**PROJECT NARRATIVE**

|  |  |
| --- | --- |
| 1. **PROJECT TITLE**
 | Enter the name of the project.  |
| **2a. SEA OR LEA SERVICES**  | Indicate if the project is a SEA or LEA activity. |
| **2b. ALLOWABLE USES OF**  **FUNDS*****(Enter the statutory citation from the ESEA, e.g., Title IV, Part A Section 4109(a)(1)(C))*** | * Identify the ESEA program that authorizes the proposed activities.
* Enter the statutory citation(s) that allows for this/these use(s) of funds, e.g.,; Title II, Part A, Section 2103(b)(3)(G); Title IV, Part A, Section 4108 (5) (C) (ii); etc.
 |
| **3. PROJECT BUDGET** **ALLOCATION** | **3a. FY 2020 FUNDS**  | **3b. FY 2019 CARRYOVER FUNDS** | **3c. TOTAL BUDGET ALLOCATION** |
| Enter Amount | Enter Amount | Calculate and Enter 3a. and 3b. |
| **4. POPULATION and**  **NUMBERS to RECEIVE**  **SERVICES** | **4a. GRADE LEVEL(S) & NUMBER of STUDENTS to RECEIVE SERVICES** | **4b. PARTICIPANT TYPE(S) & NUMBER of PARTICIPANTS to RECEIVE SERVICES** |
| **Grade Level(s)** | **Number of Students** | **Participant Type(s)**  | **Number of Participants** |
|  |  | List participants other than students (e.g., Teachers, administrators, other staff, and parents) | Breakdown by Type |
| **5. NEED(S) for PROJECT** | *(Limit words to 200 or fewer)* Prompts:* Why is this project essential to accomplish the goals set forth in the plan’s “Executive Summary?”
* What role will this project serve in the accomplishment of the goals?
* What data supports the need to increase and/or sustain progress in this area?
* How does this project assist all students with meeting the challenging state academic standards?

  |

|  |
| --- |
| 1. **GOAL(S) STATEMENT/OBJECTIVES**
 |
| **6a. Goal(s) Statement*:*** *(Limit words to 200 or fewer)*Prompts:* What does the project seek to achieve by the end of the project period?
* How will progress be measured?
 |
| **6b. Objective(s):** *(Limit words to 150 or fewer)* Prompts:* What are the major outcomes that will indicate that your strategies are working toward the accomplishment of the project’s goals?
* What is the timeline for these major outcomes (e.g., standardized testing results, specific trainings, hiring personnel)?
 |

|  |  |
| --- | --- |
| 1. **PROJECT DESCRIPTION**
 | *(Limit words to 150 or fewer)*  * Describe the project and activities that will be implemented (refer to the “Uses of Funds” section on page 2 of the Grant Plan Package).
 |

**8.** **Means of Evaluating Program Outcome(s) Chart**

**Project Title: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Means of Evaluating Program Outcome(s) Chart #\_\_\_\_**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Desired Project Outcome** E*nter the desired**project outcome(s) for**each supplemental**project identified in the**corresponding project**narrative. Describe how**it relates to the project**objectives and goals.**Please focus on**outcomes rather than**outputs.* | **Data Source***Enter where**the data are located.**Identify where the data will**come from.* | **Unit of Measurement***Enter the unit of**measurement.* | **Evidence-Based***Please indicate: Yes or No* | **Baseline Data** *(Current school year or most recent)* | **Quarterly Performance Targets**(e.g., 5% increase of teachers who self-report as feeling "wellprepared” to use new tools and resources in the classroom toimprove instruction) |
| **Performance Target****End of December 2020** | **Performance Target****End of March 2021** | **Performance Target****End of June 2021** | **Performance Target****End of September 2021** |
| (e.g., By the end ofthe 2020-2021 schoolyear, 70% of teacherswill self-report asfeeling “wellprepared” to use newtools and resources inthe classroom toimprove instruction.) | (e.g., web-basedsurveyfrom post-professionaldevelopmentevent on newtools andresources touse in theclassroom toimproveinstruction) | (e.g., percentageof teachers whoself-report asfeeling “wellprepared” andmore than “wellprepared” to usenew tools andresources in theclassroom toimproveinstruction) |  | (e.g., 30% ofteachers self-reportedas feeling“well prepared” touse new tools andresources in theclassroom toimproveinstruction onweb-based surveycollected duringSchool Year2019-2020) |  |  |  |  |

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **9. PERSONNEL**  **NEEDS** | *(Limit words to 200 or fewer)*

|  |  |  |  |
| --- | --- | --- | --- |
| **Position Title and Number of Position(s)** | **Brief Description of Position** | **Purpose of Position** | **Full-Time Equivalent (FTE)** |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |

Prompts:* List the federally funded positions necessary to implement this project.
* Provide a brief description of the positions and how the positions support the project’s goals.
* Indicate the amounts of time (FTE), such as hours or percentages of time to be expended by each position under this project.
 |