# GRANTS.GOV GUIDANCE ON

# FLEXIBILITY WITH SYSTEM FOR AWARD MANAGEMENT (SAM) REGISTRATION AND VALIDATION

## Flexibilities for 3 Types of Applicants—

1. Inactive applicants in SAM who will not be afforded a one-time extension of 60 days. \*\*\*Per OMB Memo M-20-17, only registrants in SAM with ACTIVE registrations expiring before May 16, 2020 are afforded a one-time extension of 60 days.
2. Applicants *with* DUNS, *but* are not registered in SAM.
3. Applicants *without* a DUNS *and* are not registered in SAM.

## Inactive Applicants in SAM without a 60-day Extension (Type 1):

* Grants.gov will not validate the SAM expiration date at the time of submission.
* SAM validation flexibility will remain on until the OMB waiver expires.
* Applicants will be encouraged to renew their SAM registration in the meantime.
* Agencies will perform DUNS and SAM validation checks at the time of award.

## Applicants with DUNS, but not registered in SAM (Type 2):

* Applicants will need to contact the Grants.gov Support Desk, toll-free, at 1–800–518–4726, in order to take advantage of this flexibility.
* Applicant information will be entered into backend, and applicant will be created in the system.
* Applicant will then need to register with Grants.gov, create an account, and add an applicant profile in order to apply for grant.
* Applicant will be reminded to register with SAM.gov.
* Agencies will perform DUNS and SAM validation checks at the time of award.

## Applicants without DUNS and not Registered in SAM (Type 3):

* Applicants will need to contact the Grants.gov Support Desk, toll-free, at 1–800–518–4726, in order to take advantage of this flexibility.
* If there is sufficient time (at least 3-4 weeks prior to the NIA closing), Grants.gov will strongly encourage applicant to go through normal registration of DUNS and SAM registration or, at a minimum, a DUNS (2 business days). If there is an insufficient amount of time, Grants.gov will enter applicant information into the backend, the applicant will be created in the system, and a dummy DUNS will be assigned to organization.

FOR INTERNAL USE ONLY

* Applicants will then need to register with Grants.gov and create an account and an applicant profile in order to apply for grant.
* Applicants will be encouraged to register with Dun and Bradstreet and SAM.

**Additional Information**

* Flexibility with SAM Registration and Validation will remain on until the OMB waiver expires.
* Applicants will always be strongly encouraged to get a DUNS number and/or register with SAM.
* All applicants without a SAM registration that are created in Grants.gov system will be tracked, and reference files for “created” applicants can be provided to agencies upon request.