



MASSACHUSETTS DEPARTMENT OF
ELEMENTARY AND SECONDARY
EDUCATION

SIMS Data Handbook Version 7.1

For use beginning with the October FY17 collection

August 10, 2016

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Introduction: SIMS Data Handbook

The Student Information Management System (SIMS) is a student-level data collection system that allows the Department to collect and analyze accurate and comprehensive information, to meet federal and state reporting requirements, and to inform policy and programmatic decisions. The SIMS has two important components:

- A unique student identifier for all students receiving a publicly funded education in Massachusetts, and
- Transmissions of data from districts to the Department for all students via the security portal.

This document is one of a series of documents that provide information regarding SIMS. The documents should be used together to get a complete picture of the system.

- ✓ SIMS User Guide
- ✓ SIMS Data Handbook
- ✓ SIMS Error List
- ✓ SIMS Frequently Asked Questions

The handbook provides a detailed description of all 52 data elements that are currently submitted in each student record. Each student record that is submitted into the system must contain an appropriate value in each of the 52 elements. Many of these elements are validated against one another so it is very important that each element be reported accurately. You will notice that there are several data elements that have been discontinued and are to be populated with a placeholder of “500” or 0. Check the documentation for each discontinued element to be sure of the accurate value to report. Following the list of the data elements there are ten appendices to assist you in submitting an acceptable and correct code for each data element.

The following information is provided for each data element:

- Name Name of the data element
- Definition A brief definition of the element
- Data Type Alphanumeric or Integer
- Maximum Length The maximum number of characters allowed
- Minimum Length The minimum number of characters allowed
- Acceptable Values A list of the values that can be submitted to the Department. If no values are listed, then any value of the acceptable type and length are permitted.
- Notes Any additional information pertaining to the element
- Dependency Any relationships that exist between this data element and other elements

Complete List of SIMS Data Elements

DOE001 Locally Assigned Student Identifier (LASID)

A code assigned and maintained by the local school district that is unique for each student in the district over time.

DOE002 State Assigned Student Identifier (SASID)

A unique number assigned to an individual by the Massachusetts Department of Elementary and Secondary Education.

DOE003 First Name

A name given to an individual at birth, during a naming ceremony (e.g., baptism), or through legal change.

DOE004 Middle Name

A secondary name given to an individual at birth, during a naming ceremony (e.g., baptism), or through legal change.

DOE005 Last Name

The name borne in common by members of a family.

DOE006 Date of Birth

The month, day, and year on which an individual was born.

DOE007 Date of Birth Format

A code that indicates the format of the value of Data Element DOE006 — Date of Birth.

DOE008 City/Town of Birth

The name of the city (or comparable unit) in which an individual was born.

DOE009 Gender

The gender identity of a student

DOE010 Race/Ethnicity

The general racial category that most clearly reflects the individual's recognition of his or her community or with which the individual most identifies.

DOE011 Reason for Reporting

An indication of the basis on which a district is reporting a student — financial responsibility, enrollment, or both. If the student is not enrolled at the time of reporting, or if the Reason for Enrollment has changed over time, the indication should represent the most recent reason for reporting.

DOE012 Enrollment Status at Time of Data Collection

An indication, as of the specified time of data collection (e.g., October 1), of the enrollment status of each student who has been enrolled or for whom the district paid for education services at any time during the current school year.

DOE013 Reason for Enrollment

An indication of the reason for a student's enrollment in the receiving school district. The indication should represent the reason for the most recent enrollment if the student is not enrolled at the time of reporting, or the current Reason for Enrollment if the reason has changed over time.

DOE014 City/Town of Residence — Student

The three-digit code for the city or town where the student lives at the time of reporting or the student's last known city or town of residence if the reporting district is no longer sending or receiving the student.

DOE015 School Identification Number

Each school in Massachusetts has a four-digit code assigned by DOE. In combination with the four-digit district code, each school in Massachusetts has a unique, eight-digit code number. Each student's record must contain the eight-digit code of the school in which the student is enrolled at the time of reporting or the code for the student's last known school of enrollment if the reporting district is no longer sending or receiving the student. A list of DOE school codes can be found at: <http://www.doe.mass.edu/infoservices/data/sims/schoolcodes.html>

DOE016 Grade Level

Grade in which student is enrolled as of most recent enrollment.

DOE017 Days in Attendance

Cumulative number of days a member student has been present in the district from the beginning of the current school year to the time of reporting (e.g., October 1).

DOE018 Days in Membership

Cumulative number of days a student has been enrolled in the district from the beginning of the current school year to the time of reporting (e.g., October 1).

DOE019 Low-Income Status

An indication of whether the student meets ANY ONE of the following definitions of low income:

1. The student is eligible for free or reduced price lunch; or
2. The student receives Transitional Aid to Needy Families benefits;

DOE020 Title I Participation

An indication of the type of Title I Services being received at the specified time of reporting (e.g., October 1).

DOE021 ELL Students in their First Year in U.S. Schools

A student with limited English proficiency in grades K through 12 who has attended schools in the United States for less than twelve months.

DOE022 Immigrant Status

To meet the federal definition a student must:

1. not have been born in any State*; AND
2. not have completed three full academic years of school in any state.

DOE023 Country of Origin

Country of Origin is the country from which immigrant children have emigrated.

DOE024 First (Native) Language

Native language is the specific language or dialect first learned by an individual or first used by the parent/guardian with a child.

DOE025 English Language Learner

Limited English Proficient Students are defined as children who were:

1. not born in the U.S., whose native tongue is a language other than English and who are incapable of performing ordinary class work in English; or
2. born in the United States of non-English speaking parents and who are incapable of performing ordinary class work in English.

DOE026 English Language Learners Program Status

An indication of the type of English Language Learners Program in which a student is enrolled as of the time of reporting (e.g., October 1).

DOE027 Program Code

he 8-digit code of the program in which the student is enrolled at the time of reporting. If the student is not enrolled in a program the value "00000000" should be entered.

DOE028 Title I School Choice Participation

An indication of a student's enrollment in a school after transferring from a Title I school in the district that is identified for improvement, corrective action, or restructuring under Section 1116 of the No Child Left Behind Act of 2001.

DOE029 Member of Military Family

An indication as to whether this student is eligible for assistance as a member of a military family as defined by the Interstate Compact on Educational Opportunity for Military Children.

DOE030 Non-Instructional Title I Targeted Assistance Services

An indication of the type of targeted non-instructional Title I assistance services that a student receives.

DOE031 Career/Vocational Technical Education (CVTE) — Competency Attainment

A credential issued to a student enrolled in a specific career/vocational technical education program. A recognized private organization and/or a state or federal government department, agency, or board may issue the credential. It may also be a "Chapter 74 Certificate" that is issued by a vocational technical or comprehensive high school to a

student enrolled in a specific career/vocational technical education program, known as a Chapter 74–approved vocational technical education program.

DOE032 Special Education Placement, ages 3–5

An indication of the educational environment of a student with disabilities, ages 3–5, at the specific time of reporting (e.g., October 1).

DOE033 High School Completer Plans

An indication of what a student plans to do after completing high school.

DOE034 Special Education Placement, ages 6–21

An indication of the educational environment of a student with disabilities, ages 6–21, at the specific time of reporting (e.g., October 1).

DOE035 Career/Vocational Technical Education — Type of Program

An indication of the career/vocational technical education program type in which a student is enrolled at the specified time of reporting (e.g., October 1).

DOE036 Special Education — Nature of Primary Disability

The major or overriding disability condition that has been identified by a team of people pursuant to federal and state special education law. The identified disability is known to be causal to an inability to make effective progress in education and requires special education services in order to access the general curriculum or specially designed curriculum.

DOE037 Graduate, Completed Massachusetts Core Curriculum

An indication of whether a student has met the graduation requirements of the Massachusetts Core Curriculum, designed to prepare students for college, work, and citizenship.

DOE038 Special Education — Level of Need

The degree of service that the student receives as determined by the school district upon review of the student’s IEP.

DOE039 504 Plan Status

Districts will report if a student was in a 504 plan at any point during the school year.

DOE040 Special Education - Evaluation Results

An indication of the result of a special education evaluation (initial or re-evaluation) that has been done since the end of the last school year (July 1st).

DOE041 English Learner Student with Limited or Interrupted Formal Education (SLIFE)

An indicator as to whether an ELL student has had interrupted education.

DOE042 Career/Vocational Technical Education — Special Population

An indication of the status (single parent) of a student enrolled in a career/vocational technical education program (Chapter 74–approved vocational technical or non-Chapter 74 career and technical) that meets the definition for single parent. Note that students with disabilities and those with limited English proficiency or those who are economically disadvantaged or in programs that prepare them for careers that would be nontraditional for their gender are captured in other data elements.

DOE043 Career/Vocational Technical Education — Chapter 74–Approved Vocational Technical Education Program Participation

A Chapter 74–approved vocational technical education program is a career/vocational technical education program that meets the approval criteria in Massachusetts General Law Chapter 74 and the Vocational Technical Education Regulations and has been approved by the Department of Elementary and Secondary Education. Participation in these programs is reported by a Department of Elementary and Secondary Education assigned, six-digit Classification of Instructional Program (CIP) code and state title.

DOE044 Career/Vocational Technical Education — Non-Chapter 74 Career and Technical Education Program Participation

A non-Chapter 74 career and technical education program is a career/vocational technical education program that is not a Chapter 74–approved vocational technical education program, but that does meet the new Carl D. Perkins Career and Technical Education Improvement Act of 2006 (Perkins IV) definition of career and technical education. The Perkins IV definition of career and technical education is organized educational activities that

(A) offer a sequence of courses that

- (i) provides individuals with coherent and rigorous content aligned with challenging academic standards and relevant technical knowledge and skills needed to prepare for further education and careers in current or emerging professions;
- (ii) provides technical skill proficiency, an industry-recognized credential, a certificate, or an associate degree; and
- (iii) may include prerequisite courses (other than a remedial course) that meet the requirements of this subparagraph; and

(B) include competency-based applied learning that contributes to the academic knowledge, higher-order reasoning and problem-solving skills, work attitudes, general employability skills, technical skills, and occupation-specific skills, and knowledge of all aspects of an industry including entrepreneurship, of an individual.

Participation in these programs is reported using a four-digit code and state title. In order to implement Perkins IV, the list of programs has been expanded and includes the state titles for programs.

DOE045 DISCONTINUED – Use 0 for all students

DOE046 DISCONTINUED – Use 0 for all students

DOE047 DISCONTINUED – Use 500 for all students

DOE048 DISCONTINUED – Use 500 for all students

DOE049 DISCONTINUED – Use 500 for all students

DOE050 DISCONTINUED – Use 500 for all students

DOE051 DISCONTINUED – Use 500 for all students

DOE052 Unexcused Student Absences

The number of school days a student was recorded with an unexcused absence.

DOE001 Locally Assigned Student Identifier

A code assigned and maintained by the local school district that is unique for each student in the district over time.

Type: Alphanumeric

Length: Minimum 1
Maximum 32

Acceptable Values/Code Description:

Notes:

1. The Locally Assigned Student Identifier (LASID) will be used as directory information in the State Student Registration System to verify and assign State Student Identifiers.
2. The Locally Assigned Student Identifier must be created and maintained by the district to provide a unique identifier for students within the district over time and be submitted with all individual data submitted to the Department of Elementary and Secondary Education.

Dependencies:

SIF Information

Object: StudentPersonal

Element: LocalId

Values: Alphanumeric

DOE002 State Assigned Student Identifier (SASID)

A unique number assigned to an individual by the Massachusetts Department of Elementary and Secondary Education.

Type: Alphanumeric	Length: Minimum 10 Maximum 10
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Acceptable Values/Code Description:

10-digit state-assigned identification number

Notes:

1. In order to track students within and across districts over time and to keep student information secure and confidential at both the state and local levels, two student identifiers will be used — one assigned by the district in which the student is enrolled (LASID) and a State Assigned number (SASID).
2. State Assigned Student Identifiers will be assigned through the State Student Registration System. Districts will need to use the State Assigned Student Identifier and the Locally Assigned Student Identifier on all individual data submitted to the Department of Elementary and Secondary Education.

Dependencies:

SIF Information

Object: StudentPersonal
Element: StateProvinceId
Values: Alphanumeric

DOE003 First Name

A name given to an individual at birth, during a naming ceremony (e.g., baptism), or through legal change.

Type: Alphanumeric

Length: Minimum 1
Maximum 32

Acceptable Values/Code Description:

Student's first name as recorded on a legal document, such as a birth certificate, should be used.

Notes:

1. The first name will be used as directory information in the State Student Directory to verify and assign SASIDs.

Dependencies:

SIF Information

Object: StudentPersonal

Element: Name/FirstName

Values: Alphanumeric

DOE004 Middle Name

A secondary name given to an individual at birth, during a naming ceremony (e.g., baptism), or through legal change.

Type: Alphanumeric

Length: Minimum 1
Maximum 32

Acceptable Values/Code Description:

Student's middle name as recorded on a legal document, such as a birth certificate, should be used. Students with no middle name must be reported with NMN as the middle name.

Notes:

1. The middle name will be used as directory information in the State Student Directory to verify and assign SASIDs.

Dependencies:

SIF Information

Object: StudentPersonal

Element: Name/MiddleName

Values: Alphanumeric

DOE005 Last Name

The name borne in common by members of a family.

Type: Alphanumeric

Length: Minimum 1
Maximum 50

Acceptable Values/Code Description:

Student's last name as recorded on a legal document, such as a birth certificate, should be used.

Notes:

1. The last name will be used as directory information in the State Student Directory to verify and assign SASIDs.

Dependencies:

SIF Information

Object: StudentPersonal

Element: Name/LastName

Values: Alphanumeric

DOE006 Date of Birth

The month, day, and year on which an individual was born.

Type:	Date	Length:	Minimum 10
	mm/dd/yyyy		Maximum 10

Acceptable Values/Code Description:

Student's age as of reporting date must be between 3 and 21 years old.

Notes:

1. Federal and state statutes require reporting enrollment by age for special education and early childhood students and for monitoring the delivery of an appropriate education to all school-age children.
2. Date of Birth will also be used as directory information in the State Student Directory to verify and assign SASIDs.

Dependencies:

SIF Information

Object: StudentPersonal

Element: Demographics/BirthDate

Values: DOB

DOE007 Date of Birth Format

A code that indicates the format of the value of DOE006 — Date of Birth.

Type: Alphanumeric

Length: Minimum 3
Maximum 3

Acceptable Values/Code Description:

D10 mm/dd/yyyy

Notes:

This element should be coded D10 for the required date format mm/dd/yyyy

Dependencies:

SIF Information

Object: Not collected via SIF

Element: Not collected via SIF

Values: Not collected via SIF

DOE008 City/Town of Birth

The name of the city (or comparable unit) in which an individual was born.

Type: Alphanumeric	Length: Minimum 1 Maximum 50
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Acceptable Values/Code Description:

City/Town of Birth as recorded on a legal document, such as a birth certificate, should be used.

Data in this field should include the name of only the city or town of birth (or comparable unit if the student was born in a country other than the US) and should not include the state or country of birth.

The value for this field should not contain any punctuation marks (e.g., St. Louis should be entered as St Louis).

Notes:

1. City/Town of Birth will also be used as directory information in the State Student Directory to verify and assign SASIDs.

Dependencies:

SIF Information

Object: StudentPersonal

Element: Demographics/PlaceOfBirth

Values: City/Town of Birth

DOE009 Gender

The gender identity of a student

Type: Alphanumeric

Length: Minimum 1
Maximum 1

Acceptable Values/Code Description:

F Female — Individual identifies as a girl or a woman

M Male — Individual identifies as boy or a man.

N Non-Binary – Individual does not identify as just female or male.

Notes:

1. Student gender is required for many state and federal reports.

Dependencies:

SIF Information

Object: StudentPersonal

Element: Demographics/Gender

Values: See table above

DOE010 Race/Ethnicity

The general racial and ethnic category that most clearly reflects the individual’s recognition of his or her community or with which the individual most identifies.

Type: Alphanumeric

Length: Minimum 2
Maximum 2

Acceptable Values/Code Description:

Not Hispanic or Latino	Hispanic or Latino	White	Black or African American	Asian	American Indian or Alaska Native	Native Hawaiian or Other Pacific Islander
01	33	x				
02	34		x			
03	35			x		
04	36				x	
05	37					x
06	38	x	x			
07	39	x		x		
08	40	x			x	
09	41	x				x
10	42		x	x		
11	43		x		x	
12	44		x			x
13	45			x	x	
14	46			x		x
15	47				x	x
16	48	x	x	x		
17	49	x	x		x	
18	50	x	x			x
19	51	x		x	x	
20	52	x		x		x
21	53	x			x	x
22	54		x	x		x
23	55		x	x	x	
24	56		x		x	x
25	57			x	x	x
26	58	x	x	x	x	
27	59	x	x		x	x
28	60	x		x	x	x
29	61	x	x	x		x
30	62		x	x	x	x
31	63	x	x	x	x	x

Notes:

1. For more information about race/ethnicity categories, see: http://www.doe.mass.edu/infoservices/data/guides/race_faq.html
2. Student race/ethnicity is used in many state and federal statistical reports.

Dependencies:

SIF Information

Object: StudentPersonal

Element: Demographics/RaceList/Race/OtherCodeList/OtherCode

Values: See table above

DOE011 Reason for Reporting

An indication of the basis on which a district is reporting a student — financial responsibility, enrollment, or receiving services or a combination of these. If the student is not enrolled at the time of reporting, or if the Reason for Enrollment has changed over time, the indication should represent the most recent reason for reporting.

Type: Alphanumeric

Length: Minimum 2
Maximum 2

Acceptable Values/Code Description:

01	District is/has been financially responsible for the student and the student is/has been enrolled or receiving services in the district during the current school year. (RESIDENT AND ENROLLED OR RECEIVING SERVICES)
02	District is/has been financially responsible for the student and the student is/has been enrolled in a private school, collaborative, or out-of-state public school during the current school year. (SENDING TO PRIVATE, COLLABORATIVE OR OUT OF STATE)
03	District is not/has not been financially responsible for the student and the student is/has been enrolled or receiving services in the district during the current school year. (NOT RESIDENT/ENROLLED OR RECEIVING SERVICES)

Notes:

1. An indication of a district's responsibility for a student — reason for reporting — provides data to determine whether the student should be counted for the paying district or the enrolling district for a particular reporting requirement; e.g., a school choice student is counted by the enrolling district if enrollment is being reported and by the fiscally responsible district for reporting Foundation Budget enrollment.

Dependencies:

1. See Appendix I for valid code combinations with DOE012 and DOE013.

SIF Information

Object: StudentSchoolEnrollment

Element: ResidencyStatus/OtherCodeList/OtherCode

Values: See table above

DOE012 Enrollment Status at Time of Data Collection

An indication, as of the specified time of data collection (e.g., October 1), of the enrollment status of the student.

Type: Alphanumeric	Length: Minimum 2 Maximum 2
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Acceptable Values/Code Description:

01	Enrolled
04	Graduate with a Competency Determination
05	Expelled
06	Deceased
09	Reached maximum age, did not graduate or receive a Certificate of Attainment*
10	Certificate of Attainment**
11	Completed grade 12 and district-approved program. (District does not offer a Certificate
20	Transferred — In state public
21	Transferred — In state private
22	Transferred — Out-of-State (public or private)
23	Transferred — Home-school
24	Transferred — Adult diploma program, leading to MA diploma
30	Dropout — Enrolled in a non-diploma granting adult education or HiSET program
31	Dropout — Entered Job Corps
32	Dropout — Entered the military
33	Dropout — Incarcerated, district no longer providing educational services
34	Dropout — Left due to employment
35	Dropout — Confirmed Dropout, plans unknown
36	Dropout — and/or Student status/location unknown
40	Not enrolled but receiving special education services only.
41	Transferred — no longer receiving special education services only.

Notes:

1. Enrollment data are required for the October 1 enrollment count, annual reports on dropouts, plans of high school graduates, attendance and determination of grant allocations.

* Reached maximum age of 21 years old.

** Certificate of Attainment as defined by the Board of Education:

<http://www.doe.mass.edu/boe/news/112602coa.html>

Dependencies:

1. If code = 04 then DOE033 — High School Completer Plans, must be assigned a code other than 500. MASS Core Curriculum cannot=00.
 2. Students reported as “Dropout” (codes 30–36) must be in grades 6–12.
 3. Students reported with a code of 04 must be in grades 11 or 12.
 4. See Appendix I for valid code combinations with DOE011 and DOE013.
-

SIF Information

Object: StudentSchoolEnrollment

Element: ExitType/OtherCodeList/OtherCode

Values: See table above

DOE013 Reason for Enrollment

An indication of the reason for a student's enrollment in the receiving school district. The indication should represent the reason for the most recent enrollment if the student is not enrolled at the time of reporting, or the current Reason for Enrollment if the reason has changed over time.

Type:	Alphanumeric	Length:	Minimum 2 Maximum 2
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Acceptable Values/Code Description:

01	Resident/ Member
02	School Choice (DOE – School Choice Program)
03	Charter School
04	METCO
05	Tuitioned in — Chapter 74
06	Tuitioned — Out of State
07	Tuitioned out — Private school or Collaborative Program
08	Tuitioned in — Paid by parent/guardian
09	Tuitioned in — Waived by local agreement
10	Tuitioned in — Agreement with another in-state district
11	Foreign Exchange student

Notes:

1. Tuition status data is required to compute financial allocations to school districts.
2. The Reason for Enrollment should represent the most recent enrollment status, if the student is not enrolled at the time of reporting. If the reason for a student's enrollment in the receiving district has changed over time, the current reason for enrollment should be reported.

Dependencies:

1. See Appendix I for valid code combinations with DOE011 and DOE012.

SIF Information

Object: StudentSchoolEnrollment

Element: Extended: "ReasonForEnrollment"

Values: See table above

DOE014 City/Town of Residence — Student

The three-digit code for the city or town where the student lives at the time of reporting or the student's last known city or town of residence if the reporting district is no longer sending or receiving the student.

Type:	Alphanumeric	Length:	Minimum 3 Maximum 3
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Acceptable Values/Code Description:

See Appendix A for a list of codes between 001 and 352 for municipalities in Massachusetts. Students that live outside of Massachusetts and attend school in your district should be coded as 888.

Notes:

1. Data used for foundation enrollment calculations.

Dependencies:

SIF Information

Object: StudentPersonal

Element: Extended: "CityofResidence"

Values: MA Town code from SIMS Appendix A

DOE015 School Identification Number

Each school in Massachusetts has a four-digit code assigned by the DOE. In combination with the four-digit district code, each school in Massachusetts has a unique, eight-digit code number. Each student's record must contain the eight-digit code of the school in which the student is enrolled at the time of reporting or the code for the student's last known school of enrollment if the reporting district is no longer sending or receiving the student.

Type: Alphanumeric	Length: Minimum 8 Maximum 8
---------------------------	---------------------------------------

Acceptable Values/Code Description:

Only school codes currently reported as being open in Directory Administration will be accepted. For a list of school codes, please go to <http://www.doe.mass.edu/infoservices/data/sims/schoolcodes.html>.

Notes:

1. Enrollment by school is needed for fund allocation, monitoring, reports, and analyses.
2. Please use school code 09200300 for DYS and school code 09200500 for Incarcerated.
3. For students who are "receiving special education related services only" and are enrolled in a private pre-school or nursery school in which the parents are paying tuition, please use school code 00000001.
4. For students who are "receiving special education related services only" and are being home-schooled, please use school code 00000002.

Dependencies:

SIF Information

Object: StudentSchoolEnrollment

Element: Extended: "AttendingSchool" or "SchoolInfo/StateProvinceId" (depending on situation)

Values: <http://www.doe.mass.edu/infoservices/data/sims/schoolcodes.html>.

DOE016 Grade Level

Grade in which student is enrolled as of the most recent enrollment

Type: Alphanumeric

Length: Minimum 2
Maximum 2

Acceptable Values/Code Description:

01	Grade 1
02	Grade 2
03	Grade 3
04	Grade 4
05	Grade 5
06	Grade 6
07	Grade 7
08	Grade 8
09	Grade 9
10	Grade 10
11	Grade 11
12	Grade 12
PK	Pre-Kindergarten
KP	Part-time Kindergarten
KF	Full-time Kindergarten
KT	Kindergarten Tuitioned
SP	Special Education beyond Grade 12

Notes:

1. Enrollment-by-grade data is used for statistical purposes, including making school enrollment projections and completing federal and state reports.
2. PK — Pre-Kindergarten — child must be at least three years old and not enrolled in KP, KT, or KF
3. KF — Full-time Kindergarten — child attends school or school related activities for at least 25 hours per week, and does not pay tuition
4. KP — Part-time Kindergarten — child attends school or school related activities for less than 25 hours per week
5. KT — Full-time kindergarten, tuitioned — child attends school or school related activities for at least 25 hours per week, and pays tuition
6. SP — Beyond grade 12 special education student

Dependencies:

SIF Information

Object: StudentSchoolEnrollment

Element: GradeLevel/Code; GradeLevel/OtherCodeList/OtherCode

Values: See table above – Refer to MA SIF profile for Kindergarten and SP

DOE017 Days in Attendance

Cumulative number of days a member student has been present in the district from the beginning of the current school year to the time of reporting (e.g., October 1).

Type: Integer

Length: Minimum 1
Maximum 3

Acceptable Values/Code Description:

0 – 261 Number of days

Notes:

1. Attendance is defined as follows: A student must be at school, or at a school related activity (e.g., field trip) for at least half of the school day to be counted as present.
2. Attendance data are used to fulfill requirements of No Child Left Behind, to prepare annual attendance reports for AYP purposes, and for end-of-year fiscal reporting.
3. Attendance should be reported as the cumulative number of days the student was present in your district and SHOULD NOT reflect their attendance in each individual school while in your district.
4. Do not count any days of excused or unexcused absences as days in attendance.
5. 555 — Used for summer exits only (summer graduates, dropouts, transfers, etc.).

Dependencies:

1. Days in attendance cannot be greater than days in membership (DOE018).
2. The sum of days in attendance plus days truant (DOE052) cannot be greater than days in membership (DOE018).

SIF Information

Object: StudentAttendanceSummary

Element: DaysAttended

Values: 0-261

DOE018 Days in Membership

Cumulative number of days a student has been enrolled in the district from the beginning of the current school year to the time of reporting (e.g., October 1).

Type: Integer

Length: Minimum 1
Maximum 3

Acceptable Values/Code Description:

1 – 261 Number of days

Notes:

1. Membership is defined as follows: Pupil is a member of a school district from the date of entry and including the date of withdrawal without regard to presence or absence. Membership ends when it becomes known that a pupil has withdrawn, not to remain at home temporarily on account of illness, but with the intention of not returning during the school year (to enter another school district, go to work, live in another town, was expelled, etc.).
2. Membership data are used to fulfill requirements of No Child Left Behind, to prepare annual attendance reports for AYP purposes, and for end-of-year fiscal reporting.
3. Membership should be reported as the cumulative number of days the student was enrolled in your district and SHOULD NOT reflect their enrollment in each individual school while in your district.
4. Changed Note #5: 555 — Used for summer exits only (summer graduates, dropouts, transfers, etc.).

Dependencies:

1. Days in membership cannot be less than days in attendance (DOE017).

SIF Information

Object: StudentAttendanceSummary

Element: DaysInMembership

Values: 1-261

DOE019 Low-Income Status

An indication of whether the student meets ANY ONE of the following definitions of low-income:

- The student is eligible for free or reduced price lunch, or
- The student receives Transitional Aid to Needy Families benefits, or
- The student is eligible for food stamps.

Type: Alphanumeric

Length: Minimum 2
Maximum 2

Acceptable Values/Code Description:

00	Student is not eligible for free or reduced price lunch
01	Student is eligible for free lunch
02	Student is eligible for reduced price lunch

Notes:

This element is no longer used by ESE for reporting or statistical analysis. Districts still need to report an acceptable value (cannot report null) in DOE019, but ESE will not be using this data. Districts can choose to report a student's free or reduced lunch status, or they can report the default value 00 for all students.

The new metric used by ESE for data and reporting is Economically Disadvantaged. For more information on this new metric: <http://www.doe.mass.edu/info/services/data/ed.html>

SIF Information

Object: StudentPersonal

Element: Extended: "LowIncomeStatus"

Values: See table above

DOE020 Title I Participation

An indication of the type of Title I Services at the specified time of reporting (e.g., October 1).

Type: Alphanumeric

Length: Minimum 2 Maximum 2

Acceptable Values/Code Description:

0	Not Title I	14	Targeted/science & social studies
1	School-wide	15	Targeted/science & vocational career
2	Targeted/reading	16	Targeted/social studies & vocational career
3	Targeted/math	17	Targeted/reading, math & science
4	Targeted/reading & math	18	Targeted/reading, math & social studies
5	Targeted/science	19	Targeted/reading, math & vocational career
6	Targeted/social studies	20	Targeted/reading, science & social studies
7	Targeted/vocational career	21	Targeted/reading, science & vocational career
8	Targeted/reading & science	22	Targeted/reading, math, science & social studies
9	Targeted/reading & social studies	23	Targeted/reading, math science & vocational career
10	Targeted/reading & vocational career	24	Targeted/math, science & social studies
11	Targeted/math & science	25	Targeted/math, science & vocational career
12	Targeted/math & social studies	26	Targeted/science, social studies & vocational career
13	Targeted/math & vocational career	27	Other

Notes:

1. Enrollment data are used for Title I programs and is required for annual federal reporting.
2. For October reporting, districts may count students for whom they are planning to provide services, but the program has not yet begun, as participating in Title I. March and EOY reporting periods should only include students who are participating in Title I services at the time of reporting.

Dependencies:

Data will be checked against the Department's School Title I status.

SIF Information

Object: StudentPersonal

Element: Extended: "TitleIParticipation"

Values: See table above

Note: If the StudentPersonal/Homeless flag is set to "Yes" then that student may be reported as receiving targeted assistance in a non-Title I school.

DOE021 ELL Students in their First Year in U.S. Schools

An ELL student in grades K through 12 who has attended schools in the United States for less than twelve months.

Type: Alphanumeric	Length: Minimum 2 Maximum 2
---------------------------	---------------------------------------

Acceptable Values/Code Description:

00	Does not apply
01	ELL student in first year of U.S. schooling
02	ELL student not in first year of U.S. schooling

Notes:

Changes to the Title I regulations require states and local school districts to identify ELL students that have recently arrived to the United States and are in their first year of U.S. schooling. Below is the relevant text from the federal regulations for 34 CFR Part 200 (Title I) regarding the revised definition of ELL students in their first year enrolled in U.S. schools.

(C) The State and its LEA must report on State and district report cards under section 1111(h) of the Act the number of recently arrived limited English proficient (ELL) students who are not assessed on the State's reading/language arts assessment.

(iv) A recently arrived limited English proficient (ELL) student is a student with limited English proficiency who has attended schools in the United States for less than twelve months. The phrase "schools in the United States" includes only schools in the 50 States and the District of Columbia.

Coding of students in Kindergarten through Grade 12:

All ELL students enrolled in their first year of Kindergarten through Grade 12 in the U.S., regardless of country of birth, should be coded with 01. All ELL students, regardless of country of birth, who are repeating Kindergarten through Grade 12 or who have been in U.S. schools for more than 12 months should be coded with 02.

Coding of students in PK or SP grade levels:

All students in grade levels PK or SP should be coded with 00.

SIF Information

Object: StudentPersonal

Element: Extended: "LEPStudentsInTheirFirstYearInUSSchools"

Values: See table above

DOE022 Immigrant Status

Immigrant status is an indication of whether a student is considered to be an immigrant student under the federal definition. The Massachusetts ESE now receives federal funding based on the immigrant student population enrolled in Massachusetts's public schools. To meet the federal definition, a student must:

1. be between the ages of 3 and 21
2. not have been born in any state; AND
3. not have been attending one or more schools in any one or more States for more than three full academic years

Type: Alphanumeric

Length: Minimum 2
Maximum 2

Acceptable Values/Code Description:

00	Student is not an immigrant student under the federal definition.
01	Student is an immigrant student under the federal definition.

Notes:

1. Foreign Exchange students are not considered eligible for the Emergency Immigrant Education Program.
2. State means "any of the 50 states, the Commonwealth of Puerto Rico, the District of Columbia, Guam, American Samoa, the Virgin Islands, the Northern Mariana Islands, or the Trust territory of the Pacific Islands."
3. Students born to US military personnel abroad may be considered "immigrant" for purposes of this grant if they meet the other criteria for "immigrant."
4. English proficiency is not a determining factor in qualifying for "immigrant" status. Students who qualify as "immigrant" for the purposes of this grant may or may not be proficient in English.
5. Report the last known immigrant status for students who are not enrolled in the district at the time of reporting.

Dependencies:

1. If a student is eligible, the country of origin (DOE23) must be provided.

SIF Information

Object: StudentPersonal
Element: Immigrant
Values: Yes or No

DOE023 Country of Origin

Country of Origin is the country from which immigrant children have emigrated.

Type: Alphanumeric

Length: Minimum 2
Maximum 3

Acceptable Values/Code Description:

Country codes are provided in Appendix B.

500 Not an immigrant student

Notes:

1. The DOE must determine the number of immigrant students enrolled in public schools and in nonpublic elementary and secondary schools within the district served by an LEA in order to determine district eligibility to receive federal funds designated for immigrant students. For the purposes of determining eligibility for immigrant funds, "State" is defined as the 50 States, the District of Columbia, and the Commonwealth of Puerto Rico.
Country of Origin must be provided.
2. Country code equals 500 if:
 - a. Student was born in the United States
 - b. Student was born to Embassy personnel who are citizens of the United States
 - c. Student was born to parents, who are United States citizens, while traveling abroad
 - e. Student is a foreign exchange student
 - f. Student has completed over three full academic years of school in U.S.

Dependencies:

1. A specific country of origin is required for all students who are eligible for the Immigrant Status (DOE022) in order to identify the country from which the student has emigrated. For students who were born in the United States or who are otherwise not eligible for this program, a specific country of origin is not required. The code 500 should be reported for these students.
-

SIF Information

Object: StudentPersonal

Element: Extended: "CountryOfOrigin"

Values: Alphanumeric country codes are located in Appendix B

DOE024 First (Native) Language

Native language is the specific language or dialect first learned by an individual or first used by the parent/guardian with a child.

Type: Alphanumeric	Length: Minimum 3 Maximum 3
---------------------------	---------------------------------------

Acceptable Values/Code Description:

First Language codes are provided in Appendix C.

Notes:

1. First (native) language is collected for purposes of federal and state reporting, educational equity monitoring, and statistical purposes.

Dependencies:

If DOE024=267, then DOE025 (ELL) has to = 00.

SIF Information

Object: StudentPersonal

Element: Demographics/LanguageList/Language/Code

Values: See in Codesets in the MA SIF Profile

DOE025 English Language Learner

English Language Learners are defined as children who:

1. have indicated a language other than English on the Home Language Survey; AND
2. who are less than proficient on an English language proficiency assessment; AND
3. who are unable to perform ordinary classroom work in English

Type: Alphanumeric

Length: Minimum 2
Maximum 2

Acceptable Values/Code Description:

00	Student is not an English Language Learner, as defined above
01	Student is an English Language Learner, as defined above

Notes:

1. Chapter 71A of the Massachusetts General Laws requires that school districts ascertain the number of limited English proficient students enrolled in the district. The data are required for state and federal reporting and educational equity monitoring.
2. Districts should report the last known ELL status for students who are not currently enrolled.

Dependencies:

1. If DOE025 = 01 then DOE024 (First Language) cannot = 267 (English).

Coding of Foreign Exchange Students who are ELL:

- Will be coded as ELL and provided English Language development services if that is appropriate
- Will not be exempt from ACCESS if they are ELL
- Will not be exempt from MCAS/PARCC (unless for first year in MA)

SIF Information

Object: StudentPersonal

Element: Demographics/EnglishProficiency/Code

Values:

1633	Native English speaker (00)
1634	Fluent English speaker (00)
1635	Non-English speaking (01)
1636	Redesignated as fluent English proficient (00) Limited English proficient/English language learner
2349	(01)

DOE026 English Language Education Program Status

An indication of the type of English Language Education Program in which a student is enrolled as of the time of reporting (e.g., October 1).

Type: Alphanumeric **Length:** Minimum 2
Maximum 2

Acceptable Values/Code Description:

00	Not enrolled in an English language education program.
01	Sheltered English immersion — A full day of sheltered grade-level content instruction and English as a Second Language (ESL) instruction. Sheltered content instruction is content instruction that is modified such that an ELL student may comprehend it and participate in the class at his or her level of English proficiency. All instruction and materials are in English.
02	Two-way bilingual — A bilingual program in which students develop language proficiency in two languages by receiving instruction in English and another language.
03	Other bilingual education (for waived students only) — An instructional program, including transitional bilingual education, in which the native language of the ELL student is used to deliver some subject matter instruction. These programs must also provide for English as a Second Language (ESL) instruction.
04	ELL student whose parent/guardian has consented to opt out of all ELE programs offered in the district.

Notes:

1. For further information, please view the questions and answers regarding Chapter 71A: English Language Education in Public Schools located here:
http://www.doe.mass.edu/ell/sei/identify_lep.html
2. Report data as of the specified time of reporting (e.g., October 1).

Dependencies:

If DOE026=01, 03, or 04, then DOE025 (English Language Learner) has to = 01.

SIF Information

Object: StudentPersonal

Element: Extended: "ELLProgramStatus"

Values: See table above

DOE027 Program Code

The 8-digit code of the Alternative, Innovation or Charter Location program in which the student is enrolled at the time of reporting. If the student is not enrolled in a program the value "00000000" should be entered.

Type: Alphanumeric	Length: Minimum 8 Maximum 8
---------------------------	---------------------------------------

Acceptable Values/Code Description:

Only program codes listed in Directory Administration will be accepted. For a list of program codes, please go to <http://www.doe.mass.edu/infoservices/data/sims/schoolcodes.html>.

Notes:

Dependencies:

SIF Information

Object: StudentPersonal

Element: Extended: "AlternativeEducationProgram"

Values: <http://www.doe.mass.edu/infoservices/data/sims/schoolcodes.html>

DOE028 Title I School Choice Participation

An indication of a student's enrollment in a school after transferring from a Title I school in the district that is identified for improvement, corrective action, or restructuring under Section 1116 of the No Child Left Behind Act of 2001.

Type: Alphanumeric	Length: Minimum 2 Maximum 2
---------------------------	---------------------------------------

Acceptable Values/Code Description:

00	Does not apply
01	Student has transferred from a Title I school in the district that is identified for improvement, corrective action, or restructuring under the NCLB/Title I School Choice provisions.

Notes:

Currently all Title I School Choice information is collected in the Title I P&A Report (customized paper collection). Certain Title I School Choice data will now be reported in DOE028.

This data element should *not* be used to report data for students transferring under the provisions of the Massachusetts inter-district school choice law (M.G.L. Chapter 76, Section 12B).

Dependencies:

SIF Information

Object: StudentPersonal

Element: Extended: "Title1"

Values: See table above

DOE029 Member of Military Family

An indication as to whether this student is eligible for assistance as a member of a military family as defined by the Interstate Compact on Educational Opportunity for Military Children.

Type: Alphanumeric**Length:** Minimum 2
Maximum 2

Acceptable Values/Code Description:

00	No
01	Yes

Notes:

What Children Are Eligible for Assistance Under the Compact?
Children of

- Active duty members of the uniformed services, National Guard and Reserve on active duty orders
- Members or veterans who are medically discharged or retired for (1) year
- Members who die on active duty

What Children Are Not Eligible for Assistance Under the Compact?
Children of

- Inactive members of the National Guard and Reserves
- Members now retired not covered above
- Veterans not covered above
- Dept of Defense personnel, federal agency civilians and contract employees not defined as active duty¹

Dependencies:

SIF Information**Object:** StudentPersonal**Element:** Extended: "MemberofMilitaryFamily"**Values:** Yes or No

¹ http://mic3.net/pages/FAQ/faq_indexnew.aspx

DOE030 Non-Instructional Title I Targeted Assistance Services

An indication of the type of targeted non-instructional Title I assistance services that a student receives.

Type: Alphanumeric

Length: Minimum 2
Maximum 2

Acceptable Values/Code Description:

00	Not Receiving Non-Instructional Title I Targeted Assistance Services
01	Guidance/Advocacy
02	Guidance/Advocacy & Health/Dental/Eye Care
03	Guidance/Advocacy & Health/Dental/Eye Care & Other Non-Instructional
04	Guidance/Advocacy & Other Non-Instructional
05	Health/Dental/Eye Care
06	Health/Dental/Eye Care & Other Non-Instructional
07	Other Non-Instructional

Notes:

1. Enrollment data are used for Title I programs and is required for annual federal reporting.
2. For October reporting, districts may count students for whom they are planning to provide services, but the program has not begun yet, as participating in Title I. March and EOY reporting periods should only include students who are participating in Title I services at the time of reporting.

Dependencies:

Data will be checked against the Department's School Title I status listed on the School and District Profile page: <http://www.profiles.doe.mass.edu>.

SIF Information

Object: StudentSchoolEnrollment

Element: Extended: "MATitleINonInstructional"

Values: See table above

DOE031 Career/Vocational Technical Education (CVTE) — Competency Attainment

A credential issued to a student enrolled in a specific career/vocational technical education program. A recognized private organization and/or a state or federal government department, agency, or board may issue the credential. It may also be a “Chapter 74 Certificate” that is issued by a vocational technical or comprehensive high school to a student enrolled in a specific career/vocational technical education program, known as a Chapter 74–approved vocational technical education program.

Type: Alphanumeric

Length: Minimum 2
Maximum 3

Acceptable Values/Code Description:

01	Chapter 74 Certificate
02	Chapter 74 Certificate and Private Organization–Issued Credential
03	Chapter 74 Certificate and State/Federal–Issued Credential
04	Chapter 74 Certificate and Private Organization–Issued Credential and State/Federal–Issued Credential
05	Private Organization–Issued Credential
06	Private Organization–Issued Credential and State/Federal–Issued Credential
07	State/Federal–Issued Credential
11	Completed Non-Chapter 74 Program
12	Completed Non-Chapter 74 Program and Private Org Issued Credential
13	Completed Non-Chapter 74 Program and State/Federal Issued Credential
14	Completed Non-Chapter 74 Program and Private Org Issued Credential and State/Federal Issued Credential
500	Does not apply

Notes:

1. The Carl D. Perkins Career and Technical Education Improvement Act of 2006 (Perkins IV) and the Massachusetts Vocational Technical Education Regulations require that the Department of Elementary and Secondary Education collect student level data on competency attainment. This data is required for both Chapter 74–approved vocational technical education programs and non-Chapter 74 career and technical education programs.
2. **Chapter 74 Certificate** — A credential that is issued by a vocational technical or comprehensive high school to students in Chapter 74–approved vocational technical education programs who have met local requirements for demonstrating a level of competency.
3. **Private Organization–Issued Credential** — A credential from a recognized private organization that verifies that a student enrolled in a Chapter 74–approved vocational technical education program or a non-Chapter 74 career and technical education program has attained a level of achievement based on industry standards.
4. **State/Federal Government–Issued Credential** — A credential from a state or federal government agency, department or board that verifies that a student enrolled in a Chapter 74–approved vocational technical education program or a non-Chapter 74 career and technical education program has attained a level of competency based on state or federal government standards.
3. Please see Appendix D for a list of credentials.

Dependencies:

1. If a student is reported with a competency attainment in a previous period, you need to continue to report that competency attainment or, of applicable, a different competency attainment for the current period.

SIF Information

Object: StudentPersonal

Element: Extended: "VocTechEdAttainment"

Values: See table above

DOE032 Special Education Placement, ages 3–5

An indication of the educational environment of a student with disabilities, ages 3–5, at the specific time of reporting (e.g., October 1).

Type: Alphanumeric **Length:** Minimum 2
Maximum 2

Acceptable Values/Code Description:

00	Not a Special Education Student, age 3–5
01	Not currently a Special Education student age 3–5 but was previously a Special Education student during the current school year
05	3–5 year olds, General Education students serving as role models in Pre-K classes
30	10 or more hrs/wk in the early childhood program and IEP services provided in inclusive setting 50% of time or less
31	10 or more hrs/wk in early childhood program and IEP services provided in inclusive setting majority of the time (greater than 50%)
32	Less than 10 hrs/wk in the early childhood program and IEP services provided in inclusive setting 50% of time or less
34	Less than 10 hrs/wk in the early childhood program and IEP services provided in inclusive setting majority of the time (greater than 50%)
36	Substantially Separate Class
38	Public Separate School
42	Private Separate Day
44	Residential Facility
45	Public Residential Institutional Facilities
46	Home-based Services
48	Service provider location (private clinicians' offices, clinician's office in school building, hospital facilities)

Notes:

1. Federal Child Count, Part B of the Individuals with Disabilities Education Act implementation of Free Appropriate Public Education (FAPE) requirements.
2. Report data as of the specified time of reporting (e.g., October 1).
3. Please see Appendix E for determining special education placement for 3–5-year olds.

Dependencies:

If a student was reported as special education (DOE032=30-48) or previously special education (DOE032=01) in a prior SIMS submission, in the school year the student must continue to be reported as special education or previously special education.

SIF Information (DOE032)

Object: StudentSpecialEducationSummary

Element:

StudentParticipationList/StudentParticipationData/ProgramType/OtherCodeList/OtherCode

Values: See table above

DOE033 High School Completer Plans

An indication of what a student plans to do after completing high school.

Type: Alphanumeric

Length: Minimum 2
Maximum 3

Acceptable Values/Code Description:

01	Four-Year Public College
02	Two-Year Public College
03	Four-Year Private College
04	Two-Year Private College
05	Other Post Secondary (Trade School)
06	Work
07	Military
08	Other (e.g., travel, family)
09	Plans Unknown
500	Post-Graduate Plans does not apply to this student at this time

Notes:

1. Information on post-graduation plans is collected for statistical purposes, for educational equity monitoring and for annual reporting.
2. All PK – Grade 10 students must be reported as “500.”
3. All Grade 11 and 12 students must be reported as “500” until they graduate, receive a certificate of attainment, or complete grade 12.

Dependencies:

If DOE012 = 04, then DOE033 cannot = 500 and DOE037 cannot=00. If DOE033 does not = 500, then DOE12 must = 04, 10, or 11.

SIF Information

Object: StudentPersonal

Element: Extended: "HighSchoolCompleterPlans"

Values: See table above

DOE034 Special Education Placement, ages 6–21

An indication of the educational environment of a student with disabilities, ages 6–21, at the specific time of reporting (e.g., October 1).

Type: Alphanumeric	Length: Minimum 2 Maximum 2
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Acceptable Values/Code Description:

00	Not a Special Education Student, age 6–21
01	Not currently a Special Education student age 6–21, but was previously a Special Education student during the current school year
10	Full Inclusion — special education services outside the general education classroom less than 21% of the time
20	Partial Inclusion — special education services outside the general education classroom 21% to 60% of the time
40	Substantially Separate Classroom — special education services outside the general education classroom more than 60% of the time
41	Public Separate Day School
50	Private Separate Day School
60	Residential School
70	Homebound/Hospital
90	Public Residential Institutional Facilities (0370XXXX schools)

Notes:

1. Federal Child Count, Part B of the Individuals with Disabilities Education Act Implementation of FAPE requirements.
2. Report data as of the specified time of reporting (e.g., October 1).

Dependencies:

SIF Information

Object: StudentSpecialEducationSummary

Element:

StudentParticipationList/StudentParticipationData/ProgramType/OtherCodeList/OtherCode

Values: See table above

DOE035 Career/Vocational Technical Education — Type of Program

An indication of the career/vocational technical education program type in which a student is enrolled at the specified time of reporting (e.g., October 1).

Type:	Alphanumeric	Length:	Minimum 2 Maximum 2
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Acceptable Values/Code Description:

00	Not enrolled in a career/vocational technical education program
02	Chapter 74–approved vocational technical education program secondary cooperative education
04	Chapter 74–approved vocational technical education program secondary regular
14	Non-Chapter 74 career and technical education program — secondary regular

Notes:

1. The new Carl D. Perkins Career and Technical Education Improvement Act of 2006 (Perkins IV) and the Massachusetts Vocational Technical Education Regulations require information on students enrolled in career/vocational technical education programs for accountability and funding purposes. In order to be considered for Perkins funding, career /vocational technical education program enrollments must be reported. In addition, state aid is calculated based on students enrolled in Chapter 74-approved vocational technical education programs on October 1.
2. Report data as of the specified time of reporting (e.g., October 1).
3. The definition for a Chapter 74–approved vocational technical education program is contained in DOE043.
4. The definition for a non-Chapter 74 career and technical education program is contained in DOE044.

SIF Information

Object: StudentPersonal

Element: Extended: "VocTechEdProgramType"

Values: See table above

DOE036 Special Education — Nature of Primary Disability

The major overriding disability condition that has been identified by a Team of people pursuant to federal and state special education law. The identified disability is known to be causal to an inability to make effective progress in education and requires special education services in order to access the general curriculum or specially designed curriculum.

Type: Alphanumeric

Length: Minimum 2
Maximum 3

Acceptable Values/Code Description:

01	Intellectual
02	Sensory/Hard of Hearing or Deaf
03	Communication
04	Sensory/Vision Impairment or Blind
05	Emotional
06	Physical
07	Health
08	Specific Learning Disabilities
09	Sensory/Deafblind
10	Multiple Disabilities
11	Autism
12	Neurological
13	Developmental Delay (ages 3–9 only)
500	Does not apply to student

Notes:

1. Data element used for Federal Child Count, Part B of the Individuals with Disabilities Education Act Implementation of FAPE requirements, statistical use, and informing policy making.

Dependencies:

SIF Information

Object: StudentSpecialEducationSummary

Element: PrimaryDisabilityCode

Values: See Codesets in MA SIF Profile

DOE037 Graduate, Completed Massachusetts Core Curriculum

An indication of whether a student has met the graduation requirements of the Massachusetts Core Curriculum, designed to prepare students for college, work, and citizenship.

Type: Alphanumeric**Length:** Minimum 2
Maximum 2

Acceptable Values/Code Description:

00	Student is not a graduate
01	Student graduated and successfully completed the Massachusetts Core Curriculum
02	Student graduated and did not successfully complete the Massachusetts Core Curriculum

Notes:

See Appendix J for the list of the Massachusetts Recommended Core Curriculum.

Dependencies:

If DOE012=04, then DOE033 cannot = 500 and DOE037 cannot = 00.

SIF Information**Object:** StudentPersonal**Element:** Extended: "Graduate"**Values:** See table above

DOE038 Special Education — Level of Need

The amount and type of service that a student receives inside and outside of the general education environment as determined by the school district upon review of the student’s IEP.

Type: Alphanumeric

Length: Minimum 2
Maximum 3

Acceptable Values/Code Description:

01	Low — Less than 2 hours of services per week
02	Low — 2 hours or more services per week
03	Moderate
04	High
500	Does not apply to student

Notes:

1. Information on level of need is used for statistical purposes and to inform policy decisions.

Dependencies:

SIF Information

Object: StudentSpecialEducationSummary

Element: Extended: “SpEdLevelofNeed”

Values: See table above

DOE039 504 Plan Status

An indication of whether or not a student was in a 504 plan at any point during the school year.

Type: Alphanumeric

Length: Minimum 2
Maximum 2

Acceptable Values/Code Description:

00	The student was not in a 504 plan during the school year.
01	The student was in a 504 plan during the school year.

Notes:

Dependencies:

1. If a student is reported as being in a 504 plan in October, then the student must be reported as 504 in March. If a student is reported as being in a 504 plan in March, the student must be reported as being in a 504 plan in the EOY collection.

SIF Information

Object: StudentPersonal

Element: Section504

Values: Yes or No

DOE041 English Learner Student with Limited or Interrupted Formal Education (SLIFE)

A student should be identified as SLIFE if **all** of the following criteria are met:

1. The student is an English language learner as defined in G.L. c. 71A, §2(d).
2. Is aged 8 to 21 years
3. Entered a United States school after grade 2.
or
Exited the United States for six months or more.
4. Prior exposure to formal schooling is characterized by
 - a. no formal schooling,
or
 - b. interruptions in formal schooling, defined as at least two or fewer years of schooling than their typical peers,
or
 - c. consistent, but limited formal schooling.
5. Functions two or more years below expected grade level in native language literacy relative to typical peers.
6. Functions two or more years below expected grade level in numeracy relative to typical peers.

Type: Alphanumeric

Length: Minimum 2
Maximum 2

Acceptable Values/Code Description:

00	The student is not SLIFE.
01	The student is SLIFE.

Notes:

Dependencies:

1. If DOE041 is 01, DOE025 must be 01

SIF Information

Object: StudentPersonal

Element: Extended: "SLIFE"

Values: Yes or No

DOE042 Career/Vocational Technical Education — Special Populations

An indication of the status (single parent) of a student enrolled in a career/vocational technical education program (Chapter 74–approved vocational technical or non-Chapter 74 career and technical) that meets the definition for single parent. Note that students with disabilities and those with limited English proficiency or those who are economically disadvantaged or in programs that prepare them for careers that would be nontraditional for their gender are captured in other data elements.

Type: Alphanumeric

Length: Minimum 2
Maximum 3

Acceptable Values/Code Description:

02	Single Parent
500	Does not apply to student

Notes:

1. The new Carl D. Perkins Career and Technical Education Improvement Act of 2006 (Perkins IV) and the Massachusetts Vocational Technical Education Regulations require information on students enrolled in career/vocational technical education programs for accountability and funding purposes. **In order to be considered for Perkins IV funding, career /vocational technical education program enrollments must be reported. In addition, state aid is calculated based on students enrolled in Chapter 74–approved vocational technical education programs on October 1.**
2. **Single Parent** — a student who (a) is unmarried or legally separated from a spouse and (b) has a minor child or children for which the parent has either custody or joint custody.

Dependencies:

2. If DOE42 = 02, then DOE35 cannot = 00.

SIF Information

Object: StudentPersonal

Element: Extended: “VocTecSpedPopulation”

Values: See table above

DOE043 Career/Vocational Technical Education — Chapter 74–Approved Vocational Technical Education Program Participation

A Chapter 74–approved vocational technical education program is a career/vocational technical education program that meets the approval criteria in Massachusetts General Law Chapter 74 and the Vocational Technical Education Regulations and has been approved by the Department of Elementary and Secondary Education. Participation in these programs is reported by a Department of Elementary and Secondary Education assigned, six-digit Classification of Instructional Program (CIP) code and state title (see *Notes: 4.*).

Type:	Alphanumeric	Length:	Minimum 3 Maximum 6
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Acceptable Values/Code Description:

Six-digit Classification of Instructional Program (CIP) codes. Please see Appendix F for a list of CIP codes and state titles.

500	Does not apply to student
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Notes:

1. The Massachusetts Vocational Technical Education Regulations require information on students enrolled in Chapter 74–approved vocational technical education programs for accountability and funding purposes. **State aid is calculated based on students enrolled in Chapter 74–approved vocational technical education programs on October 1.**
2. Staff in the Department’s Career/Vocational Technical Education unit will provide technical assistance on Chapter 74 upon request.
3. For DOE043, the system will only accept enrollments in programs that are approved by the Department of Elementary and Secondary Education.
4. State titles have replaced CIP titles.

Dependencies:

SIF Information

Object: StudentPersonal

Element: Extended: "VocTecEdCh74"

Values: See Appendix F

DOE044 Career/Vocational Technical Education — Non-Chapter 74 Career and Technical Education Program Participation

A non-Chapter 74 career and technical education program is a career/vocational technical education program that is not a Chapter 74–approved vocational technical education program, but that does meet the new Carl D. Perkins Career and Technical Education Improvement Act of 2006 (Perkins IV) definition of a career and technical education. The Perkins IV definition of a career and technical education is organized educational activities that

(A) offer a sequence of courses that

(i) provides individuals with coherent and rigorous content aligned with challenging academic standards and relevant technical knowledge and skills needed to prepare for further education and careers in current or emerging professions;

(ii) provides technical skill proficiency, an industry-recognized credential, a certificate, or an associate degree; and

(iii) may include prerequisite courses (other than a remedial course) that meet the requirements of this subparagraph; and

(B) include competency-based applied learning that contributes to the academic knowledge, higher-order reasoning and problem-solving skills, work attitudes, general employability skills, technical skills, and occupation-specific skills, and knowledge of all aspects of an industry including entrepreneurship, of an individual.

Participation in these programs is reported using a four-digit code and state title. In order to implement Perkins IV, the list of programs has been expanded and includes the state titles for programs.

Type: Alphanumeric

Length: Minimum 3
Maximum 4

Acceptable Values/Code Description:

Please see Appendix G for a list of four-digit program codes and state titles.

500	Does not apply to student
-----	---------------------------

Notes:

1. The new Carl D. Perkins Career and Technical Education Improvement Act of 2006 (Perkins IV) requires information on students enrolled in career/vocational technical education programs for accountability and funding purposes. **In order to be considered for Perkins IV funding, career/vocational technical education program enrollments must be reported.**
2. The Perkins IV Manual published by the Department of Elementary and Secondary Education and available at <http://www.doe.mass.edu/cte/perkins/> contains information on this definition. In addition, staff in the Department’s Career/Vocational Technical Education unit will provide technical assistance on Perkins IV upon request. Dependencies:

SIF Information

Object: StudentPersonal

Element: Extended: "VocTecEdNonCh74"

Values: See Appendix G

DOE045 DISCONTINUED

Type: Alphanumeric

Length: Minimum 1
Maximum 2

Acceptable Values/Code Description:

0	All Students
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Notes:

Dependencies:

DOE046 DISCONTINUED

Type: Alphanumeric

Length: Minimum 1
Maximum 2

Acceptable Values/Code Description:

0	All Students
----------	--------------

Notes:

Dependencies:

DOE047 DISCONTINUED

Type: Alphanumeric

Length: Minimum 3
Maximum 3

Acceptable Values/Code Description:

500	All students
------------	--------------

Notes:

Dependencies:

DOE048 DISCONTINUED

Type: Alphanumeric

Length: Minimum 3
Maximum 3

Acceptable Values/Code Description:

500	All students
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Notes:

Dependencies:

DOE049 DISCONTINUED

Type: Alphanumeric

Length: Minimum 3
Maximum 3

Acceptable Values/Code Description:

500	All students
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Notes:

Dependencies:

DOE050 DISCONTINUED

Type: Alphanumeric

Length: Minimum 3
Maximum 3

Acceptable Values/Code Description:

500	All students
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Notes:

Dependencies:

DOE051 DISCONTINUED

Type: Alphanumeric

Length: Minimum 3
Maximum 3

Acceptable Values/Code Description:

500	All students
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Notes:

Dependencies:

DOE052 Unexcused Student Absences

The number of school days a student was recorded with an unexcused absence.

Type: Alphanumeric	Length: Minimum 1 Maximum 3
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Acceptable Values/Code Description:

000-261	Number of days with an unexcused absence
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Notes:

1. The definition of an unexcused absence is based on local school district definition.
2. Unexcused absences are cumulative throughout the school year. If the student had four days by October 1st and accumulated four more in January, March data should report eight days.

Dependencies:

1. The sum of days of unexcused absence plus the number of days in attendance (DOE017) cannot be greater than the number of days in membership (DOE018).

SIF Information

Object: StudentAttendanceSummary

Element: UnexcusedAbsences

Values: 0-261

APPENDIX A:
DOE014 City/Town of Residence Codes

Code City/Town Name	Code City/Town Name	Code City/Town Name
001 Abington	051 Carlisle	101 Franklin
002 Acton	052 Carver	102 Freetown
003 Acushnet	053 Charlemont (non-op)	103 Gardner
004 Adams (non-op)	054 Charlton (non-op)	104 Aquinnah (non-op)
005 Agawam	055 Chatham	105 Georgetown
006 Alford (non-op)	056 Chelmsford	106 Gill (non-op)
007 Amesbury	057 Chelsea	107 Gloucester
008 Amherst	058 Cheshire (non-op)	108 Goshen (non-op)
009 Andover	059 Chester (non-op)	109 Gosnold
010 Arlington	060 Chesterfield (non-op)	110 Grafton
011 Ashburnham (non-op)	061 Chicopee	111 Granby
012 Ashby (non-op)	062 Chilmark (non-op)	112 Granville
013 Ashfield (non-op)	063 Clarksburg	113 Great Barrington (non-op)
014 Ashland	064 Clinton	114 Greenfield
015 Athol (non-op)	065 Cohasset	115 Groton (non-op)
016 Attleboro	066 Colrain (non-op)	116 Groveland (non-op)
017 Auburn	067 Concord	117 Hadley
018 Avon	068 Conway	118 Halifax
019 Ayer	069 Cummington (non-op)	119 Hamilton (non-op)
020 Barnstable	070 Dalton (non-op)	120 Hampden (non-op)
021 Barre (non-op)	071 Danvers	121 Hancock
022 Becket (non-op)	072 Dartmouth	122 Hanover
023 Bedford	073 Dedham	123 Hanson (non-op)
024 Belchertown	074 Deerfield	124 Hardwick (non-op)
025 Bellingham	075 Dennis (non-op)	125 Harvard
026 Belmont	076 Dighton (non-op)	126 Harwich
027 Berkley	077 Douglas	127 Hatfield
028 Berlin	078 Dover	128 Haverhill
029 Bernardston (non-op)	079 Dracut	129 Hawley (non-op)
030 Beverly	080 Dudley (non-op)	130 Heath (non-op)
031 Billerica	081 Dunstable (non-op)	131 Hingham
032 Blackstone (non-op)	082 Duxbury	132 Hinsdale (non-op)
033 Blandford (non-op)	083 East Bridgewater	133 Holbrook
034 Bolton (non-op)	084 East Brookfield (non-op)	134 Holden (non-op)
035 Boston	085 Eastham	135 Holland
036 Bourne	086 Easthampton	136 Holliston
037 Boxborough	087 East Longmeadow	137 Holyoke
038 Boxford	088 Easton	138 Hopedale
039 Boylston	089 Edgartown	139 Hopkinton
040 Braintree	090 Egremont (non-op)	140 Hubbardston (non-op)
041 Brewster	091 Erving	141 Hudson
042 Bridgewater (non-op)	092 Essex (non-op)	142 Hull
043 Brimfield	093 Everett	143 Huntington (non-op)
044 Brockton	094 Fairhaven	144 Ipswich
045 Brookfield	095 Fall River	145 Kingston
046 Brookline	096 Falmouth	146 Lakeville
047 Buckland (non-op)	097 Fitchburg	147 Lancaster (non-op)
048 Burlington	098 Florida	148 Lanesborough
049 Cambridge	099 Foxborough	149 Lawrence
050 Canton	100 Framingham	150 Lee

Code	City/Town Name	Code	City/Town Name	Code	City/Town Name
151	Leicester	207	Newton	263	Savoy
152	Lenox	208	Norfolk	264	Scituate
153	Leominster	209	North Adams	265	Seekonk
154	Leverett	210	Northampton	266	Sharon
155	Lexington	211	North Andover	267	Sheffield (non-op)
156	Leyden (non-op)	212	North Attleborough	268	Shelburne (non-op)
157	Lincoln	213	Northborough	269	Sherborn
158	Littleton	214	Northbridge	270	Shirley
159	Longmeadow	215	North Brookfield	271	Shrewsbury
160	Lowell	216	Northfield (non-op)	272	Shutesbury
161	Ludlow	217	North Reading	273	Somerset
162	Lunenburg	218	Norton	274	Somerville
163	Lynn	219	Norwell	275	Southampton
164	Lynnfield	220	Norwood	276	Southborough
165	Malden	221	Oak Bluffs	277	Southbridge
166	Manchester (non-op)	222	Oakham (non-op)	278	South Hadley
167	Mansfield	223	Orange	279	Southwick (non-op)
168	Marblehead	224	Orleans	280	Spencer (non-op)
169	Marion	225	Otis (non-op)	281	Springfield
170	Marlborough	226	Oxford	282	Sterling (non-op)
171	Marshfield	227	Palmer	283	Stockbridge (non-op)
172	Mashpee	228	Paxton (non-op)	284	Stoneham
173	Mattapoiset	229	Peabody	285	Stoughton
174	Maynard	230	Pelham	286	Stow (non-op)
175	Medfield	231	Pembroke	287	Sturbridge
176	Medford	232	Pepperell (non-op)	288	Sudbury
177	Medway	233	Peru (non-op)	289	Sunderland
178	Melrose	234	Petersham	290	Sutton
179	Mendon (non-op)	235	Phillipston (non-op)	291	Swampscott
180	Merrimac (non-op)	236	Pittsfield	292	Swansea
181	Methuen	237	Plainfield (non-op)	293	Taunton
182	Middleborough	238	Plainville	294	Templeton (non-op)
183	Middlefield (non-op)	239	Plymouth	295	Tewksbury
184	Middleton	240	Plympton	296	Tisbury
185	Milford	241	Princeton (non-op)	297	Tolland (non-op)
186	Millbury	242	Provincetown	298	Topsfield
187	Millis	243	Quincy	299	Townsend (non-op)
188	Millville (non-op)	244	Randolph	300	Truro
189	Milton	245	Raynham (non-op)	301	Tyngsborough
190	Monroe (non-op)	246	Reading	302	Tyringham (non-op)
191	Monson	247	Rehoboth (non-op)	303	Upton (non-op)
192	Montague (non-op)	248	Revere	304	Uxbridge
193	Monterey (non-op)	249	Richmond	305	Wakefield
194	Montgomery (non-op)	250	Rochester	306	Wales
195	Mount Washington (non-op)	251	Rockland	307	Walpole
196	Nahant	252	Rockport	308	Waltham
197	Nantucket	253	Rowe	309	Ware
198	Natick	254	Rowley (non-op)	310	Wareham
199	Needham	255	Royalston (non-op)	311	Warren (non-op)
200	New Ashford (non-op)	256	Russell (non-op)	312	Warwick (non-op)
201	New Bedford	257	Rutland (non-op)	313	Washington (non-op)
202	New Braintree (non-op)	258	Salem	314	Watertown
203	Newbury (non-op)	259	Salisbury (non-op)	315	Wayland
204	Newburyport	260	Sandisfield (non-op)	316	Webster
205	New Marlborough (non-op)	261	Sandwich	317	Wellesley
206	New Salem (non-op)	262	Saugus	318	Wellfleet

Code	City/Town Name
319	Wendell (non-op)
320	Wenham (non-op)
321	Westborough
322	West Boylston
323	West Bridgewater
324	West Brookfield (non-op)
325	Westfield
326	Westford
327	Westhampton
328	Westminster (non-op)
329	West Newbury (non-op)
330	Weston
331	Westport
332	West Springfield
333	West Stockbridge (non-op)
334	West Tisbury (non-op)
335	Westwood
336	Weymouth
337	Whately
338	Whitman (non-op)
339	Wilbraham (non-op)
340	Williamsburg
341	Williamstown
342	Wilmington
343	Winchendon
344	Winchester
345	Windsor (non-op)
346	Winthrop
347	Woburn
348	Worcester
349	Worthington (non-op)
350	Wrentham
351	Yarmouth (non-op)
352	Devens (non-op)
353	Southfield (non-op) ²

² This Southfield is not the Southfield in western Massachusetts with ZIP code 01259. This code (353) refers to a planned community in South Weymouth.

APPENDIX B: DOE023 Country of Origin Codes

Code	Country Name	Code	Country Name	Code	Country Name
AF	Afghanistan	CC	Cocos (Keeling) Islands	HT	Haiti
AX	Aland Islands	CO	Colombia	HM	Heard Island and McDonald Islands
AL	Albania	KM	Comoros	VA	Holy See (Vatican City State)
DZ	Algeria	CG	Congo	HN	Honduras
AD	Andorra	CD	Congo, the Democratic Republic of the	HK	Hong Kong
AO	Angola	CK	Cook Islands	HU	Hungary
AI	Anguilla	CR	Costa Rica	IS	Iceland
AQ	Antarctica	CI	Cote d'Ivoire	IN	India
AG	Antigua and Barbuda	HR	Croatia	ID	Indonesia
AR	Argentina	CU	Cuba	IR	Iran, Islamic Republic of
AM	Armenia	CW	Curaçao	IQ	Iraq
AW	Aruba	CY	Cyprus	IE	Ireland
AU	Australia	CZ	Czech Republic	IM	Isle of Man
AT	Austria	DK	Denmark	IL	Israel
AZ	Azerbaijan	DJ	Djibouti	IT	Italy
BS	Bahamas	DM	Dominica	JM	Jamaica
BH	Bahrain	DO	Dominican Republic	JP	Japan
BD	Bangladesh	EC	Ecuador	JE	Jersey
BB	Barbados	EG	Egypt	JO	Jordan
BY	Belarus	SV	El Salvador	KZ	Kazakhstan
BE	Belgium	GQ	Equatorial Guinea	KE	Kenya
BZ	Belize	ER	Eritrea	KI	Kiribati
BJ	Benin	EE	Estonia	KP	Korea, Democratic People's Republic of
BM	Bermuda	ET	Ethiopia	KR	Korea, Republic of
BT	Bhutan	FK	Falkland Islands	KW	Kuwait
BO	Bolivia, Plurinational State of	FO	Faroe Islands	KG	Kyrgyzstan
BQ	Bonaire, Sint Eustatius & Saba	FJ	Fiji	LA	Lao People's Democratic Republic
BA	Bosnia and Herzegovina	FI	Finland	LV	Latvia
BW	Botswana	FR	France	LB	Lebanon
BV	Bouvet Island	GF	French Guiana	LS	Lesotho
BR	Brazil	PF	French Polynesia	LR	Liberia
IO	British Indian Ocean Territory	TF	French Southern Territories	LY	Libya
BN	Brunei Darussalam	GA	Gabon	LI	Liechtenstein
BG	Bulgaria	GM	Gambia	LT	Lithuania
BF	Burkina Faso	GE	Georgia	LU	Luxembourg
BI	Burundi	DE	Germany	MO	Macao
KH	Cambodia	GH	Ghana	MK	Macedonia, the former Yugoslav Republic of
CM	Cameroon	GI	Gibraltar	MG	Madagascar
CA	Canada	GR	Greece	MW	Malawi
CV	Cape Verde	GL	Greenland	MY	Malaysia
KY	Cayman Islands	GD	Grenada	MV	Maldives
CF	Central African Republic	GP	Guadeloupe	ML	Mali
TD	Chad	GT	Guatemala	MT	Malta
CL	Chile	GG	Guernsey	MH	Marshall Islands
CN	China	GN	Guinea	MQ	Martinique
CX	Christmas Island	GW	Guinea-Bissau		
		GY	Guyana		

Code	Country Name	Code	Country Name	Code	Country Name
MR	Mauritania	RO	Romania	SJ	Svalbard and Jan
MU	Mauritius	RU	Russian Federation		Mayen
YT	Mayotte	RW	Rwanda	SZ	Swaziland
MX	Mexico	BL	Saint Barthélemy	SE	Sweden
FM	Micronesia, Federated States of	SH	Saint Helena, Ascension and Tristan da Cunha	CH	Switzerland
MD	Moldova, Republic of			SY	Syrian Arab Republic
MC	Monaco	KN	Saint Kitts and Nevis	TW	Taiwan, Province of China
MN	Mongolia	LC	Saint Lucia	TJ	Tajikistan
ME	Montenegro	MF	Saint Martin (French part)	TZ	Tanzania, United Republic of
MS	Montserrat			TH	Thailand
MA	Morocco	PM	Saint Pierre and Miquelon	TL	Timor-Leste
MZ	Mozambique			TG	Togo
MM	Myanmar	VC	Saint Vincent and the Grenadines	TK	Tokelau
NA	Namibia	WS	Samoa	TO	Tonga
NR	Nauru	SM	San Marino	TT	Trinidad and Tobago
NP	Nepal	ST	Sao Tome and Principe	TN	Tunisia
NL	Netherlands			TR	Turkey
NC	New Caledonia	SA	Saudi Arabia	TM	Turkmenistan
NZ	New Zealand	SN	Senegal	TC	Turks and Caicos Islands
NI	Nicaragua	RS	Serbia	TV	Tuvalu
NE	Niger	SC	Seychelles	UG	Uganda
NG	Nigeria	SL	Sierra Leone	UA	Ukraine
NU	Niue	SG	Singapore	AE	United Arab Emirates
NF	Norfolk Island	SX	Sint Maarten (Dutch part)	GB	United Kingdom
NO	Norway			UY	Uruguay
OM	Oman	SK	Slovakia	UZ	Uzbekistan
PK	Pakistan	SI	Slovenia	VU	Vanuatu
PW	Palau	SB	Solomon Islands	VE	Venezuela, Bolivarian Republic of
PS	Palestinian Territory	SO	Somalia		
PA	Panama	ZA	South Africa	VN	Viet Nam
PG	Papua New Guinea	GS	South Georgia and the South Sandwich Islands	VG	Virgin Islands, British
PY	Paraguay			WF	Wallis and Futuna
PE	Peru	SS	South Sudan	EH	Western Sahara
PH	Philippines	ES	Spain	YE	Yemen
PN	Pitcairn	LK	Sri Lanka	ZM	Zambia
PL	Poland	SD	Sudan	ZW	Zimbabwe
PT	Portugal	SR	Suriname		
QA	Qatar				
RE	Reunion				

**APPENDIX C:
DOE024 First (Native) Language Codes**

Code	Language	Code	Language	Code	Language
105	Aboriginal	330	German	520	Mandarin
110	Afrikaans	335	Gilbertese	522	Mandingo
115	Albanian	340	Gollato	525	Maori
120	Alsatian German	342	Grebo	535	Melanesian
125	Altaic	004	Greek	540	Melanesian Pidgin
127	American Sign Language	345	Guarani	542	Mende
130	Amharic	347	Gujarati	545	Merina
135	Arabic	350	Hakka Dialect	547	Mexica
140	Armenian	355	Hassaniya Arabic	550	Monegasque
145	Aymara	360	Hausa	551	More
150	Bahasa Indonesian	365	Hebrew	560	Nahuatl
155	Bambara	370	Hindi	565	Namkyongto
160	Bantu	375	Hmong	570	Naurau
165	Basque	380	Hungarian	575	Ndebele
170	Bengali	385	Ibo	580	Nepali
175	Berber	390	Icelandic	585	Newari
180	Brenton	395	Indian, South Asia	590	Niger-Congo
185	Bulgarian	400	Indo-European	595	Norwegian
190	Burmese	405	Irish Gaelic	600	Papuan
195	Byeloruss	005	Italian	605	Patois
200	Canton	410	Jamaican Creole	610	Persian
001	Cape Verdean	415	Japanese	615	Pidgin English
205	Catalan	420	Javanese	620	Pilipino
210	Caucasian	422	Juba Arabic	625	Police Motu
215	Chechuto	423	Kashmiri	630	Polish
220	Chichewa	425	Khaikha Mongolian	006	Portuguese
002	Chinese Languages (not Cantonese or Mandarin)	430	Khmer/Khmai	633	Punjabi/Panjabi
225	Haitian Creole	435	Kinyarwandu	635	Pushtu/Pashtu
230	Crioulo	440	Kirundi	640	Pyonganto
235	Czech	442	Klao	645	Quechua
240	Danish	445	Korean	655	Romanian
245	Dari Persian	446	Kpelle	660	Romanisch
247	Dinka	447	Krahn	665	Russian
250	Divehi	450	Krio	670	Samoan
255	Djerma	452	Kru (Krumen)	675	Sangho
260	Dutch	455	Kurdish	680	Seoul
265	Dzongkha Tibetan	460	Kurkish	685	Serbo-Croatian
267	English	465	Kyongsangto	690	Setswana
270	Fang	470	Lao	695	Shanghai
275	Farsi	475	Lapp	700	Shona
280	Fijian	480	Latin	705	Shungchondo
290	Finnish	483	Latvian	707	Sindhi
295	Flemish	485	Lesotho	710	Sinhala
003	French	487	Lithuanian	715	Siswati
305	French Patois	489	Loma	725	Slovak
310	Frisian	490	Luganda	730	Slovene
315	Fukien	495	Luxembourgish	735	Somali
317	Ga	501	Macedonian	007	Spanish
320	Galician	505	Malagasy	740	Sranan Tongo
325	Galla	510	Malay	745	Sudanese language, other
		515	Maltese	750	Swahili

Code	Language	Code	Language	Code	Language
755	Swedish	785	Tongan	825	Vietnamese
759	Tagalog	790	Turkish	830	Vigus
760	Taiwan	795	Tuvaluan	835	Welsh
765	Tamil	797	Twi	840	West Asian
767	Telugu	800	Ukranian	845	Yiddish
770	Thai	805	Uralian	850	Yoruba
775	Tibetan	810	Urdu	888	[Other]
780	Tigre	815	Uzbek		
783	Tigrinya	820	Valencian		

APPENDIX D:
DOE031 Career/Vocational Technical Education — Technical Competency Attainment Types
Referenced with Occupational Clusters

SIMS DOE031 (Report in End of School Year) Type of Credential	CERTIFICATIONS	1. AGRIC & NATURAL RESOURCES	2. ARTS & COMMUNICATIONS	3. BUSINESS & CONSUMER SERVICES	4. CONSTRUCTION	5. EDUCATION	6. HEALTH SERVICES	7. HOSPITALITY & TOURISM	8. INFORMATION TECHNOLOGY	9. LEGAL AND PROTECTIVE SERVICES	10. MANUFACTURING, ENGINEERING &	11. TRANSPORTATION
Private Org.-Issued Credential	Activity Assistant						x					
Private Org.-Issued Credential	ADDA										x	
Private Org.-Issued Credential	Adobe Certified Associate (ACA)		x	x					x			
Private Org.-Issued Credential	Adobe Premiere Certified User		x									
Private Org.-Issued Credential	Allergy Awareness Certificate							x				
Private Org.-Issued Credential	Alzheimer’s Care Provider						x					
Private Org.-Issued Credential	American Boat Builders and Repairers Assoc. Certifications											x
Private Org.-Issued Credential	American Boat and Yacht Council Certification											x
Private Org.-Issued Credential	American Culinary Foundation (ACF) Student Certification							x				
Private Org.–Issued Credential	American Heart Association - Choke Saving							x				
Private Org.-Issued Credential	Amer. Hotel and Lodging Assoc. Lodging Management Program							x				
Private Org.–Issued Credential	American Red Cross CPR/AED Certification	x			x	x	x	x	x	x	x	x
Private Org.–Issued Credential	American Red Cross First Aid (FirstAid)	x			x	x	x	x	x	x	x	x
Private Org.-Issued Credential	American Veterinary Medical Association (AVMA) Veterinary Assistant Certification	x										
Private Org.–Issued Credential	American Welding Society [AWS] Welder Certificate				x						x	
Private Org.–Issued Credential	ASE Refrigerant Certification											x
Private Org.-Issued Credential	ASE certifications											x
Private Org.-Issued Credential	Association of Marine Technicians (AMTECH) Mercury Marine Cert.											x

SIMS DOE031 (Report in End of School Year) Type of Credential	CERTIFICATIONS	1. AGRIC & NATURAL RESOURCES	2. ARTS & COMMUNICATIONS	3. BUSINESS & CONSUMER SERVICES	4. CONSTRUCTION	5. EDUCATION	6. HEALTH SERVICES	7. HOSPITALITY & TOURISM	8. INFORMATION TECHNOLOGY	9. LEGAL AND PROTECTIVE SERVICES	10. MANUFACTURING, ENGINEERING &	11. TRANSPORTATION
Private Org.-Issued Credential	Autodesk Inventor Certified Associate										x	
Private Org.-Issued Credential	Autodesk Revit Certified Associate										x	
Private Org.-Issued Credential	AVID Media Composer Certified User		x									
Private Org.-Issued Credential	BASF Painting: Color Match & Blend											x
Private Org.-Issued Credential	Certified Billing and Coding Specialist						x					
Private Org.-Issued Credential	Beef Quality Assurance and Beef Cattle Care Certificate (BQA)	x										
Private Org.-Issued Credential	Transportation – Beef Quality Assurance (BQA)	x										
Private Org.-Issued Credential	CAD Certification--Solidworks										x	
Private Org.-Issued Credential	CAD Certification--Autodesk				x						x	
Private Org.-Issued Credential	Certiport MTA Certifications								x			
Private Org.-Issued Credential	Certified Clinical Medical Assistant						x					
Private Org.-Issued Credential	CCENT (Cisco Certified Entry Networking Technician)								x			
Private Org.-Issued Credential	Cisco Certified Network Associate (CCNA)								x			
Private Org.-Issued Credential	CompTIA Strata								x			
Private Org.-Issued Credential	Comptia A +								x			
Private Org.-Issued Credential	Comptia Network +								x			
Private Org.-Issued Credential	CompTIA CDIA+						x		x			
Private Org.-Issued Credential	CompTIA Certifications (other)								x			
Private Org.-Issued Credential	Dairy Quality Assurance Certificate (DQA)	x										
Private Org.-Issued Credential	Dental Assistant National Board Certification in Infection Control (DANBIN)						x					
Private Org.-Issued Credential	Dental Assistant National Board Certification in Radiation Health & Safety (DANBRA)						x					

SIMS DOE031 (Report in End of School Year) Type of Credential	CERTIFICATIONS	1. AGRIC & NATURAL RESOURCES	2. ARTS & COMMUNICATIONS	3. BUSINESS & CONSUMER SERVICES	4. CONSTRUCTION	5. EDUCATION	6. HEALTH SERVICES	7. HOSPITALITY & TOURISM	8. INFORMATION TECHNOLOGY	9. LEGAL AND PROTECTIVE SERVICES	10. MANUFACTURING, ENGINEERING &	11. TRANSPORTATION
Private Org.-Issued Credential	Direct Care Specialist						x					
Private Org.-Issued Credential	EKG Technician						x					
Private Org.-Issued Credential	Certified Electronic Health Record Specialist						x					
Private Org.-Issued Credential	Electronics Technicians Association (ETA) Residential Electronics System Integrator Certification										x	
Private Org.-Issued Credential	Electronics Technicians Association (ETA) Student Electronics Technician or Associate Level Technician										x	
Private Org.-Issued Credential	International Society of Certified Electronic Technicians (ISCET) Associate Certified Electronics Technician										x	
Private Org.-Issued Credential	National Academies of Emergency Dispatch Certification (911 dispatch)									x		
Private Org.-Issued Credential	Equipment Engine Training Council (EETC)	x			x							x
Private Org.-Issued Credential	Final Cut Pro Associate User		x									
Private Org.-Issued Credential	Final Cut Pro Certified		x									
Private Org.-Issued Credential	Mass. Restaurant Assoc. Food Handlers Certificate							x				
Private Org.-Issued Credential	Green Education Foundation Institute Sustainability 101 Certificate	x										
Private Org.-Issued Credential	HOSTA - National Safe Tractor and Machinery Operation Certification	x										
Private Org.-Issued Credential	Humane Equine Management Certification	x										
Private Org.-Issued Credential	I-CAR certifications											x
Private Org.-Issued Credential	IC3 --Internet and Computing Core Certification								x			
Private Org.-Issued Credential	Iris Scan Certified									x		
Private Org.-Issued Credential	ISAFE (Internet/Computer Safety Certification)									x		
Private Org.-Issued Credential	IT Pro Exams								x			
Private Org.-Issued Credential	Manufacturing Advancement Center Workforce Innovation Collaborative (MACWIC) Certification										x	

SIMS DOE031 (Report in End of School Year) Type of Credential	CERTIFICATIONS	1. AGRIC & NATURAL RESOURCES	2. ARTS & COMMUNICATIONS	3. BUSINESS & CONSUMER SERVICES	4. CONSTRUCTION	5. EDUCATION	6. HEALTH SERVICES	7. HOSPITALITY & TOURISM	8. INFORMATION TECHNOLOGY	9. LEGAL AND PROTECTIVE SERVICES	10. MANUFACTURING, ENGINEERING &	11. TRANSPORTATION
Private Org.-Issued Credential	Certified Medical Administrative Assistant						x					
Private Org.-Issued Credential	Medication Administration Program						x					
Private Org.-Issued Credential	Medical Lab Assistant						x					
Private Org.-Issued Credential	Microsoft Technology Associate								x			
Private Org.-Issued Credential	Microsoft Certified Technical Specialist								x			
Private Org.-Issued Credential	Microsoft User Specialist Certification (MOUSC)			x					x			
Private Org.-Issued Credential	National Assoc. for Interpretation Certified Interpretive Guide	x										
Private Org.-Issued Credential	National Automotive Technicians Education Foundation [NATEF] and National Institute for Automotive Service Excellence [ASE] Certification (NATEF/ASE)											x
Private Org.-Issued Credential	National Dog Groomers Association of America Certification	x										
Private Org.-Issued Credential	National Institute for Metalworking Skills (NIMS)										x	
Private Org.-Issued Credential	NOFA Organic Land Care Professional	x										
Private Org.-Issued Credential	National Dog Groomers Association of America Certification	x										
Private Org.-Issued Credential	Patient Care Technician						x					
Private Org.-Issued Credential	Pet Industry Joint Advisory Council (PIJAC) Certified Avian Specialist (CAS) Certification	x										
Private Org.-Issued Credential	Pharmacy Technician						x					
Private Org.-Issued Credential	Certified Phlebotomy Technician						x					
Private Org.-Issued Credential	Print Ed		x									
Private Org.-Issued Credential	Youth Pork Quality Assurance Plus Certificate (YPQAP)	x										
Private Org.-Issued Credential	Pork Transport Quality Assurance Certificate (PTQA)	x										
Private Org.-Issued Credential	National Restaurant Association ProStart Certification (PROST)							x				

SIMS DOE031 (Report in End of School Year) Type of Credential	CERTIFICATIONS	1. AGRIC & NATURAL RESOURCES	2. ARTS & COMMUNICATIONS	3. BUSINESS & CONSUMER SERVICES	4. CONSTRUCTION	5. EDUCATION	6. HEALTH SERVICES	7. HOSPITALITY & TOURISM	8. INFORMATION TECHNOLOGY	9. LEGAL AND PROTECTIVE SERVICES	10. MANUFACTURING, ENGINEERING &	11. TRANSPORTATION
Private Org.-Issued Credential	Intuit Quickbooks Certified User			x								
Private Org.-Issued Credential	SCUBA (Open Water 1)	x										
Private Org.-Issued Credential	Massachusetts Restaurant Association ServSafe Certification							x				
Private Org.-Issued Credential	National Restaurant ServSafe Alcohol Training							x				
Private Org.-Issued Credential	Sheep Safety and Quality Assurance Certificate (SSQA)	x										
Private Org.-Issued Credential	Certified Solidworks Associate (CSWA)										x	
Private Org.-Issued Credential	Wilderness Medical Association (Wilderness First Aid)	x										
State/Fed. Issued Credential	Office for Child Care Services Infant/Toddler Teacher Certification (OCCSINT)					x						
State/Fed. Issued Credential	Office for Child Care Services Pre School Teacher Certification (OCCSPRE)					x						
State/Fed. Issued Credential	Certified Nurse Assistant (CNA)						x					
State/Fed. Issued Credential	Cosmetologist License (COSL)			x								
State/Fed.-Issued Credential	E-911 Telecommunicator									x		
State/Fed. Issued Credential	Emergency Medical Technician (EMT)						x					
State/Fed. Issued Credential	EPA 608 Refrigerant Certification (EPA608)				x							
State/Fed. Issued Credential	EPA 609 Refrigerant Certification (EPA609)				x							x
State/Fed. Issued Credential	EPA R-410a Refrigerant Certification				x							
State/Fed.-Issued Credential	EPA 6H Rule certification											x
State/Fed.-Issued Credential	FEMA Leadership in Emergency Management Certification									x		
State/Fed. Issued Credential	Second Class Boiler Fireman License										x	
State/Fed. Issued Credential	Hoisting Machinery Operator License (HMOL)	x										
State/Fed. Issued Credential	Home Health Aid (HHA)						x					
State/Fed.-Issued Credential	ICS 100 Certified (Incident Command System)									x		

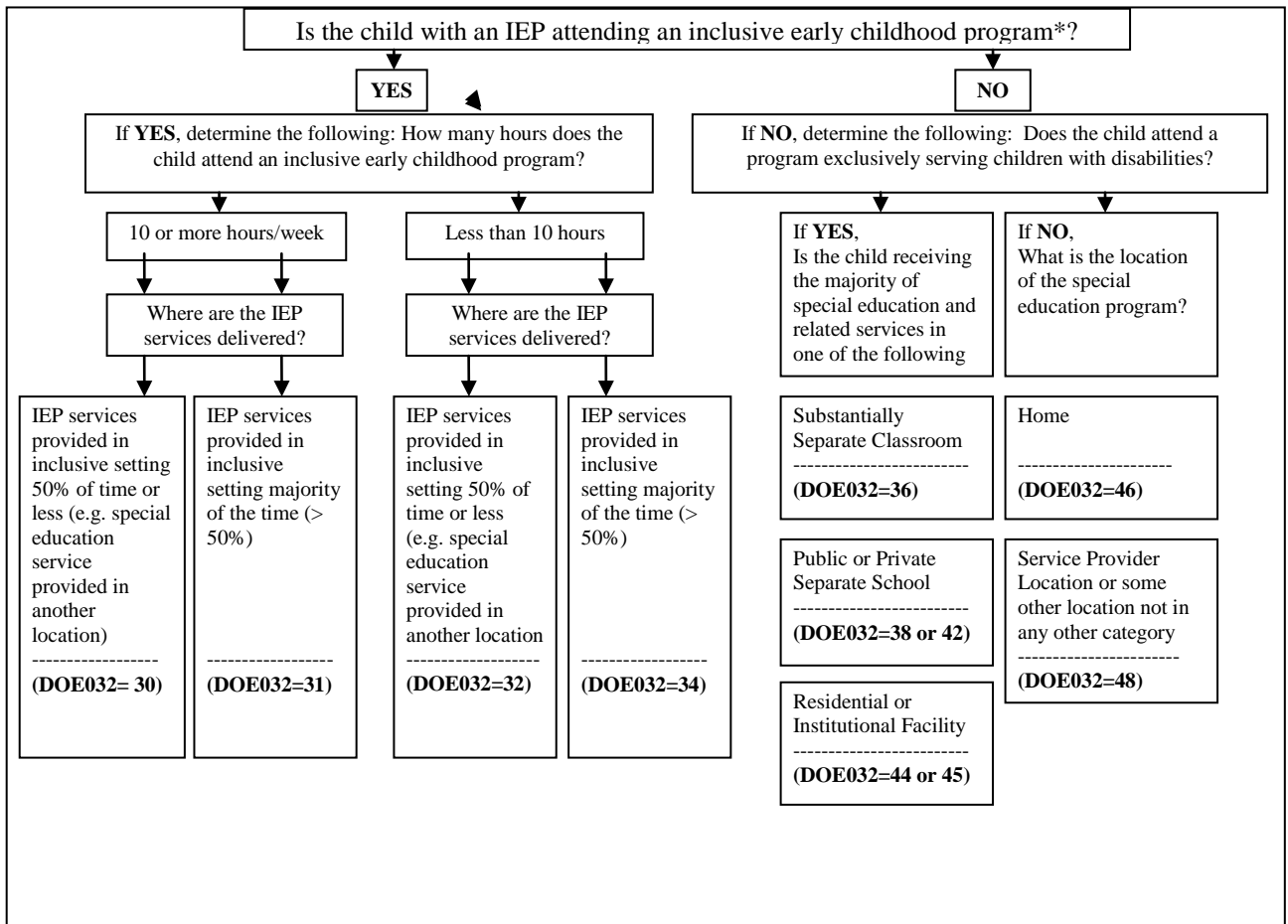
SIMS DOE031 (Report in End of School Year) Type of Credential	CERTIFICATIONS	1. AGRIC & NATURAL RESOURCES	2. ARTS & COMMUNICATIONS	3. BUSINESS & CONSUMER SERVICES	4. CONSTRUCTION	5. EDUCATION	6. HEALTH SERVICES	7. HOSPITALITY & TOURISM	8. INFORMATION TECHNOLOGY	9. LEGAL AND PROTECTIVE SERVICES	10. MANUFACTURING, ENGINEERING &	11. TRANSPORTATION
State/Fed.-Issued Credential	NIMS 700 Certified (National Incident Management System)									x		
State/Fed. Issued Credential	OSHA Construction, Safety & Health - 10 Hrs (OSHA C10)				x							
State/Fed. Issued Credential	OSHA Construction, Safety & Health - 30 Hrs (OSHA C30)				x							
State/Fed. Issued Credential	OSHA General Industry – 10 Hrs (OSHA G10)	x	x	x	x	x	x	x	x	x	x	x
State/Fed. Issued Credential	OSHA General Industry – 30 Hrs (OSHA G30)	x	x	x	x	x	x	x	x	x	x	x
State/Fed. Issued Credential	OSHA Hazardous Waste Operations and Emergency Response Standards Cert. [HAZWOPER) 40 hours	x										
State/Fed. Issued Credential	OSHA Permit Required Confined Space	x			x							
State/Fed. Issued Credential	Pesticide Applicator Certificate (PAC)	x										
State/Fed. Issued Credential	MA DEP Wastewater Operator Certification	x										
State/Fed.-Issued Credential	Youth Court Certified									x		
Chapter 74 Certificate	Chapter 74 Certificate	x	x	x	x	x	x	x	x	x	x	x

APPENDIX E: Determining Special Education Placement for 3–5 year olds

IDEA 2004 altered the categories for reporting the number and percentage of preschool-aged children with disabilities participating in least restrictive environment (LRE) to more accurately reflect the extent of the children’s participation in regular early childhood programs.

An **inclusive early childhood program** is defined as a program that includes a majority (at least 50%) of children with or without disabilities (i.e. children not on IEP’s). This may include, but is not limited to a public preschool class, a public kindergarten class, a private preschool or kindergarten, Head Start, or other child care programs, such as a family child care program, nursery school or center-based child care program.

Early Childhood Environments Decision Tree



**APPENDIX F:
DOE043 CVTE — Chapter 74 Approved Vocational Technical Education
Program Participation Codes**

CIP Code	State Title
Agriculture & Natural Resources Occupational Cluster	
010201	Agricultural Mechanics
010599	Animal Science
150507	Environmental Science & Technology
010601	Horticulture
Arts & Communication Services Occupational Cluster	
500401	Design & Visual Communications
100301	Graphic Communications
090701	Radio & Television Broadcasting
Business & Consumer Services Occupational Cluster	
120401	Cosmetology
500407	Fashion Technology
190203	Marketing
520407	Business Technology
Construction Occupational Cluster	
480703	Cabinetmaking
460201	Carpentry
469999	Construction Craft Laborer
460302	Electricity
460401	Building/Property Maintenance
470201	Heating — Ventilation — Air Conditioning — Refrigeration
460101	Masonry & Tile Setting
460408	Painting & Design Technologies
460503	Plumbing
480506	Sheet Metalworking
Education Occupational Cluster	
131210	Early Education and Care
Health Services Occupational Cluster	
510601	Dental Assisting
510000	Health Assisting
510801	Medical Assisting
Hospitality & Tourism Occupational Cluster	
120500	Culinary Arts
520901	Hospitality Management

CIP Code	State Title
Information Technology Services Occupational Cluster	
110401	Information Support Services & Networking
110201	Programming & Web Development
Law, Justice	
430107	Criminal Justice
Manufacturing, Engineering & Technological Occupational Cluster	
150401	Biotechnology
151301	Drafting
150303	Electronics
150000	Engineering Technology
480501	Machine Tool Technology
480599	Metal Fabrication & Joining Technologies
150403	Robotics and Automation Technology
479999	Stationary Engineering
150305	Telecommunications — Fiber Optics
Transportation Occupational Cluster	
470603	Automotive Collision Repair & Refinishing
470604	Automotive Technology
470605	Diesel Technology
470616	Marine Service Technology
470606	Power Equipment Technology
Exploratory All Clusters	
990100	Exploratory

**APPENDIX G:
DOE044 CVTE — Non-Chapter 74 Career and Technical Education Program
Participation Codes**

Four-Digit Non-Chapter Code	State Title
Agriculture & Natural Resources Occupational Cluster	
0121	Agricultural Mechanics
0159	Animal Science
1557	Environmental Science & Technology
0161	Horticulture
Arts & Communication Services Occupational Cluster	
5041	Design & Visual Communications
1031	Graphic Communications
0971	Radio & Television Broadcasting
Business & Consumer Services Occupational Cluster	
1241	Cosmetology
5047	Fashion Technology
1923	Marketing/Finance
5247	Business Technology
Construction Occupational Cluster	
4873	Cabinetmaking
4621	Carpentry
4699	Construction Craft Laborer
4641	Building/Property Maintenance
4721	Heating — Ventilation — Air Conditioning — Refrigeration
4611	Masonry & Tile Setting
4648	Painting & Design Technologies
4856	Sheet Metalworking
Education Occupational Cluster	
1320	Early Education and Care
1907	Family & Consumer Studies (formerly vocational home
Health Services Occupational Cluster	
5161	Dental Assisting
5100	Health Assisting
5181	Medical Assisting
Hospitality & Tourism Occupational Cluster	
1250	Culinary Arts
5291	Hospitality Management
Information Technology Services Occupational Cluster	
1141	Information Support Services & Networking
1121	Programming & Web Development

Four-Digit Non-Chapter Code	State Title
Law, Justice	
4300	Criminal Justice
Manufacturing, Engineering & Technological Occupational Cluster	
1541	Biotechnology
1531	Drafting
1533	Electronics
1500	Engineering Technology
4851	Machine Tool Technology
4859	Metal Fabrication & Joining Technologies
1543	Robotics and Automation Technology
4799	Stationary Engineering
1535	Telecommunications — Fiber Optics
Transportation Occupational Cluster	
4763	Automotive Collision Repair & Refinishing
4764	Automotive Technology
4765	Diesel Technology
4761	Marine Service Technology
4766	Power Equipment Technology
Exploratory All Clusters	
9900	Exploratory

APPENDIX I

Valid Submissions for DOE011, DOE012, DOE013

For each table, any combination of shaded boxes is a valid case.

Table 1.

DOE011- Reason for Reporting	DOE012- Enrollment Status	DOE013- Reason for Enrollment
<i>An indication of the basis on which a district is reporting a student - financial responsibility, enrollment or both. If the student is not enrolled at the time of reporting, or if the Reason for Enrollment has changed over time, the indication should represent the most recent reason for reporting.</i>	<i>An indication, as of the specified time of data collection (e.g., October 1), of the enrollment status of each student who has been enrolled or for whom the district paid for education services at any time during the current school year.</i>	<i>An indication of the reason for a student's enrollment in the receiving school district. The indication should represent the reason for the most recent enrollment, if the student is not enrolled at the time of reporting or the current Reason for Enrollment if the reason has changed over time.</i>
01 District is/has been financially responsible for the student and the student is/has been enrolled in the district during the current school year. (RECEIVING)	01 Enrolled	01 Resident/Member
	04 Graduated with Competency Determination	02 School Choice
02 District is/has been financially responsible for the student and the student is not/has not been enrolled in the district during the current school year. (SENDING)	05 Permanent Exclusion	03 Charter School
	06 Deceased	04 METCO
03 The district is not/has not been financially responsible for the student and the student is/has been enrolled in the district during the current school year. (RECEIVING)	09 Reached Maximum Age	05 Tuitioned in — Chapter 74
	10 Certificate of Attainment	06 Tuitioned — out of state
	11 Completed grade 12 and district-approved program.	07 Tuitioned out — Private School or Collaborative program
	20 Transferred — In-state public	08 Tuitioned in — Paid by parent/guardian
	21 Transferred — In-state private	09 Tuitioned in — Waived by local agreement
	22 Transferred — Out-of-State (public or private)	10 Tuitioned in — Agreement with another in-state district
	23 Transferred — Home-schooled	11 Foreign Exchange
	24 Transferred — Adult Diploma program, leading to MA diploma.	
	30 Dropout — Enrolled in a non-diploma granting adult education program	
	31 Dropout — Entered Job Corps	
	32 Dropout — Entered the military	
	33 Dropout — Incarcerated, district no longer providing educational services	
	34 Dropout — left due to employment	

DOE011- Reason for Reporting	DOE012- Enrollment Status	DOE013- Reason for Enrollment
<i>An indication of the basis on which a district is reporting a student - financial responsibility, enrollment or both. If the student is not enrolled at the time of reporting, or if the Reason for Enrollment has changed over time, the indication should represent the most recent reason for reporting.</i>	<i>An indication, as of the specified time of data collection (e.g., October 1), of the enrollment status of each student who has been enrolled or for whom the district paid for education services at any time during the current school year.</i>	<i>An indication of the reason for a student's enrollment in the receiving school district. The indication should represent the reason for the most recent enrollment, if the student is not enrolled at the time of reporting or the current Reason for Enrollment if the reason has changed over time.</i>
	35 Dropout — Confirmed dropout, plans unknown	
	36 Dropout — Student status/location unknown	
	40 Not enrolled but receiving education services	
	41 Transferred — no longer receiving special education services	

Table 2.

DOE011- Reason for Reporting	DOE012- Enrollment Status	DOE013- Reason for Enrollment
01 District is/has been financially responsible for the student and the student is/has been enrolled in the district during the current school year. (RECEIVING)	01 Enrolled	01 Resident/Member
	04 Graduated with Competency Determination	02 School Choice
	05 Permanent Exclusion	03 Charter School
02 District is/has been financially responsible for the student and the student is not/has not been enrolled in the district during the current school year. (SENDING)	06 Deceased	04 METCO
	09 Reached Maximum Age	05 Tuitioned in –Chapter 74
	10 Certificate of Attainment	06 Tuitioned – out of state
03 The district is not/has not been financially responsible for the student and the student is/has been enrolled in the district during the current school year. (RECEIVING)	11 Completed grade 12 and district-approved program.	07 Tuitioned out – Private School or Collaborative program
	20 Transferred – In-state public	08 Tuitioned in – Paid by parent/guardian
	21 Transferred – In –state private	09 Tuitioned in – Waived by local agreement
	22 Transferred – Out-of-State (public or private)	10 Tuitioned in – Agreement with another in-state district
	23 Transferred – Home-schooled	11 Foreign Exchange
	24 Transferred – Adult Diploma program, leading to MA diploma.	
	30 Dropout – Enrolled in a non-diploma granting adult education program	
	31 Dropout – Entered Job Corps	
	32 Dropout – Entered the military	
	33 Dropout – Incarcerated, district no longer providing educational services	
	34 Dropout – left due to employment	
	35 Dropout – Confirmed dropout, plans unknown	
	36 Dropout – Student status/location unknown	
	40 Not enrolled but receiving education services	
	41 Transferred – no longer receiving special education services	

Table 3.

DOE011- Reason for Reporting	DOE012- Enrollment Status	DOE013- Reason for Enrollment
01 District is/has been financially responsible for the student and the student is/has been enrolled in the district during the current school year. (RECEIVING)	01 Enrolled	01 Resident/Member
	04 Graduated with Competency Determination	02 School Choice
	05 Permanent Exclusion	03 Charter School
02 District is/has been financially responsible for the student and the student is/has not been enrolled in the district during the current school year. (SENDING)	06 Deceased	04 METCO
	09 Reached Maximum Age	05 Tuitioned in –Chapter 74
	10 Certificate of Attainment	06 Tuitioned – out of state
03 The district is not/has not been financially responsible for the student and the student is/has been enrolled in the district during the current school year. (RECEIVING)	11 Completed grade 12 and district-approved program.	07 Tuitioned out – Private School or Collaborative program
	20 Transferred – In-state public	08 Tuitioned in – Paid by parent/guardian
	21 Transferred – In –state private	09 Tuitioned in – Waived by local agreement
	22 Transferred – Out-of-State (public or private)	10 Tuitioned in – Agreement with another in-state district
	23 Transferred – Home-schooled	11 Foreign Exchange
	24 Transferred – Adult Diploma program, leading to MA diploma.	
	30 Dropout – Enrolled in a non-diploma granting adult education program	
	31 Dropout – Entered Job Corps	
	32 Dropout – Entered the military	
	33 Dropout – Incarcerated, district no longer providing educational services	
	34 Dropout – left due to employment	
	35 Dropout – Confirmed dropout, plans unknown	
	36 Dropout – Student status/location unknown	
	40 Not enrolled but receiving education services	
	41 Transferred – no longer receiving special education services	

APPENDIX J: DOE037 Massachusetts Recommended Core Curriculum

On March 27, 2007 Commissioner Driscoll recommended the following course of study to the Massachusetts Board of Education. On November 27, 2007 the Board of Education voted to approve MassCore. Please check the ESE website at: <http://www.doe.mass.edu/hsreform/masscore/> for additional information.

MassCore	
<i>Massachusetts High School Program of Studies</i>	
English/ Language Arts	4 Units*
<i>Mathematics</i>	4 Units Including the completion of Algebra II or completion of the Integrated Math equivalent. All students are recommended to take a math course during their senior year.
<i>Science</i>	3 Units of lab-based science Coursework taken in technology/engineering may count for MassCore science credit. Note: The Board of Higher Education admissions standards for public colleges and universities require three (two lab-based) physical and natural science units and do not currently recognize technology/engineering as a science course.
History/Social Science	3 Units Including US History and World History.
Foreign Language**	2 Units Of the same language.
Physical Education	As required by law State law (M.G.L. c. 71,s. 3) states: "Physical education shall be taught as a required subject in all grades for all students." Health can be integrated into Physical Education, science, or taught as a stand-alone course.
The Arts**	1 Unit
Additional Core Courses	5 Units Business Education, Career and Technical Education (CTE), Health, Technology (e.g., computer science, desktop publishing, multi-media and web design), or any of the subjects above. Note: Most students majoring in CTE will take more than 5 units in a CTE program of study.
22 Units - Is a minimum that students should take in high school	

Additional Learning Opportunities	Complete as many of the following as possible: Advanced Placement (AP); Capstone or Senior Project; Dual Enrollment courses taken for both high school and college credit; Online courses; Service Learning; and Work-based Learning.
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*A unit represents a full academic year of study or its equivalent in a subject that covers all the standards contained in a specific Curriculum Framework.

** Students enrolled in a state-approved Career and Technical Education program of studies have the option of opting out of Foreign Language and Art and still fulfill MassCore.

MassCore is the recommended program of study that Massachusetts high school students need in order to be better

prepared for college and a career. Developed by a statewide advisory group from the K-12, higher education and business sectors, MassCore maintains flexibility for students and high schools while allowing districts to set additional graduation requirements. Courses included in MassCore should be rigorous, engaging, and based on appropriate Massachusetts Curriculum Frameworks high school level standards.

Revision History

Version	Date Posted	Date of Change	Description
		8/10/16	<ul style="list-style-type: none"> Reviewed GEK
7.1		5/20/16	<ul style="list-style-type: none"> Added SIF section for all current elements
7.0		4/20/16	<ul style="list-style-type: none"> DOE009 updated to add Non-Binary DOE020 updated to note SIF use of Homeless flag. DOE041 added new SIF element Added SIF section to updated elements
6.0		1/6/16	<ul style="list-style-type: none"> DOE006 and DOE007 description of acceptable values changed to reflect DOB format mm/dd/yyyy is the required format. All districts already using this date format.
6.0		8/18/15	<ul style="list-style-type: none"> DOE012 description of value 05 changed from “permanently excluded” to “expelled” Added notes on DOE019 Low Income Status Added note about Foreign Exchange Students to DOE025
6.0		8/15/15	<ul style="list-style-type: none"> Added DOE030 Non-Instructional Title I Targeted Assistance Services
5.0		6/4/2015	<ul style="list-style-type: none"> DOE021 updated for PK and SP (has to equal 00)
5.0		9/10/2014	<ul style="list-style-type: none"> Updated language for DOE021 through DOE026
4.2		5/20/2014	<ul style="list-style-type: none"> Updated Appendix D, F & G
4.1		4/1/2014	<ul style="list-style-type: none"> Added DOE029 – Military Family
4.0		09/12/13	<ul style="list-style-type: none"> Changed description of DOE027 to include Innovation and Charter Locations as well Alternative Education Programs
3.2		05/10/13	<ul style="list-style-type: none"> Adjusted description of DOE012=36 to also mean “status unknown” Reformatted country table
3.1		10/01/12	<ul style="list-style-type: none"> Fixed Table of Contents
3.1		09/21/12	<ul style="list-style-type: none"> Fixed page numbering Added 02,01,02 to valid submission combinations in Appendix I
3.1		08/24/12	<ul style="list-style-type: none"> Added Southfield (353) to valid town codes APPENDIX A: DOE014 City/Town of Residence Codes
3.1		08/07/12	<ul style="list-style-type: none"> Discontinued DOE045-DOE051 Updated Appendix B with current ISO codes Removed Appendix H (AP Course Codes)
3.0		03/07/12	<ul style="list-style-type: none"> DOE022 – Removed archaic CFR reference DOE47-DOE051 – Changed maximum length to 5 and expanded documentation of NCES course code usage.
3.0		12/07/11	<ul style="list-style-type: none"> Moved Revision History to end Added date to header

Version	Date Posted	Date of Change	Description
		09/20/11	<ul style="list-style-type: none"> • Sent for posting. Changed date to 9/20/2011. • DOE006 – changed “between 3 and 22 years old” to “between 3 and 21 years old”. • DOE008 – removed “or abbreviations” from Acceptable Values/Code Description. Changed e.g. from Saint Louis to St Louis. (no punctuation) • DOE012 – Added “or GED” to code 30. Under Notes: Changed “22” years old to “21”. Dependencies: Added “MASS Core Curriculum cannot=00”. • DOE015 – Removed Note #2: School code 08990000 is no longer accepted. Please enter a valid private school code from the link above. Added the note: Please use school code 09200300 for DYS and school code 09200500 for Incarcerated. • DOE017 – changed Number of day from 1-161 to 0-161. Changed Note #5: 555 — Used for summer exits <u>only</u> (summer graduates, dropouts, transfers, etc). • DOE018 – Added Note: “0 is not an acceptable value.” Changed Note #4: 555 — Used for summer exits <u>only</u> (summer graduates, dropouts, transfers, etc). • DOE020 – Changed Note #3: Data will be checked against the Department’s School Title I status listed on the School and District Profile page: http://www.profiles.doe.mass.edu • DOE021 – Bolded sentence: “Code all Pre-Kindergarten students as 00”. • DOE022 – Deleted two notes under Acceptable Values/Code Description. They are repeated in the Notes. <ol style="list-style-type: none"> 1. Columbia, Guam, American Samoa, the Virgin Islands, the Northern Mariana Islands, or the Trust territory of the Pacific Islands.” (34CFR Part 58.11) 2. Report the last known immigrant status for students who are not enrolled in the district at the time of reporting or whose immigrant status has changed over time. • DOE024 – Added Dependency: If DOE024=267 then DOE025 (Limited English Proficiency) has to = 00. • DOE026 – Added Dependency: If DOE026=01, 03, or 04, then DOE025 (Limited English Proficiency) has to = 01. • DOE033 – Changed first sentence in first Dependency: If DOE012 = 04, then DOE033 cannot = 500 and DOE037 cannot=00.

Version	Date Posted	Date of Change	Description
			<ul style="list-style-type: none"> DOE035 – Removed all Discontinued codes. (01, 03, 05, 13.) DOE037 – Changed Note: Removed “draft version” and replaced with “list”. Added Dependency: If DOE012=04, then DOE033 cannot = 500 and DOE037 cannot = 00. DOE040 – Added note: 09 can only be used for initial evaluations, not for re-evaluations. DOE042 – Removed all “Discontinued” codes. (01, 03) Changed Dependency to: If DOE42 = 02, then DOE35 cannot = 00. Removed Note #2. Appendix I – Shaded 11 – Foreign Exchange. (Table 3) Global replaced all instances of the “Department of Education” with the “Department of Elementary and Secondary Education”.
		9/19/11	<ul style="list-style-type: none"> DOE032 – added a Dependency: If a student was reported as special education (DOE032=30-48) or previously special education (DOE032=01) in a prior SIMS submission, in the school year the student must continue to be reported as special education or previously special education.
		9/7/11	<ul style="list-style-type: none"> Page 3: Changed: “You will notice that there are four data elements that have been discontinued and are to be populated with a placeholder of “500.” To: “You will notice that there are three data elements that have been discontinued and are to be populated with a placeholder of “500”. Page 3: Took out “eleven” and replaced with “ten”. Page 30: Changed “Emergency Immigration Education Program (DOE22)” to “Immigrant Status (DOE022)”.
		8/24/11	<ul style="list-style-type: none"> Replaced Appendix E with new text and decision tree from SPED for 3-5 year olds. Removed (previously 40, 41, 50, 60, 70, 90) language from DOE032. DOE037 – removed “This information should not be reported in October 2007 for summer graduates. This information applies to the class of 2008.” From the Notes.
		08/09/11	<ul style="list-style-type: none"> Updated DOE052 – Replaced ‘truant’ language with ‘days of unexcused absences’.
		07/28/11	<ul style="list-style-type: none"> Updated Appendix E - Determining Special Education Placement for 3–5 year olds Replaced EC Environments Decision Tree graphic.

Version	Date Posted	Date of Change	Description
		07/28/11	<ul style="list-style-type: none">• DOE031 - Updated Values and added Dependency text.• DOE032 – Updated Values and added Dependency text.• DOE039 – Reactivated from DISCONTINUED. Added a new Description, Values, and Dependency text.
3.0		07/28/11	<ul style="list-style-type: none">• Inserted and started a Revision History.