

## Handout 1: Guiding Questions

*Guiding questions...*

| ARE   | ARE NOT  |
|---|--|
| Overarching, umbrella questions, that generate other inquiry questions within | A long list of subquestions collapsed into a single, run-on sentence           |
| Open-ended  | Answered with Yes or No  |
| In need of multiple perspectives and/or data sources to answer fully          | Addressed with a singular data source or perspective                           |
| Driving your needs assessment, telling you which data you need to collect     | Disconnected from the core components you want the needs assessment to address |

| Good Examples  | Poor Examples                                   |
|--|---|
| How does the school ensure that systematic, collaborative processes are used to analyze and act upon assessment results? | Are teachers using assessment data?             |
| How does the district/school recruit, train, and retain high-quality, effective staff?                                   | What is the teacher turnover rate?              |
| How do schools create/ensure a welcoming environment, including safety in and around schools?                            | How are school transportation zones determined? |