**New York State Education Department**

**Coronavirus Aid, Relief, and Economic Security (CARES) Act**

**Education Stabilization Fund**

**Elementary and Secondary School Emergency Relief (ESSER) Fund**

**Initial 60 Day Report to the U.S. Department of Education**

**July 24, 2020**

PR/AWARD NUMBER: S425D200022

**Budget for SEA Reserve**

Please see attached for the completed Section A of ED Form 524 – Budget Summary, U.S. Department of Education Funds.

**ED Form 524 Section C: Budget Narrative**

Administrative Costs: The New York State Education Department (NYSED) is not reserving funds for administrative costs.

Section A Budget Categories

1. *Personnel*: $323,000 will be used to support the personal service cost of salaries of NYSED staff engaged in emergency COVID-19 response. NYSED staff are providing technical assistance and support to New York State LEAs to prevent, prepare for, and respond to the COVID-19 pandemic.

1. *Fringe Benefits*: $197,671 will be used to fund the fringe benefits costs of NYSED staff engaged in emergency COVID-19 response. The fringe benefit rate is 61.1% on a base of $323,000 in personal service costs.
2. *Travel:* No funds are budgeted for travel.
3. *Equipment*: $400,000 will be used to purchase laptops and other equipment to enable NYSED staff engaged in emergency COVID-19 response to work remotely during the pandemic.
4. *Supplies*: $100,000 will be used to purchase Zoom and Citrix licenses to enable NYSED staff engaged in emergency COVID-19 response to work remotely during the pandemic. $50,000 will be used to purchase personal protective equipment, additional cleaning supplies, hand sanitizer, and Plexiglas barriers for desks to ensure the safety of NYSED staff engaged in emergency COVID-19 response who are working in the office during the pandemic.
5. *Contractual*: $2.5 million will be usedto leverage the resources and experience of community-based partners to build capacity for student, staff, and family supports, particularly in high need communities. These resources will also support school districts and build local capacity as districts work to meet the social-emotional and mental health needs of students and staff. Particular focus will be placed on addressing the needs of special populations and demographic groups most adversely impacted by coronavirus.

Specifically, these funds will be used to:

* Develop resources to build parent/guardian capacity to increase digital fluency skills and navigate the online learning landscape;
* Work with community-based and faith-based organizations in areas of the state most adversely impacted by coronavirus to leverage their strong parent connections to provide trauma informed care, social-emotional support and mental health counseling to parents, students and families;
* Prepare teachers to support students returning to school after the traumas associated with COVID-19 pandemic by building the teachers’ social-emotional learning skills and helping teachers to incorporate those skills into lessons to promote student’s social-emotional learning;
* Build on the existing Regional Bilingual Education Resource Network (RBERN) to provide social-emotional resources and trauma informed care to multilingual parents and families;
* Build on the Office of Special Education (OSE) Educational Partnership’s Early Childhood and School-Age Family and Community Engagement Centers to connect with the parents and families of students with disabilities to facilitate engagement between districts, parents of students with disabilities and available community resources; and
* Develop parent tutorials on how best to support their children in an online learning environment.

$1.35 million will be usedto provide instructional technology support to assist school districts in providing online learning. ISTE is offering online micro-courses this summer for teachers on effective online learning strategies. The cost is $20 per educator and the courses provide 15 credit hours of continuing education <https://summerlearningacademy.iste.org/> . Funds will be allocated to school districts to enable 67,500 teachers to take these courses during the summer of 2020.

$25,000 will support the administrative needs of the Regents School Reopening Task Force, including the salary of a project manager and associated administrative and meeting expenses.

$50,000 will be used to translate state developed coronavirus resources into multiple languages to ensure multilingual students and their families have critical information in their native language.

1. *Construction:* No funds are budgeted for construction.
2. *Other*: Given the pressing needs our Local Educational Agencies (LEAs) are facing in educating New York State students during the COVID-19 emergency, NYSED has allocated $98,519,332 of our $103,704,560 Elementary and Secondary School Emergency Relief Fund State Educational Agency (SEA) reserve to New York State LEAs that received 2019-20 Title I, Part A of the Elementary and Secondary Education Act (ESEA) subgrants. LEA allocations were calculated using the relative shares of grants awarded under Title I, Part A for the most recent fiscal year (2019-20).

$85,228 remains unbudgeted.

1. *Indirect Costs:* NYSED’s USDE approved indirect cost rate of 32.3% has been applied to the personnel costs in budget category #1.
2. *Training Stipends:* No funds are budgeted for training stipends.

**Internal Control and Subrecipient Monitoring Plan**

Please see attached for NYSED’s ESSER Internal Control and Subrecipient Monitoring Plan.

Attachments