2021 Insular Areas & Palau Annual Technical Assistance Meeting Agenda

Our mission is to promote student achievement and preparation for global competitiveness by fostering educational excellence and ensuring equal access.

Virtual (WebEx)
March 9 & 10, 2021
5:00 pm – 7:30 pm (Eastern Time)

Meeting Objectives

- Support the grantees' understanding of effective project planning, implementation, and evaluation.
- Share promising practices on the use of data and evidence as well as resource allocation to enhance the quality and scope of elementary and secondary education programs.
- Support the grantees' understanding of Education Stabilization Fund requirements.

Disclaimer

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AGENDA
DAY 1: Tuesday, March 9, 2021

TIME	TOPIC
5:00pm – 5:10pm	***Welcome & Introductions*** Dr. Tiffany T. Forrester**,** Group Leader, Insular Areas Team (IAT)
5:10pm – 5:15pm	***Opening Remarks*** Dr. Patrick Carr, Director, Rural, Insular, and Native Achievement Programs (RINAP)
5:15pm – 5:25pm	***FY2022 Budget Overview*** Bill Cordes, Office of Budget Service
5:25pm – 6:25pm	***Session 1: Project Planning*** ***Presenters:*** **Dr. Melly E. Wilson,** Director, Region 19 Comprehensive Center, Pacific Resources for Education and Learning (PREL) **April Munroe-Phillips,** Region 3 Comprehensive Center, Educational Testing Service (ETS) By the end of this session, participants will: • Understand the key steps in conducting a Needs Assessment • Learn best practices in Resource Review/Allocation • Understand how to use data and evaluation results to inform project planning • Learn how to set metrics and evaluation criteria during the project planning phase • Have time (during the session) to ask questions and receive feedback
6:25pm – 6:30pm	***Break***
6:30pm – 7:30pm	***Session 2: Project Implementation*** ***Presenters:*** **Faith D. George-Boone,** Region 3 Comprehensive Center, Educational Testing Service (ETS) **Dr. Allison Layland,** Region 18 Comprehensive Center, Academic Development Institute (ADI) **Dr. Emerson Odango,** Director, Region 18 Comprehensive Center, Pacific Resources for Education and Learning (PREL) By the end of this session, participants will: • Learn to develop a timeline management plan • Understand best practices in maintaining "two-way" communication with Project Leads • Learning best practices in project monitoring and support

DAY 2: Wednesday, March 10, 2021

TIME	TOPIC
5:00pm – 5:05pm	***Welcome & Introduce Deputy Assistant Secretary*** Dr. Tiffany T. Forrester, Group Leader, Insular Areas Team (IAT)
5:05pm – 5:15pm	***Opening Remarks*** Ruth Ryder, Deputy Assistant Secretary, Office of Elementary and Secondary Education (OESE)
5:15pm – 5:25pm	***Opening Remarks*** Ian Rosenblum, Delegated the Authority to Perform the Functions and Duties of the Assistant Secretary, Office of Elementary and Secondary Education (OESE)
5:25pm – 6:25pm	***Session 3: Project Evaluation*** ***Presenters:*** **Dr. Mary Lee,** Executive Director, Pacific Policy Research Center **Dr. John H. Lockwood,** Director**,** Region 3 Comprehensive Center, Educational Testing Service (ETS) By the end of this session, participants will: • Understand the purpose and necessity of a project evaluation • Understand the definition and role of outcomes in a project evaluation • In-session Activity: "Evaluation chart: Desired project outcome and quarterly performance targets"
6:25pm – 6:30pm	***Break***
6:30pm – 7:20pm	***Session 4: Education Stabilization Fund Sub-recipient Monitoring*** ***Presenters:*** **Shane Morrisey,** Group Leader, Monitoring and Risk Team, OESE **Dan Behrend**, Management and Program Analyst, Monitoring and Risk Team, OESE By the end of this session, participants will: • Explain the purpose and benefits of subrecipient monitoring • Describe the specific responsibilities of the state education agency (SEA) and Governors' offices in the subrecipient monitoring process • Identify and share effective strategies, methods and tools for subrecipient monitoring
7:20pm – 7:30pm	***Closing Remarks*** Dr. Tiffany T. Forrester, Group Leader, Insular Areas Team