

Section C: Budget Narrative

The use of funds for Administrative Costs. Please tell us if you are reserving funds for administrative costs and the total amount. Please describe how these funds will be used consistent with the budget categories from the Section A Table.

Total: \$1,072,364: These funds are for the Federal Grants team to PARS for the review and approval of the CARES Act applications, subsequent monitoring, and COVID-19 specific support as related to CARES.

Direct Grants

All activities align with allowable CARES Act activities under ESSER, and represent projected costs of plans to date. All funding has not yet been obligated.

Total: \$200,000: Cleaning/PPE, and other CARES activities for public schools (per school) that do not receive a formula CARES figure, or any use for those that received a formula figure less than \$10k to bring them up to an allocation of 10k

Total: \$3,000,000: Special populations and race/ethnic groups who are at additional risk, including but not limited to students with disabilities, English learners, migrants, foster, and homeless

Total: \$3,000,000: Small, rural locales with limited resources

Total: \$1,500,000: Educationally-related entities, such as juvenile correctional facilities, juvenile mental health facilities, and other public or non-profit facilities that target high-need populations

Total: \$5,874,913: Hard-hit areas, as determined by needs and data presented by the applicant

- LEAs and entities have to apply for these funds by June 30, 2020. The following questions must be answered:
 - How much funding is being requested?
 - Why is the additional funding being requested?
 - If not a traditional public school corporation or charter school, how is this entity an “educationally-related” entity?
 - Has the entity attempted to seek funding through alternate means?
 - If yes, why have those attempts not fully met your needs?
 - What stakeholders have been involved in this request or plan?
 - What are the prioritized needs that will be addressed with this funding?
 - How will this funding supports remote learning by developing new informational and academic resources and expanding awareness of, and access to, best practices

and innovations in remote learning and support for students, families, and educators?

- What is the research, local statistics, or evidence that this need exists and is not met with current funding?
- How will this funding supports typically under-represented student populations, such as those based upon race, ethnicity, disability, language, homeless, foster, or immigrant status?
- Provide a broken down budget narrative or description of how the funds will be utilized.
- If a lesser amount is approved, what budgeted activities are the priority to be funded, and what can be removed or is a lesser need?

Total: \$5,000,000: e-learning resources, professional development, and supports for the field through contracts with vendors

LEA Monitoring

The Indiana Department of Education's (IDOE) federal grants team will conduct LEA monitoring of CARES funding. A monitoring document has been created with indicators including providing evidence that the LEA did, to the greatest extent practicable, continue to compensate its employees and contractors during the period of any disruptions or closures related to COVID-19 and providing evidence of the extent to which the LEA intends to use ESSER funds to promote remote learning and address learning gaps resulting in the disruption of educational services. Compliance with federal fiscal rules, as the funding pertains to EDGAR and/or UGG, will be monitored as well.

A report will be issued to the LEA and will detail the findings of the Review Team regarding the key focus areas identified. If any areas are found to be in partial compliance or out of compliance, a finding will be listed on the report generated by the team from the IDOE. This report will be completed within 30 business days of the monitoring of the Local Educational Agency (LEA). The LEA will have 30 days to respond with corrective actions.

Internal Controls

All subgrants to LEAs and related entities are processed and approved for allowability, reasonableness, allocability, and necessity. A DOE specialist reviews the application and provides initial approval, and then a DOE supervisor reviews and signs off.

All reimbursements occur through the application center, in which a controller or account manager reviews for initial approval, with a 2nd person signing off before payment is made to the LEA.

All monitoring is conducted by a lead, in which a supervisor signs off before the report is issued.