

Returning Federal Funds and Interest

The U.S. Department of Health and Human Services, Payment Management System – Program Support Center (PSC) has recently updated information addressing the return of Federal funds and interest earned from Federal grant drawdowns. Below is summary of this process, followed by information about how to obtain more details and who to contact regarding this notice.

1. The preferred method to return funds or interest is through **Automated Clearing House (ACH) Direct Deposit or FedWire**.
 - a. When returning funds or interest through ACH Direct Deposit or Fedwire, grantees must include the following in their return transaction:
 - PMS Account Number (PAN). NOTE: The PAN is the same series of alpha-numeric characters used for payment request purposes (e.g.: C1234G1). This is important to indicate whom to credit the funding.
 - PMS document number.
 - The reason for the return (e.g. Excess cash, funds not spent, interest, part interest part other, etc.).
 - If sending interest earned, an explanation stating that the refund is for interest payable to the Department of Health and Human Services, and the grant number(s) for which the interest was earned.
 - b. U.S. Department of Education grantees are generally located and operate domestically and return funds domestically. Below is PSC ACH account information for funds returned domestically. For international ACH funds returned, account information is available at: [Returning Funds/Interest](#).
 - **PSC ACH Routing Number is:** 051036706
 - **PSC DFI Accounting Number:** 303000
 - **Bank Name:** Credit Gateway - ACH Receiver
 - **Location:** St. Paul, MN
 - c. Service charges may be incurred from a grantee's financial institution when a FEDWire to return funds is initiated. For FedWire returns, FEDWire account information is as follows:
 - **FedWire Routing Number:** 021030004
 - **Agency Location Code (ALC):** 75010501
 - **Bank Name:** Federal Reserve Bank
 - Treas NYC/Funds Transfer Division
 - **Location:** New York, NY

2. Funds may be returned by check using only the U.S. Postal Service; however, returning funds via check may take 4-6 weeks for processing before a check payment may be applied to the appropriate PMS account.

Returns by check are to be mailed to:

**HHS Program Support Center
PO Box 979132
St. Louis, MO 63197**

A brief statement explaining the nature of the return must be included.

To return interest on a grant not paid through the PMS, make the check payable to the **Department of Health and Human Services**, and include the following with the check:

- An explanation stating that the refund is for interest
- The name of the awarding agency
- The grant number(s) for which the interest was earned
- The return should be made payable to: **Department of Health and Human Services**.

For detailed information about how to return funds and interest, please visit the PSC Returning Funds/Interest page at: [Returning Funds/Interest](#).

Questions about this notice may be directed to the Education Program Contact found in Box 3 of the Grant Award Notification issued by the Department of Education.