, or other such placement opportunities for youth enrolled in the Career Pathway Program.
- Assist youth enrolled in the program to achieve a level of certification, apprenticeship, postsecondary education credit, or other credential through participating in the program at your site.

V. IT IS MUTUALLY UNDERSTOOD AND AGREED BY AND BETWEEN THE PARTIES THAT:

1. This MOU can be modified at any time with agreement from both parties.
2. This MOU can be terminated at any time with notice based on availability of funds.

VI. FUNDING

This MOU does not include the exchange of funds between the two parties.

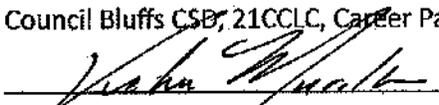
VII. EFFECTIVE DATE AND SIGNATURE

This MOU shall be effective upon the signature of Parties A and B authorized officials. It shall be in force from January 2021 to June 30, 2025.

The Program and Partner indicate agreement with this MOU by their signatures.

Signatures and dates

Council Bluffs CSB, 21CCLC, Career Pathway Program



 8/26/2020 Date

Amped Electric, LLC



 8/4/20 Date

MEMORANDUM OF UNDERSTANDING (MOU) between

Council Bluffs Community School District, 21st Century Community Learning Center program, Career Pathway Program

and

C & A Scales Service, Inc.

This is an agreement between Council Bluffs CSD, 21CCLC: Career Pathway Program and C & A Scales Service, Inc.

PURPOSE & SCOPE

The purpose of this MOU is to clearly identify the roles and responsibilities of each party as they relate to the Out-of-School Time Career Pathway Program operating at the Council Bluffs Community School District through the 21st Century Community Learning Center program.

In particular, this MOU is intended to:

- Define Program and Partnership roles connected to this funding source

II. BACKGROUND

The purpose of this program is to expand options for students to participate in a career pathway program outside of regular school hours or as part of an expanded learning program that leads to a recognized postsecondary credential, such as an industry recognized credential or a certificate of completion of an apprenticeship, in an in-demand industry sector or occupation.

By partnering with C & Scales Service, Inc., they will support the Career Pathways Grant Program by articulating eligibility requirements and qualifications for the National Center for Construction Education Research (NCCER) providing on-going guidance, expertise, and technical assistance and establishing competency models and training goals for the program.

III. PROGRAM RESPONSIBILITIES UNDER THIS MOU

Council Bluffs CSD, 21CCLC: Career Pathway Program shall undertake the following activities:

- Expand access to out-of-school time programming for youth interested in exploring a career pathways program including but not limited to: a certification, an apprenticeship, employment, or continued post-secondary education.
- Explore fields of interest based on community needs, individual student assessment, and both new and existing partnerships.
- Provide a level of counseling or guidance for youth participating in the program to assist them in matching interests with needs.

- Develop a plan for transportation pertaining to a student's placement based on need.
- Evaluate the program

IV. PARTNER RESPONSIBILITIES UNDER THIS MOU

C & A Scales Service, Inc. shall undertake the following activities:

- Provide internship, apprentice, job shadowing, or other such placement opportunities for youth enrolled in the Career Pathway Program.
- Assist youth enrolled in the program to achieve a level of certification, apprenticeship, postsecondary education credit, or other credential through participating in the program at your site.

V. IT IS MUTUALLY UNDERSTOOD AND AGREED BY AND BETWEEN THE PARTIES THAT:

1. This MOU can be modified at any time with agreement from both parties.
2. This MOU can be terminated at any time with notice based on availability of funds.

VI. FUNDING

This MOU does not include the exchange of funds between the two parties.

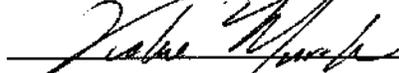
VII. EFFECTIVE DATE AND SIGNATURE

This MOU shall be effective upon the signature of Parties A and B authorized officials. It shall be in force from January 2021 to June 30, 2025.

The Program and Partner indicate agreement with this MOU by their signatures.

Signatures and dates

Council Bluffs CSD, ZICCLC, Career Pathway Program



 8/25/2020 Date

C & Scales Service, Inc./Keith Clausen



 8-17-20 Date

MEMORANDUM OF UNDERSTANDING (MOU) between
Council Bluffs Community School District, 21st Century Community Learning Center program, Career Pathway Program
and
Hearty Electric Inc.

This is an agreement between Council Bluffs CSD, 21CCLC: Career Pathway Program and Hearty Electric, Inc.

I. PURPOSE & SCOPE

The purpose of this MOU is to clearly identify the roles and responsibilities of each party as they relate to the Out-of-School Time Career Pathway Program operating at the Council Bluffs Community School District through the 21st Century Community Learning Center program.

In particular, this MOU is intended to:

- Define Program and Partnership roles connected to this funding source

II. BACKGROUND

The purpose of this program is to expand options for students to participate in a career pathway program outside of regular school hours or as part of an expanded learning program that leads to a recognized postsecondary credential, such as an industry recognized credential or a certificate of completion of an apprenticeship, in an in-demand industry sector or occupation.

By partnering with Hearty Electric Inc, we will collaboratively promote the use of Registered Apprenticeship programs as preferred means for employers to develop a skilled workforce and create career opportunities for participants.

III. PROGRAM RESPONSIBILITIES UNDER THIS MOU

Council Bluffs CSD, 21CCLC: Career Pathway Program shall undertake the following activities:

- Expand access to out-of-school time programming for youth interested in exploring a career pathways program including but not limited to: a certification, an apprenticeship, employment, or continued post-secondary education.
- Explore fields of interest based on community needs, individual student assessment, and both new and existing partnerships.
- Provide a level of counseling or guidance for youth participating in the program to assist them in matching interests with needs.

- Develop a plan for transportation pertaining to a student's placement based on need.
- Evaluate the program

IV. PARTNER RESPONSIBILITIES UNDER THIS MOU

Hearty Electric, Inc. shall undertake the following activities:

- Provide internship, apprentice, job shadowing, or other such placement opportunities for youth enrolled in the Career Pathway Program.
- Assist youth enrolled in the program to achieve a level of certification, apprenticeship, postsecondary education credit, or other credential through participating in the program at your site.

V. IT IS MUTUALLY UNDERSTOOD AND AGREED BY AND BETWEEN THE PARTIES THAT:

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2. This MOU can be terminated at any time with notice based on availability of funds.

VI. FUNDING

This MOU does not include the exchange of funds between the two parties.

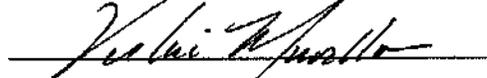
VII. EFFECTIVE DATE AND SIGNATURE

This MOU shall be effective upon the signature of Parties A and B authorized officials. It shall be in force from January 2021 to June 30, 2025.

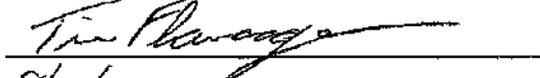
The Program and Partner indicate agreement with this MOU by their signatures.

Signatures and dates

Council Bluffs CSD, 21CCLC, Career Pathway Program


8/25/2020 Date

Hearty Electric, Inc.


8/5/20 Date

MEMORANDUM OF UNDERSTANDING (MOU) between

*Council Bluffs Community School District, 21st Century Community Learning Center program, Career Pathway Program
and
Iowa Western Community College*

This is an agreement between Council Bluffs CSD, 21CCLC: Career Pathway Program and Iowa Western Community College.

I. PURPOSE & SCOPE

The purpose of this MOU is to clearly identify the roles and responsibilities of each party as they relate to the Out-of-School Time Career Pathway Program operating at the Council Bluffs Community School District through the 21st Century Community Learning Center program.

In particular, this MOU is intended to:

- Define Program and Partnership roles connected to this funding source

II. BACKGROUND

The purpose of this program is to expand options for students to participate in a career pathway program outside of regular school hours or as part of an expanded learning program that leads to a recognized postsecondary credential, such as an industry recognized credential or a certificate of completion of an apprenticeship, in an in-demand industry sector or occupation.

By partnering with Iowa Western Community College., they will support the Career Pathways Grant Program by providing a variety of work-based learning opportunities for students and educators (listed below), which are set up by the IWCC Intermediary Network Coordinator and the partnership with Southwest Iowa Workplace Connection.

- Classroom Speakers
- Worksite Tours
- Job Shadows
- Career Exploration Activities
- Educator tours and internships

III. PROGRAM RESPONSIBILITIES UNDER THIS MOU

Council Bluffs CSD, 21CCLC: Career Pathway Program shall undertake the following activities:

- Expand access to out-of-school time programming for youth interested in exploring a career pathways program including but not limited to: a certification, an apprenticeship, employment, or continued post-secondary education.

- Explore fields of interest based on community needs, individual student assessment, and both new and existing partnerships.
- Provide a level of counseling or guidance for youth participating in the program to assist them in matching interests with needs.
- Develop a plan for transportation pertaining to a student's placement based on need.
- Evaluate the program

IV. PARTNER RESPONSIBILITIES UNDER THIS MOU

Iowa Western Community College shall undertake the following activities:

- Provide internship, apprentice, job shadowing, or other such placement opportunities for youth enrolled in the Career Pathway Program.
- Assist youth enrolled in the program to achieve a level of certification, apprenticeship, postsecondary education credit, or other credential through participating in the program at your site.

V. IT IS MUTUALLY UNDERSTOOD AND AGREED BY AND BETWEEN THE PARTIES THAT:

1. This MOU can be modified at any time with agreement from both parties.
2. This MOU can be terminated at any time with notice based on availability of funds.

VI. FUNDING

This MOU does not include the exchange of funds between the two parties.

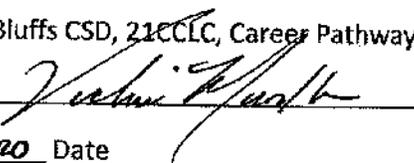
VII. EFFECTIVE DATE AND SIGNATURE

This MOU shall be effective upon the signature of Parties A and B authorized officials. It shall be in force from January 2021 to June 30, 2025.

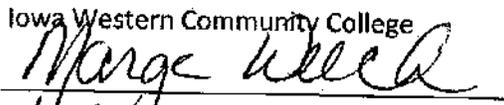
The Program and Partner indicate agreement with this MOU by their signatures.

Signatures and dates

Council Bluffs CSD, 21CCLC, Career Pathway Program


8/25/2020 Date

Iowa Western Community College


8/18/2020 Date

MEMORANDUM OF UNDERSTANDING (MOU) between
Council Bluffs Community School District, 21st Century Community Learning Center program, Career Pathway Program
and
Jefferis Plumbing

This is an agreement between Council Bluffs CSD, 21CCLC: Career Pathway Program and Jefferis Plumbing.

I. PURPOSE & SCOPE

The purpose of this MOU is to clearly identify the roles and responsibilities of each party as they relate to the Out-of-School Time Career Pathway Program operating at the Council Bluffs Community School District through the 21st Century Community Learning Center program.

In particular, this MOU is intended to:

- Define Program and Partnership roles connected to this funding source

II. BACKGROUND

The purpose of this program is to expand options for students to participate in a career pathway program outside of regular school hours or as part of an expanded learning program that leads to a recognized postsecondary credential, such as an industry recognized credential or a certificate of completion of an apprenticeship, in an in-demand industry sector or occupation.

By partnering with Jefferis Plumbing, this will provide participants with hands-on training in actual and simulated lab experiences that reflect industry and occupational conditions of the partnering Registered Apprenticeship sponsors while observing proper supervision and safety protocols.

III. PROGRAM RESPONSIBILITIES UNDER THIS MOU

Council Bluffs CSD, 21CCLC: Career Pathway Program shall undertake the following activities:

- Expand access to out-of-school time programming for youth interested in exploring a career pathways program including but not limited to: a certification, an apprenticeship, employment, or continued post-secondary education.
- Explore fields of interest based on community needs, individual student assessment, and both new and existing partnerships.
- Provide a level of counseling or guidance for youth participating in the program to assist them in matching interests with needs.

- Develop a plan for transportation pertaining to a student's placement based on need.
- Evaluate the program

IV. PARTNER RESPONSIBILITIES UNDER THIS MOU

Jefferis Plumbing shall undertake the following activities:

- Provide internship, apprentice, job shadowing, or other such placement opportunities for youth enrolled in the Career Pathway Program.
- Assist youth enrolled in the program to achieve a level of certification, apprenticeship, postsecondary education credit, or other credential through participating in the program at your site.

V. IT IS MUTUALLY UNDERSTOOD AND AGREED BY AND BETWEEN THE PARTIES THAT:

1. This MOU can be modified at any time with agreement from both parties.
2. This MOU can be terminated at any time with notice based on availability of funds.

VI. FUNDING

This MOU does not include the exchange of funds between the two parties.

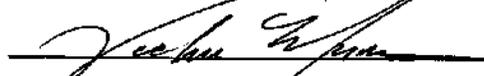
VII. EFFECTIVE DATE AND SIGNATURE

This MOU shall be effective upon the signature of Parties A and B authorized officials. It shall be in force from January 2021 to June 30, 2025.

The Program and Partner indicate agreement with this MOU by their signatures.

Signatures and dates

Council Bluffs CSD, 21CCLC, Career Pathway Program


8/25/2020 Date

Jerrid Jefferis, Jefferis Plumbing


8-18-20 Date

This is an agreement between "Program", hereinafter called Oelwein CSD, 21CCLC: Career Pathway Program and "Partner", hereinafter called _____ Career Pathways _____.

I. PURPOSE & SCOPE

The purpose of this MOU is to clearly identify the roles and responsibilities of each party as they relate to the Out-of-School Time Career Pathway Program operating at the Oelwein Community School District through the 21st Century Community Learning Center program.

In particular, this MOU is intended to: The City of Oelwein has been a partner with the Oelwein School District and the 21st Century Grant for many years. Our partnership for this grant will include internships, educational opportunities with the Oelwein City Council, short term job shadowing and looking at the scope of city government and employment in career counseling.

II. BACKGROUND

Buchanan County Health Center has a new presence in the Oelwein Community. The Oelwein School District will begin a partnership rooted in educational opportunities with the Buchanan County Clinic in Oelwein and with the Health Center in Independence, Iowa. Independence is 18 miles from the Oelwein High School and with this grant we can access learning/career opportunities for students.

III. PROGRAM RESPONSIBILITIES UNDER THIS MOU

Oelwein CSD, 21CCLC: Career Pathway Program shall undertake the following activities:

- Expand access to out-of-school time programming for youth interested in exploring a career pathways program including but not limited to: a certification, an apprenticeship, employment, or continued post-secondary education.
- Explore fields of interest based on community needs, individual student assessment, and both new and existing partnerships.
- Provide a level of counseling or guidance for youth participating in the program to assist them in matching interests with needs.
- Develop a plan for transportation pertaining to a student's placement based on need.

Assist your entrance in the program or secondary education credit, or other credential through participating in the program at your site.

V. IT IS MUTUALLY UNDERSTOOD AND AGREED BY AND BETWEEN THE PARTIES THAT:

1. This MOU can be modified at any time with agreement from both parties.
2. This MOU can be terminated at any time with notice based on availability of funds.

VI. FUNDING

This MOU (does not) include the exchange of funds between the two parties.

VII. EFFECTIVE DATE AND SIGNATURE

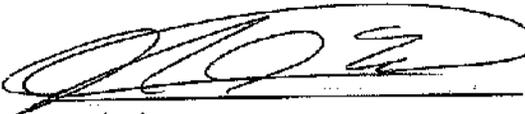
This MOU shall be effective upon the signature of Parties A and B authorized officials. It shall be in force from July 1, 2020 to June 30, 2025.

The Program and Partner indicate agreement with this MOU by their signatures.

Signatures and dates

Oelwein, CSD, 21CCLC, Career Pathway Program

Buchanan County Health Center



9/1/20 Date



8-18-20 Date

This is an agreement between “Program”, hereinafter called Oelwein CSD, 21CCLC: Career Pathway Program and “Partner”, hereinafter called City of Oelwein.

I. PURPOSE & SCOPE

The purpose of this MOU is to clearly identify the roles and responsibilities of each party as they relate to the Out-of-School Time Career Pathway Program operating at the Oelwein Community School District through the 21st Century Community Learning Center program.

In particular, this MOU is intended to: The City of Oelwein has been a partner with the Oelwein School District and the 21st Century Grant for many years. Our partnership for this grant will include internships, educational opportunities with the Oelwein City Council, short term job shadowing and looking at the scope of city government and employment in career counseling.

II. BACKGROUND

City of Oelwein has been a supporting partner of the Oelwein Community School for many projects.

III. PROGRAM RESPONSIBILITIES UNDER THIS MOU

Oelwein CSD, 21CCLC: Career Pathway Program shall undertake the following activities:

- Expand access to out-of-school time programming for youth interested in exploring a career pathways program including but not limited to: a certification, an apprenticeship, employment, or continued post-secondary education.
- Explore fields of interest based on community needs, individual student assessment, and both new and existing partnerships.
- Provide a level of counseling or guidance for youth participating in the program to assist them in matching interests with needs.
- Develop a plan for transportation pertaining to a student’s placement based on need.
- Evaluate the program

IT IS MUTUALLY UNDERSTOOD AND AGREED BY AND BETWEEN THE PARTIES THAT:

1. This MOU can be modified at any time with agreement from both parties.
2. This MOU can be terminated at any time with notice based on availability of funds.

VI. FUNDING

This MOU (does not) include the exchange of funds between the two parties.

VII. EFFECTIVE DATE AND SIGNATURE

This MOU shall be effective upon the signature of Parties A and B authorized officials. It shall be in force from July 1, 2020 to June 30, 2025.

The Program and Partner indicate agreement with this MOU by their signatures.

Signatures and dates

Oelwein, CSD, 21CCLC, Career Pathway Program

City of Oelwein



 7/1/20 Date



 8/10/20 Date

This is an agreement between "Program", hereinafter called Oelwein CSD, 21CCLC: Career Pathway Program and "Partner", hereinafter called Career Pathways .

I. PURPOSE & SCOPE

The purpose of this MOU is to clearly identify the roles and responsibilities of each party as they relate to the Out-of-School Time Career Pathway Program operating at the Oelwein Community School District through the 21st Century Community Learning Center program.

In particular, this MOU is intended to:

- Define Program and Partnership roles connected to this funding source

II. BACKGROUND

Fidelity Bank and Trust Bank of Oelwein has been a supporting partner of the Oelwein Community School for many projects.

III. PROGRAM RESPONSIBILITIES UNDER THIS MOU

Oelwein CSD, 21CCLC: Career Pathway Program shall undertake the following activities:

- Expand access to out-of-school time programming for youth interested in exploring a career pathways program including but not limited to: a certification, an apprenticeship, employment, or continued post-secondary education.
- Explore fields of interest based on community needs, individual student assessment, and both new and existing partnerships.
- Provide a level of counseling or guidance for youth participating in the program to assist them in matching interests with needs.
- Develop a plan for transportation pertaining to a student's placement based on need.
- Evaluate the program

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VI. FUNDING

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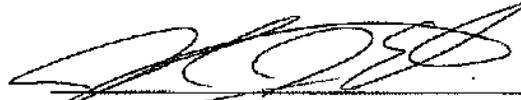
VII. EFFECTIVE DATE AND SIGNATURE

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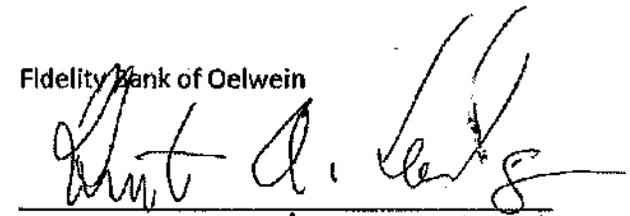
The Program and Partner indicate agreement with this MOU by their signatures.

Signatures and dates

Oelwein, CSD, 21CCLC, Career Pathway Program


9/1/20 Date

Fidelity Bank of Oelwein


8-18-20 Date
Kert A. Nelson
President

This is an agreement between "Program", hereinafter called Oelwein CSD, 21CCLC: Career Pathway Program and "Partner", hereinafter called Career Pathways.

I. PURPOSE & SCOPE

The purpose of this MOU is to clearly identify the roles and responsibilities of each party as they relate to the Out-of-School Time Career Pathway Program operating at the Oelwein Community School District through the 21st Century Community Learning Center program.

In particular, this MOU is intended to: The City of Oelwein has been a partner with the Oelwein School District and the 21st Century Grant for many years. Our partnership for this grant will include internships, educational opportunities with the Oelwein City Council, short term job shadowing and looking at the scope of city government and employment in career counseling.

II. BACKGROUND

MercyOne Oelwein Medical Center has been in partnership with the Oelwein Community School on many projects. MercyOne has been an active partner with the 21st Century Before and After School Program.

III. PROGRAM RESPONSIBILITIES UNDER THIS MOU

Oelwein CSD, 21CCLC: Career Pathway Program shall undertake the following activities:

- Expand access to out-of-school time programming for youth interested in exploring a career pathways program including but not limited to: a certification, an apprenticeship, employment, or continued post-secondary education.
- Explore fields of interest based on community needs, individual student assessment, and both new and existing partnerships.
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- 2. This MOU can be terminated at any time with notice based on availability of funds.

VI. FUNDING

This MOU ~~(does not)~~ include the exchange of funds between the two parties.

VII. EFFECTIVE DATE AND SIGNATURE

This MOU shall be effective upon the signature of Parties A and B authorized officials. It shall be in force from ~~July 1, 2020 to June 30, 2025.~~

The Program and Partner indicate agreement with this MOU by their signatures.

Signatures and dates

Oelwein, CSD, 21CCLC, Career Pathway Program

~~XXXXXXXXXX~~



9/1/20 Date

_____ Date

Jill Groth, FACHE

8/16/2020 Date

Jill Groth, FACHE
Administrator
MercyOne Oelwein Medical Center

This is an agreement between "Program", hereinafter called Oelwein CSD, 21CCLC: Career Pathway Program and "Partner", hereinafter called _____ Career Pathways _____.

I. PURPOSE & SCOPE

The purpose of this MOU is to clearly identify the roles and responsibilities of each party as they relate to the Out-of-School Time Career Pathway Program operating at the Oelwein Community School District through the 21st Century Community Learning Center program.

In particular, this MOU is intended to: Northeast Iowa Community College has been a partner with the Oelwein School District and the 21st Century Grant for many years. Our partnership for this grant will include internships, educational opportunities with the Oelwein City Council, short term job shadowing and looking at the scope of city government and employment in career counseling.

II. BACKGROUND:

The Northeast Iowa Community College has a center in Oelwein that our high school students have been gaining credits at for many years. The partnership has given our students college credits and many opportunities for their professional future.

III. PROGRAM RESPONSIBILITIES UNDER THIS MOU

Oelwein CSD, 21CCLC: Career Pathway Program shall undertake the following activities:

- Expand access to out-of-school time programming for youth interested in exploring a career pathways program including but not limited to: a certification, an apprenticeship, employment, or continued post-secondary education.
- Explore fields of interest based on community needs, individual student assessment, and both new and existing partnerships.
- Provide a level of counseling or guidance for youth participating in the program to assist them in matching interests with needs.
- Develop a plan for transportation pertaining to a student's placement based on need.

- Partner on WBL concurrent level class opportunities for students.
- Provide a level of counseling/coaching or guidance for youth participating in the program to assist them in matching interests with needs and academic.
- Assist youth enrolled in the program to achieve a level of certification, apprenticeship, IRAP, Career Pathway Certificate, post-secondary education credit, or other credential through participating in the program at your site.

V. IT IS MUTUALLY UNDERSTOOD AND AGREED BY AND BETWEEN THE PARTIES THAT:

1. This MOU can be modified at any time with agreement from both parties.
2. This MOU can be terminated at any time with notice based on availability of funds.

VI. FUNDING

This MOU (does not) include the exchange of funds between the two parties.

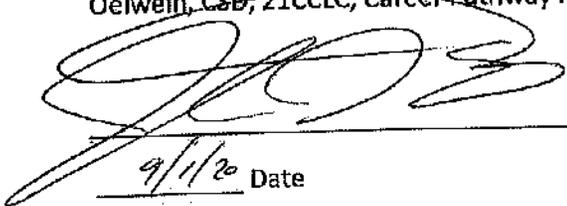
VII. EFFECTIVE DATE AND SIGNATURE

This MOU shall be effective upon the signature of Parties A and B authorized officials. It shall be in force from July 1, 2020 to June 30, 2025.

The Program and Partner indicate agreement with this MOU by their signatures.

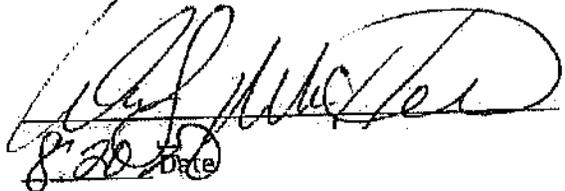
Signatures and dates

Oelwein, CSD, 21CCLC, Career Pathway Program



9/1/20 Date

Northeast Iowa Community College



8/30/20 Date

This is an agreement between “Program”, hereinafter called Oelwein CSD, 21CCLC: Career Pathway Program and “Partner”, hereinafter called Career Pathways.

I. PURPOSE & SCOPE

The purpose of this MOU is to clearly identify the roles and responsibilities of each party as they relate to the Out-of-School Time Career Pathway Program operating at the Oelwein Community School District through the 21st Century Community Learning Center program.

In particular, this MOU is intended to:

- Define Program and Partnership roles connected to this funding source

II. BACKGROUND

Oelwein Chamber and Area Development has been a supporting partner of the Oelwein Community School for many projects.

III. PROGRAM RESPONSIBILITIES UNDER THIS MOU

Oelwein CSD, 21CCLC: Career Pathway Program shall undertake the following activities:

- Expand access to out-of-school time programming for youth interested in exploring a career pathways program including but not limited to: a certification, an apprenticeship, employment, or continued post-secondary education.
- Explore fields of interest based on community needs, individual student assessment, and both new and existing partnerships.
- Provide a level of counseling or guidance for youth participating in the program to assist them in matching interests with needs.
- Develop a plan for transportation pertaining to a student’s placement based on need.
- Evaluate the program

V. IT IS MUTUALLY UNDERSTOOD AND AGREED BY AND BETWEEN THE PARTIES THAT:

1. This MOU can be modified at any time with agreement from both parties.
2. This MOU can be terminated at any time with notice based on availability of funds.

VI. FUNDING

This MOU (does not) include the exchange of funds between the two parties.

VII. EFFECTIVE DATE AND SIGNATURE

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The Program and Partner indicate agreement with this MOU by their signatures.

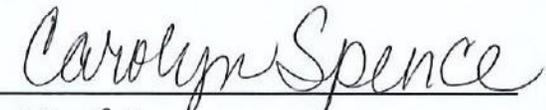
Signatures and dates

Oelwein, CSD, 21CCLC, Career Pathway Program

Oelwein Chamber of Commerce



9/1/20 Date



8-12-20 Date

Appendix E: References

- Achieve.org. *College and Career Readiness*. <https://www.achieve.org/college-and-career-readiness>
- The Annie E. Casey Foundation. (2018). Kids Count Data Center. *Iowa*
- America After 3PM. (2014). *Iowa*.
- Bureau of Labor Statistics. (2019). *College Enrollment and Work Activity of Recent High School and College Graduates*. <https://www.bls.gov/news.release/hsgec.nr0.htm>
- Earn and Learn. *Iowa's Registered Apprenticeship Sponsors by Map*.
- Future Ready Iowa. (2020) *Top Job Postings on IowaWorks.Gov*.
<https://www.futurereadyiowa.gov/>
- Georgetown University Center on Education and the Workforce. (2015). *Iowa: Education and Workforce Trends through 2025*.
- United Way of Central Iowa. (2020). *Income*. <https://www.unitedwaydm.org/income>
- ManpowerGroup. *In Demand Roles by Country – USA*.
<https://go.manpowergroup.com/talent-shortage>
- National Center for Education Statistics.(2020). Oelwein Community School District.
https://nces.ed.gov/ccd/schoolsearch/school_detail.asp?Search=1&City=Oelwein&State=19&County=Fayette&SchoolType=1&SchoolType=2&SchoolType=3&SchoolType=4&SpecificSchlTypes=all&IncGrade=-1&LoGrade=-1&HiGrade=-1&ID=192163001288
- Passerella, A. John's Hopkins University. (February 2018). *Policy Brief: The Necessary Components of an Effective Career and Technical (CTE) Program*.

**INDIRECT COST RATE AGREEMENT
STATE EDUCATION AGENCY**

Organization:

Iowa Department of Education
Grimes State Office Building
400 E 14th Street
Des Moines, IA 50319-0146

Date: February 18, 2020

Agreement No: 2020-013

Filing Reference: This replaces previous Agreement No. 2019-033
Dated: 3/21/2019

The approved indirect cost rates herein are for use on grants, contracts, and other agreements with the Federal Government. The rates are subject to the conditions included in Section II of this Agreement and regulations issued by the Office of Management and Budget (OMB) Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards under 2 CFR 200.

Section I - Rates and Bases

<u>Type</u>	<u>From</u>	<u>To</u>	<u>Rate</u>	<u>Base</u>	<u>Applicable To</u>
Fixed	7/1/2019	6/30/2020	20.9%	MTDC	Unrestricted
Fixed	7/1/2019	6/30/2020	11.4%	MTDC	Restricted
Fixed	7/1/2020	6/30/2021	22.2%	MTDC	Unrestricted
Fixed	7/1/2020	6/30/2021	12.3%	MTDC	Restricted

Distribution Base:

MTDC Modified Total Direct Cost - Total direct costs excluding equipment, capital expenditures, participant support costs, pass-through funds and the portion of each subaward (subcontract or subgrant) above \$25,000 (each award, each year).

Applicable To:

Unrestricted Unrestricted rates apply to programs that do not require a restricted rate per 34 CFR 75.563 and 34 CFR 76.563.
Restricted Restricted rates apply to programs that require a restricted rate per 34 CFR 75.563 and 34 CFR 76.563

Treatment of Fringe Benefits:

Fringe benefits applicable to direct salaries and wages are treated as direct costs. Pursuant to 2 CFR 200.431, (b), (3), Paragraph (i), unused leave costs for all employees are allowable in the year of payment. The treatment of unused leave costs should be allocated as an indirect cost except for those employee salaries designated as a direct cost for the restricted rate calculation.

Capitalization Policy: Items of equipment are capitalized and depreciated if the initial acquisition cost is equal to or greater than \$5,000.

Section II – Particulars

Limitations: Application of the rates contained in this Agreement is subject to all statutory or administrative limitations on the use of funds, and payments of costs hereunder are subject to the availability of appropriations applicable to a given grant or contract. Acceptance of the rates agreed to herein is predicated on the following conditions: (A) that no costs other than those incurred by the Organization were included in the indirect cost pools as finally accepted, and that such costs are legal obligations of the Organization and allowable under the governing cost principles; (B) the same costs that have been treated as indirect costs are not claimed as direct costs; (C) that similar types of information which are provided by the Organization, and which were used as a basis for acceptance of rates agreed to herein, are not subsequently found to be materially incomplete or inaccurate; and (D) that similar types of costs have been accorded consistent accounting treatment.

Accounting Changes: The rates contained in this agreement are based on the organizational structure and the accounting systems in effect at the time the proposal was submitted. Changes in organizational structure or changes in the method of accounting for costs which affect the amount of reimbursement resulting from use of the rates in this agreement, require the prior approval of the responsible negotiation agency. Failure to obtain such approval may result in subsequent audit disallowance.

Provisional/Final/Predetermined Rates: A proposal to establish a final rate must be submitted. The awarding office should be notified if the final rate is different from the provisional rate so that appropriate adjustments to billings and charges may be made. Predetermined rates are not subject to adjustment.

Fixed Rate: The negotiated fixed rate is based on an estimate of the costs that will be incurred during the period to which the rate applies. When the actual costs for such period have been determined, an adjustment will be made to a subsequent rate calculation to compensate for the difference between the costs used to establish the fixed rate and the actual costs.

Notification to Other Federal Agencies: Copies of this document may be provided to other Federal agencies as a means of notifying them of the agreement contained herein.

Audit: All costs (direct and indirect, federal and non-federal) are subject to audit. Adjustments to amounts resulting from audit of the cost allocation plan or indirect cost rate proposal upon which the negotiation of this agreement was based may be compensated for in a subsequent negotiation.

Reimbursement Ceilings/Limitations on Rates: Awards that include ceiling provisions and statutory/regulatory requirements on indirect cost rates or reimbursement amounts are subject to the stipulations in the grant or contract agreements. If a ceiling is higher than the negotiated rate in Section I of this agreement, the negotiated rate will be used to determine the maximum allowable indirect cost.

Section III - Special Remarks

Alternative Reimbursement Methods: If any federal programs are reimbursing indirect costs by a methodology other than the approved rates in this agreement, such costs should be credited to the programs and the approved rates should be used to identify the maximum amount of indirect costs allocable.

Submission of Proposals: New indirect cost proposals are necessary to obtain approved indirect cost rates for future fiscal years. **The next indirect cost rate proposal is due six months prior to the expiration dates of the rates in this agreement.**

Section IV - Approvals

For the State Education Agency:

Iowa Department of Education
Grimes State Office Building
400 E 14th Street
Des Moines, IA 50319-0146

For the Federal Government:

U.S. Department of Education
OFO / OGA / ICD
550 12th Street, SW
Washington, DC 20202-4450

Matthew Coulter

Signature

Matthew Coulter

Name

Chief Financial Officer

Title

2/18/2020

Date

J.F. Stader P.E.

Signature

J.F. Stader, P.E.

Name

Director, Office of Grants Administration

Title

February 18, 2020

Date

Negotiator: Christian Muniz
Telephone Number: (202) 245-7624

Budget Narrative File(s)

* **Mandatory Budget Narrative Filename:** 1243-Budget Narrative - Iowa Career Pathway Project

Add Mandatory Budget Narrative

Delete Mandatory Budget Narrative

View Mandatory Budget Narrative

To add more Budget Narrative attachments, please use the attachment buttons below.

Add Optional Budget Narrative

Delete Optional Budget Narrative

View Optional Budget Narrative

The Iowa 21st Century CLC Career Pathway Project

Budget Narrative

Iowa TITLE IV B (21st CCLC) has a history of good fiscal management of federal grant funds.

We provide training for grantees in budget management and we observe the rules in Edgar. We

provide a finance manual to insure best practices. [https://8b37b3c5-0681-4dfb-a4c8-](https://8b37b3c5-0681-4dfb-a4c8-69308a9da11a.filesusr.com/ugd/1b1b6d_a8f6188d28e9490e964a45e30b933588.pdf)

[69308a9da11a.filesusr.com/ugd/1b1b6d_a8f6188d28e9490e964a45e30b933588.pdf](https://8b37b3c5-0681-4dfb-a4c8-69308a9da11a.filesusr.com/ugd/1b1b6d_a8f6188d28e9490e964a45e30b933588.pdf)

Claims are made quarterly and all claims include a detailed spreadsheet and general ledger that are reviewed by the SEA before approval. Issues are quickly identified and resolved through on going monitoring. Iowa has adopted an online claim system known as CASA to improve monitoring and payment processing as approved in the Iowa Consolidated Plan.

This project is a scale-up of our existing CTE outreach at the high school. This grant will allow more at-risk students access to these programs at minimal costs.

We are requesting 500,000 per year for five years (\$2,500,000). Below is a summary breakdown of our request. A spreadsheet showing the budgets for all four high school sites provides additional detail. We estimate an additional 200 high school students will be served by this project each year.

\$ 500,000.00	Annual Award Request	
\$ 10,000.00	SEA ADMIN	2%
\$ 25,000.00	STATE ACTIVITIES	5%
\$ 465,000.00	PROGRAMS	93%
\$ 116,250.00	PER HIGH SCHOOL	

The Largest expense category in the program budget is for personnel at \$225,750 (48.5%) The average 21st CCLC program for staff is about 70% of the budget. This category includes coordinators, and building facilitators. Facilitators at each of the high schools could be teachers or paraprofessionals that would be compensated for their time outside of the school day.

Coordinators 1 FTE Facilitators .5 FTE

The next large expense category in the budget is materials and supplies at \$103,800 (4.4%). This may include training manuals for specific programs, supplies for students to participate in a variety of CTE learning experiences.

Professional Development is required and help local staff develop a better understanding of CTE and how to serve student career needs at \$34,426 (7.3%). Local Administration (which includes any added cost is capped at 8%) will be \$30,900 (6.6%) in the budget.

Transportation follows at \$28,600 (6.2%) and Local Evaluation at \$17,950 (3.8%).

Iowa allows programs to modify their project budget and make line item adjustments to better serve the needs of students as the project continues. These changes will be discussed in the annual project report each year.

Year 1 Budget Detail

AGENCY:	Iowa Department of Education CTE Grant	Cumulative Budget			
AGENCY ADDRESS:	400 E. 14th Street Des Moines, Iowa 50319				
NUMBER OF SITES:	4				
AWARD AMOUNT					
500,000.00	Annual Award for CTE	State Activities			
10,000.00	SEA ADMIN 2%	10,000.00	State Evaluation		
25,000.00	STATE ACTIVITIES 5%	7,500.00	CTE site visits and technical assistance		
465,000.00	PROGRAMS 93%	7,500.00	Iowa Afterschool Alliance Technical Assistance and Support		
116,250.00	PER HIGH SCHOOL				
PROGRAM BUDGET					
Budget Category	Year 1 2021-2022				Total YR 1
	OELWEIN HS Oelwein CSD	Abraham Lincoln HS Council Bluffs	Thomas Jefferson HS Council Bluffs	East HS Des Moines Boys & Girls Club	TOTAL PROJECT
Program:					
Personnel	15,000.00	63,750.00	63,750.00	83,250	225,750.00
Contracted Services	6,000.00	200.00	200.00		6,400.00
Materials & Supplies	40,000.00	26,900.00	26,900.00	10,000.00	103,800.00

Subtotal - Program	After School Snacks & Meals	10,000.00				10,000.00
	Other	6,187.50	500.00	500.00		7,187.50
						-
Professional Development (min. 5% per year):						-
	Personnel	1,000.00	5,800.00	5,800.00	5,000.00	17,600.00
	Contracted Services	13,812.50			1,000.00	14,812.50
	Materials & Supplies	1,000.00			1,000.00	2,000.00
	Other					-
Subtotal - Professional Development						-
Student Access (max. 8% per year):						-
	Transportation	9,300.00	5,150.00	5,150.00	9,000.00	28,600.00
	Facility safety and accessibility					-
	Other					-
Subtotal - Student Access						-
Local Evaluation (max. 4% per year):						-
	Contracted Services	4,650.00	4,650.00	4,650.00	4,000.00	17,950.00
	Materials & Supplies					-
	Other					-

Subtotal - Evaluation					-
Other Admin Costs (max 8% per year):					-
Other Admin Costs	9,300.00	9,300.00	9,300.00	3,000.00	30,900.00
Indirect Costs, Restricted**					-
Subtotal - Other Admin Costs					-
Totals	116,250.00	116,250.00	116,250.00	116,250.00	465,000.00

*Both cash and in-kind partner contributions should be used to calculate the "Partner" amounts

**Indirect costs limited to school district rate - Nonprofits and other non-public school entities should use the rate of the district they are serving

Year 2 Budget Detail

AGENCY:	Iowa Department of Education CTE Grant	Cumulative Budget		
AGENCY ADDRESS:	400 E. 14th Street Des Moines, Iowa 50319			
NUMBER OF SITES:	4			
AWARD AMOUNT				
500,000.00	Annual Award for CTE	State Activities		
10,000.00	SEA ADMIN 2%	10,000.00	State Evaluation	
25,000.00	STATE ACTIVITIES 5%	7,500.00	CTE site visits and technical assistance	
465,000.00	PROGRAMS 93%	7,500.00	Iowa Afterschool Alliance Technical Assistance and Support	

116,250.00 PER HIGH SCHOOL					
PROGRAM BUDGET					
Budget Category	Year 2 2022-2023				Total YR 2
	OELWEIN HS Oelwein CSD	Abraham Lincoln HS Council Bluffs	Thoma s Jeffers on HS Council Bluffs	East HS Des Moines Boys & Girls Club	TOTAL PROJECT
Program:					
Personnel	15,000.00	63,750	63,750	83,250	225,750.00
Contracted Services	6,000.00	200.00	200.00		6,400.00
Materials & Supplies	40,000.00	26,900	26,900	10,000.00	103,800.00
After School Snacks & Meals	10,000.00				10,000.00
Other	6,187.50	500.00	500.00		7,187.50
Subtotal - Program					-
Professional Development (min. 5% per year):					-
Personnel	1,000.00	5,800.00	5,800.00	5,000.00	17,600.00
Contracted Services	13,812.50			1,000.00	14,812.50
Materials & Supplies	1,000.00			1,000.00	2,000.00
Other					-

Subtotal - Professional Development					-
Student Access (max. 8% per year):					-
Transportation	9,300.00	5,150.00	5,150.00	9,000.00	28,600.00
Facility safety and accessibility					-
Other					-
Subtotal - Student Access					-
Local Evaluation (max. 4% per year):					-
Contracted Services	4,650.00	4,650.00	4,650.00	4,000.00	17,950.00
Materials & Supplies					-
Other					-
Subtotal - Evaluation					-
Other Admin Costs (max 8% per year):					-
Other Admin Costs	9,300.00	9,300.00	9,300.00	3,000.00	30,900.00
Indirect Costs, Restricted**					-
Subtotal - Other Admin Costs					-
Totals	116,250.00	116,250.00	116,250.00	116,250.00	465,000.00

*Both cash and in-kind partner contributions should be used to calculate the "Partner" amounts

**Indirect costs limited to school district rate - Nonprofits and other non-public school entities should use the rate of the district they are serving

Year 3 Budget Detail

AGENCY:	Iowa Department of Education CTE Grant	Cumulative Budget			
AGENCY ADDRESS:	400 E. 14th Street Des Moines, Iowa 50319				
NUMBER OF SITES:	4				
AWARD AMOUNT					
500,000.00	Annual Award for CTE	State Activities			
10,000.00	SEA ADMIN 2%	10,000.00		State Evaluation	
25,000.00	STATE ACTIVITIES 5%	7,500.00		CTE site visits and technical assistance	
465,000.00	PROGRAMS 93%	7,500.00		Iowa Afterschool Alliance	
116,250.00	PER HIGH SCHOOL			Technical Assistance and Support	
PROGRAM BUDGET					
		Year 3 2023-2024			Total YR 3
Budget Category					
	OELWEIN HS Oelwein CSD	Abraham Lincoln HS Council Bluffs	Thomas Jefferson HS Council Bluffs	East HS Des Moines Boys & Girls Club	TOTAL PROJECT
Program:					

	Personnel	15,000.00	63,750.00	63,750.00	83,250	225,750.00
	Contracted Services	6,000.00	200.00	200.00		6,400.00
	Materials & Supplies	40,000.00	26,900.00	26,900.00	10,000.00	103,800.00
	After School Snacks & Meals	10,000.00				10,000.00
	Other	6,187.50	500.00	500.00		7,187.50
Subtotal - Program						-
Professional Development (min. 5% per year):						-
	Personnel	1,000.00	5,800.00	5,800.00	5,000.00	17,600.00
	Contracted Services	13,812.50			1,000.00	14,812.50
	Materials & Supplies	1,000.00			1,000.00	2,000.00
	Other					-
Subtotal - Professional Development						-
Student Access (max. 8% per year):						-
	Transportation	9,300.00	5,150.00	5,150.00	9,000.00	28,600.00
	Facility safety and accessibility					-
	Other					-
Subtotal - Student Access						-
Local Evaluation (max. 4% per year):						-

Contracted Services Materials & Supplies Other Subtotal - Evaluation	4,650.00	4,650.00	4,650.00	4,000.00	17,950.00
					-
					-
					-
Other Admin Costs (max 8% per year): Other Admin Costs Indirect Costs, Restricted** Subtotal - Other Admin Costs					-
	9,300.00	9,300.00	9,300.00	3,000.00	30,900.00
					-
					-
Totals	116,250.00	116,250.00	116,250.00	116,250.00	465,000.00

*Both cash and in-kind partner contributions should be used to calculate the "Partner" amounts

**Indirect costs limited to school district rate - Nonprofits and other non-public school entities should use the rate of the district they are serving

Year 4 Budget Detail

AGENCY:	Iowa Department of Education CTE Grant	Cumulative Budget	
AGENCY ADDRESS:	400 E. 14th Street Des Moines, Iowa 50319		
NUMBER OF SITES:	4		
AWARD AMOUNT	500,000.00	Annual Award for CTE	State Activities

10,000.00	SEA ADMIN 2%	10,000.00	State Evaluation CTE site visits and technical assistance Iowa Afterschool Alliance Technical Assistance and Support
25,000.00	STATE ACTIVITIES 5%	7,500.00	
465,000.00	PROGRAMS 93%	7,500.00	
116,250.00	PER HIGH SCHOOL		

PROGRAM BUDGET

Budget Category	Year 4 2024-2025				Total YR 4
	OELWEIN HS Oelwein CSD	Abraham Lincoln HS Council Bluffs	Thomas Jefferson HS Council Bluffs	East HS Des Moines Boys & Girls Club	TOTAL PROJECT
Program:					
Personnel	15,000.00	63,750.00	63,750.00	83,250	225,750.00
Contracted Services	6,000.00	200.00	200.00		6,400.00
Materials & Supplies	40,000.00	26,900.00	26,900.00	10,000.00	103,800.00
After School Snacks & Meals	10,000.00				10,000.00
Other	6,187.50	500.00	500.00		7,187.50
Subtotal - Program					-
Professional Development (min. 5% per year):					-
Personnel	1,000.00	5,800.00	5,800.00	5,000.00	17,600.00
Contracted Services	13,812.50			1,000.00	14,812.50

Materials & Supplies	1,000.00			1,000.00	2,000.00
					-
Other					-
Subtotal - Professional Development					-
Student Access (max. 8% per year):					-
Transportation Facility safety and accessibility	9,300.00	5,150.00	5,150.00	9,000.00	28,600.00
Other					-
Subtotal - Student Access					-
Local Evaluation (max. 4% per year):					-
Contracted Services	4,650.00	4,650.00	4,650.00	4,000.00	17,950.00
Materials & Supplies					-
Other					-
Subtotal - Evaluation					-
Other Admin Costs (max 8% per year):					-
Other Admin Costs	9,300.00	9,300.00	9,300.00	3,000.00	30,900.00
Indirect Costs, Restricted**					-
Subtotal - Other Admin Costs					-

Totals	116,250.00	116,250.00	116,250.00	116,250.00	465,000.00
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*Both cash and in-kind partner contributions should be used to calculate the "Partner" amounts

**Indirect costs limited to school district rate - Nonprofits and other non-public school entities should use the rate of the district they are serving

Year 5 Budget Detail

AGENCY:	Iowa Department of Education CTE Grant	Cumulative Budget			
AGENCY ADDRESS:	400 E. 14th Street Des Moines, Iowa 50319				
NUMBER OF SITES:	4				
AWARD AMOUNT					
500,000.00	Annual Award for CTE	State Activities			
10,000.00	SEA ADMIN		State Evaluation		
	2%	10,000.00			
25,000.00	STATE ACTIVITIES				
	5%	7,500.00		CTE site visits and technical assistance	
465,000.00	PROGRAMS			Iowa Afterschool Alliance Technical Assistance and Support	
	93%	7,500.00			
116,250.00	PER HIGH SCHOOL				
PROGRAM BUDGET					
Budget Category	Year 5 2025-2026				Total YR 5
	OELWEIN HS	Abraham Lincoln HS	Thomas Jefferson HS Council Bluffs	East HS Des Moines Boys & Girls Club	TOTAL PROJECT

	Oelwein CSD	Council Bluffs			
Program:					
Personnel	15,000.00	63,750.00	63,750.00	83,250	225,750.00
Contracted Services	6,000.00	200.00	200.00		6,400.00
Materials & Supplies	40,000.00	26,900.00	26,900.00	10,000.00	103,800.00
After School Snacks & Meals	10,000.00				10,000.00
Other	6,187.50	500.00	500.00		7,187.50
Subtotal - Program					-
Professional Development (min. 5% per year):					-
Personnel	1,000.00	5,800.00	5,800.00	5,000.00	17,600.00
Contracted Services	13,812.50			1,000.00	14,812.50
Materials & Supplies	1,000.00			1,000.00	2,000.00
Other					-
Subtotal - Professional Development					-
Student Access (max. 8% per year):					-
Transportation Facility safety and accessibility	9,300.00	5,150.00	5,150.00	9,000.00	28,600.00
					-

Other					-
Subtotal - Student Access					-
Local Evaluation (max. 4% per year):					-
Contracted Services	4,650.00	4,650.00	4,650.00	4,000.00	17,950.00
Materials & Supplies					-
Other					-
Subtotal - Evaluation					-
Other Admin Costs (max 8% per year):					-
Other Admin Costs	9,300.00	9,300.00	9,300.00	3,000.00	30,900.00
Indirect Costs, Restricted**					-
Subtotal - Other Admin Costs					-
Totals	116,250.00	116,250.00	116,250.00	116,250.00	465,000.00

*Both cash and in-kind partner contributions should be used to calculate the "Partner" amounts

**Indirect costs limited to school district rate - Nonprofits and other non-public school entities should use the rate of the district they are serving

DISCLOSURE OF LOBBYING ACTIVITIES

Complete this form to disclose lobbying activities pursuant to 31 U.S.C.1352

OMB Number: 4040-0013
Expiration Date: 02/28/2022

1. * Type of Federal Action: <input type="checkbox"/> a. contract <input checked="" type="checkbox"/> b. grant <input type="checkbox"/> c. cooperative agreement <input type="checkbox"/> d. loan <input type="checkbox"/> e. loan guarantee <input type="checkbox"/> f. loan insurance	2. * Status of Federal Action: <input type="checkbox"/> a. bid/offer/application <input checked="" type="checkbox"/> b. initial award <input type="checkbox"/> c. post-award	3. * Report Type: <input checked="" type="checkbox"/> a. initial filing <input type="checkbox"/> b. material change
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4. Name and Address of Reporting Entity:
 Prime SubAwardee

* Name: Iowa Department of Education

* Street 1: [REDACTED] Street 2: [REDACTED]

* City: [REDACTED] State: [REDACTED] Zip: [REDACTED]

Congressional District, if known: [REDACTED]

5. If Reporting Entity in No.4 is Subawardee, Enter Name and Address of Prime:

6. * Federal Department/Agency: United States Department of Education	7. * Federal Program Name/Description: Twenty-First Century Community Learning Centers
	CFDA Number, if applicable: 84.287

8. Federal Action Number, if known: [REDACTED]

9. Award Amount, if known: \$ [REDACTED]

10. a. Name and Address of Lobbying Registrant:

Prefix [REDACTED] * First Name No [REDACTED] Middle Name [REDACTED]

* Last Name [REDACTED] Suffix [REDACTED]

* Street 1 [REDACTED] Street 2 [REDACTED]

* City [REDACTED] State [REDACTED] Zip [REDACTED]

b. Individual Performing Services (including address if different from No. 10a)

Prefix [REDACTED] * First Name No [REDACTED] Middle Name [REDACTED]

* Last Name No [REDACTED] Suffix [REDACTED]

* Street 1 [REDACTED] Street 2 [REDACTED]

* City [REDACTED] State [REDACTED] Zip [REDACTED]

11. Information requested through this form is authorized by title 31 U.S.C. section 1352. This disclosure of lobbying activities is a material representation of fact upon which reliance was placed by the tier above when the transaction was made or entered into. This disclosure is required pursuant to 31 U.S.C. 1352. This information will be reported to the Congress semi-annually and will be available for public inspection. Any person who fails to file the required disclosure shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

* Signature: [REDACTED]

* Name: Prefix [REDACTED] * First Name No [REDACTED] Middle Name [REDACTED]
* Last Name [REDACTED] Suffix [REDACTED]

Title: [REDACTED] Telephone No.: [REDACTED] Date: 09/21/2020

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